

