

**DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
BUDGET COMMITTEE MEETING
MINUTES
May 8th, 2023**

The Board of Directors of Douglas County School District #15 convened in a budget committee session at 7:15 p.m. on Monday, Monday May 8th, 2023 in Room 215 at Days Creek Charter School.

The following individuals were present:

District Board Members: Rex Fuller, Valerie Anderson, Clint Thompson, Laura Stufflebeam, Rebekah Sawyer, John Boling, and Charlie Sawyer.

Budget Committee Members: Pauline Borg, Diane Swingley, Joanne Gordon, Stephanie Angle, Carrie Lovemark, Debbie Fuller and Chris Rusch.

Staff/Patrons: Paula Ellis, Vicky Dozier, Terri Woods.

Superintendent: Steve Woods

Business Manager: Claire Cotton

Board Secretary: Leah Giles and Dawna Connor

1) Call to Order and Welcome: R. Fuller called the meeting to order at 7:15 pm.

- **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- **Approval of the Agenda:**

Motion: V. Anderson motioned to approve the agenda

Second: L. Stufflebeam

Discussion: There was no discussion

VOTING IN FAVOR: VOTING IN FAVOR: *R. Fuller, V. Anderson, L. Stufflebeam, John Boling, R. Sawyer, C. Sawyer, and C. Thompson, Pauline Borg, Diane Swingley, Joanne Gordon, Stephanie Angle, Carrie Lovemark, Debbie Fuller and Chris Rusch.*

MOTION PASSES

2) Election of Budget Committee Officers:

a) **Chairman Nomination:** John Boling nominated Chris Rusch as chairman.

Second: Valerie Anderson

Discussion: There were no other nominations

Voting in Favor: *Rex Fuller, Valerie Anderson, Clint Thompson, Laura Stufflebeam, Rebekah Sawyer, John Boling, and Charlie Sawyer, Pauline Borg, Diane Swingley, Joanne Gordon, Stephanie Angle, Carrie Lovemark, and Debbie Fuller.*

b) **Vice Chair Nomination:** Debbie Fuller nominated Pauline Borg as vice-chair.

Second: Diane Swingley

Discussion: There were no other nominations.

Voting in Favor: Rex Fuller, Valerie Anderson, Clint Thompson, Laura Stufflebeam, Rebekah Sawyer, John Boling, and Charlie Sawyer, Pauline Borg, Diane Swingley, Joanne Gordon, Stephanie Angle, Carrie Lovemark, and Debbie Fuller.

c) Secretary Nomination: John Boling nominated Dawna Connor as secretary.

Second: Laura Stufflebeam

Discussion: There were no other nominations.

Voting in Favor: Rex Fuller, Valerie Anderson, Clint Thompson, Laura Stufflebeam, Rebekah Sawyer, John Boling, and Charlie Sawyer, Pauline Borg, Diane Swingley, Joanne Gordon, Stephanie Angle, Carrie Lovemark, and Debbie Fuller.

[2023-24 Proposed Budget, Presentation and Message](#)

- **Budget Discussion:**

a) Steve Woods read the budget introduction out loud.

Leah Giles presented and explained the budget in detail. She noted that there were some corrections to be made as follows; fund 403 was missing, fund 404 was in the wrong spot, Debbie Fuller's name was missing on the first page. Leah noted that the corrections will be made on the adopted form.

Leah Giles went over what's new and different: In fund 201 federal grants will be separated from 220. Fund 403, seismic fund, will be its own grant. Estimated with 1 million as a start up cost. There will be an Increase in fiscal services, increase in admin hiring, and collective bargaining for the new superintendent hire. The projected revenue by fund totals \$9,999,415.00. The general funds were also explained by Leah Giles.

Claire Cotton explained the state fund grant page, we will be allotted about 3.4 million for the year.

Valerie Anderson asked, what is the transportation grant? Claire Cotton answered; They pay us for transportation because it is a requirement. Valerie Anderson asked, are we only reimbursed for the actual expenses? Claire Cotton answered; only the approved reimbursable funds, no sports trips and some field trips are not considered reimbursable.

Leah Giles reported the beginning amount for the general fund will be 1.9 left over from this year to roll over to next year. The general fund expenditures were explained by Leah with a breakdown of percentage used. The capital outlay was explained by Leah, she noted a 10,000 budget for equipment. Leah explained dues and fees as well as expenditures by category.

Valerie Anderson asked if we transferred the same amount this year as we will for the upcoming year. Claire Cotton replied that the same amount is proposed but it will be different depending on needs and leftover funds from last year. Claire said transfers can be referred to on page 23 of the proposed budget.

Leah Giles went over the contingency and unappropriated funds. Contingency funds have to be board approved. Unappropriated funds are held for the next year.

The recurring grant list was reviewed by Claire Cotton. In conclusion, Claire noted that 1.9 FTE in the Esser grant is going away next year; the general fund will have to pick that expense up.

Questions:

- Rex Fuller asked what is the percentage of weighted kids (SPED) and will that stay the same? Claire Cotton answered, funds are consistent and capped.
- Pauline Borg asked, has FDE increased? Claire Cotton said yes, by 2.5. Pauline asked, is the student body increasing? Claire's response was, yes the numbers are increasing each year. Pauline had a follow up question and asked, what is the rate of in-district to out-of-district? Steve Woods replied; it is about 60/40 and has not really changed.
- Pauline Borg asked is extracurricular? Claire Cotton replied, it is coaches, there is no FTE for coaches as it is a short term position.
- Pauline Borg asked about attendance rates and social worker services, she said it seems lacking if we are focusing on mental health, and asked if the funds have shifted somewhere else? Claire Cotton said yes, parts of that have shifted to a grant.
- Pauline Borg noted that it looks like funds for the library and media center are lacking, she asked if that was covered somewhere else? Claire Cotton replied; yes, salary for the library is funded through a grant. And we recently received a \$10,000.00 library grant as well.
- Pauline Borg questioned the zero amount allotted to assessment and testing. Claire Cotton said funds are covered under guidance, because there are not a lot of expenses in testing.
- Pauline Borg also questioned the amount allotted to maintenance funds. Claire Cotton replied that everything has moved to function 2540 for all maintenance costs.
- Pauline Borg asked what is function 389? Claire Cotton explained that we are contracted with ESD for tech services.
- Chris Rusch asked if the assessment for the seismic grant is included in the grant and Claire Cotton answered that the assessment has already been done.

2) Public Input:

Paula Ellis asked if she can go online and look at FTEs and how they are applied? C.Cotton stated that we do not have a document like this. After some discussion it was decided that a document can be made available.

3) Action Items

- a) Approve the Budget or Schedule Second Meeting
- **Approval of the Budget:**
Motion: C. Thompson motioned to approve the budget

Second: J. Boling

Discussion: There was no discussion

VOTING IN FAVOR: VOTING IN FAVOR: *R. Fuller, V. Anderson, L. Stufflebeam, John Boiling, R. Sawyer, C. Sawyer, and C. Thompson, Pauline Borg, Diane Swingley, Joanne Gordon, Stephanie Angle, Carrie Lovemark, Debbie Fuller and Chris Rusch.*

4) Announcement

b) Budget Hearing, June 12, 2023 at 5pm

5) Adjournment

Motion: D. Sawyer moved to adjourn the meeting.

Second: P. Borg

Discussion: There was no discussion, the meeting was adjourned at 8:36 PM.

Dated this May 11, 2023
Respectfully submitted by
Dawna Connor/Board Secretary

Next Regular Board Meeting June 7th, 2023 at 6:30pm