

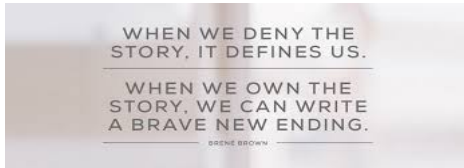


# Days Creek Charter School Board of Directors

Monthly Meetings occur the Wednesday before the second Monday of each month.

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Our MISSION is to *Inspire and Develop LEARNERS, THINKERS, and LEADERS*  
with a VISION *to challenge every student to pursue excellence every day!*



“LIFE IS A JOURNEY, NOT A DESTINATION.” - RALPH WALDO EMERSON

“TELL ME AND I FORGET. TEACH ME AND I REMEMBER. INVOLVE ME AND I LEARN.” – BENJAMIN FRANKLIN

## References:

### LOCAL

- 1) [District & Charter School Continuous Improvement Plan](#)
- 2) [DC Bell Schedule - 2023-24 School Year](#)
- 3) [2023-24 School Calendar](#)
- 4) [Teacher Schedule TBD](#)
- 5) [What We Do](#) – Teaching Expectations
- 6) [Summative Evaluation Rubric](#) -
- 7) [Oregon Diploma - High School Graduation Requirements](#)
- 8) [Senior Project Capstone E-Manual 2019-20](#)
- 9) [Community Service Requirements](#)
- 10) [DiscoverU](#)
- 11) [DC 2023-24 Assessment Calendar](#)
- 12) [Student Success Act \(SSA\)](#)
- 13) [Student Investment Account \(SIA\)](#)
- 14) [District Report Card](#) [DCCS Report Card](#)
- 15) [Division 22 Standards for Public Elementary and Secondary Schools Assurances: Report to the Community](#)
- 16) [Every Student Succeeds Act \(ESSA\) - Assurances](#)
- 17) [The Globe Program](#)

### STATE

- 18) [Oregon High School Diploma](#)
- 19) [Core Teaching Standards/Requirements](#)
- 20) [ODE home page](#) (Oregon Department of Education)
- 21) [OSBA home page](#) (Oregon School Board Association)
- 22) [ORS #338 Charter School Law](#) - Oregon
- 23) [Teacher and Administrator Summative Evaluation Model](#)
- 24) [ODE Educator Effectiveness Toolkit, Educator Effectiveness Toolkit-Charter Schools](#)
- 25) [OSBA - \(PowerPoint\) Systems Approach to Student Achievement](#), esp. flow chart “The Work of the Board”.
- 26) [ODE Academic State Standards](#)
- 27) [ODE Common Core State Standards](#)
- 28) [Student Assessment \(Oregon Assessment of Knowledge and Skills - OAKS, Smarter Balanced\)](#)
- 29) [Essential Skills](#)
- 30) [ODE – Chapter 581, Division 1 - 54 Secretary of State](#)

[www.dayscreekschools.com](http://www.dayscreekschools.com)

[www.facebook.com/DC.Charter](https://www.facebook.com/DC.Charter)

[Days Creek Charter School K-12](#)  
**Board of Directors Regular Monthly Meeting**

**AGENDA**

Notice is hereby given to the members of the Board of Directors of the Days Creek Charter School and to the general public that the Board of Directors will hold the Annual Meeting of the Board

**Wednesday, July 5, 2023 5:30 pm in room 215.**

**Call to Order**

- 1. Pledge of Allegiance**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
  - a. [6-7-2022 \(Regular\)](#)
  - b. [6-26-23 \(Combined\)](#)
- 4. Public Input**
- 5. Student Input**
- 6. Appoint Directors for Service and Reaffirm the oath of office - [Board Members](#)**

Position #1 - Staff - Cathy Knapp - 2025 - 3 yr. term (continue service)

Position #4 - Parent/Patron - Diane Swingley 2025 - 3 yr. term (continue service)

Position #9 - District Board - TBD by District Board 2025 - 3 yr. term

Position #5 - Parent/Patron - 2023 - 3 yr. term (to fill vacant position)

Position #7 - Parent/Patron - 2024 - 3 yr. term (to fill vacant position)

Position #8 - Parent/Patron - 2025 - 3 yr. term (to fill vacant position)

[New Board Members Policies and Procedures](#)

Applications - [Adult](#) and [Student](#)

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States, the Constitution and the laws of the State of Oregon, the policies of the Douglas County School District #15 and the bylaws of the Days Creek Charter School K-12 Board of Directors. During my term, I will faithfully and impartially discharge the responsibilities of the office to the best of my ability."

- 7. Annual Charter School Governance Organization**
  - a. Board Organization
    - i. Election of President/Board Chair
    - ii. Election of Vice President/Board Vice-Chair
    - iii. Election of Secretary/Treasurer
  - b. Appointment of Executive Director of DCCS: Joe LaFontaine
  - c. Appointment of Business Manager: Claire Cotton
  - d. Appointment of Custodian of Funds/Signature
    - i. Joe LaFontaine
    - ii. Claire Cotton
    - iii. Leah Giles
  - e. Appointment of Budget Officer: Joe LaFontaine

- f. Appointment of Charter School Legal Counsel: Rebekah R. Jacobson | GHR Lawyers | Salem, Oregon
  - g. Official Auditor: Umpqua Valley Financial
  - h. Appointment of Bank of Record/Depository of School Funds: Umpqua Bank/Local Government Investment Pool
  - i. Appointment of Insurance Agent: Craig Zolezzi | Zolezzi Insurance | Sutherlin, Oregon
  - j. Appointment of Federal and State Grant Official: Steve Woods
  - k. Appointment of Newspaper of Record: *The News-Review*, Roseburg, Oregon
  - l. Confirm Regular Meetings and Work Sessions of the Board of Directors:
    - i. Wednesday before the second Monday of the month, 5:30 p.m. at DCCS campus.
    - ii. Work Sessions and Special Sessions as needed throughout the year.
  - m. Appoint Standing Board Committees (Ad Hoc committees formed as needed):
    - i. Mission and Vision - Matt Giles
    - ii. Publicity - Joanne Gordon
    - iii. Fundraising and Community Partners - Matt Giles
    - iv. Recognition of Excellence - Cathy Knapp and Anna Rickards
- 8. Report from the Executive Director, Joe LaFountaine** - Information, discussion, and possible action to accept or reject the Director's recommendation for the following items:
- a. Q & A regarding items from the **District Board agenda**
- 9. Report(s) from Cathy Knapp**
- a. Math Adoption Proposal -
    - i. K-5 recommended Eureka Math. The program is very similar to EngageNY which some of the classes have been using to supplement the current program.
    - ii. 6th - 8th grade math teachers would like to recommend adopting the EdGem Math Program. The author, Shannon McCaw is from Oregon and has updated a former program.
- 10. Reference Items**
- a. CLARIFY - [FOCUS](#) - ENCOURAGE - [Continuous Improvement Plan](#) - [What We Do](#)
  - b. Capstone Project and Portfolio - Matt Giles
- 11. Standing Committee Reports**
- a. Mission & Vision –
  - b. Publicity –
  - c. Fundraising/Community Partners -
  - d. Recognition of Excellence – Anna Rickards and Cathy Knapp
- 12. Action Items**
- a. Math Adoption - Propose to adopt Eureka Math for K-5; EdGem Math Program for grades 6-8.
  - b. DC 2023-24 [Board Meeting Dates](#)
- 13. Announcements**
- a. [2023-24 School Calendar](#)
  - b. Monday, August 14 - Faculty report
  - c. Thursday, August 17, 2-8 pm - Family Conference- Meet and Greet - Open House
  - d. Monday, August 21 - Students First Day of School

e. Monday, September 4 - Labor Day

**14. Adjourn**

Dated this July 07, 2022  
Respectfully Submitted by:  
Steve Woods, Executive Director

**NEXT CHARTER BOARD MEETING DATE** - Wednesday, August 02, 2023, at 5:30pm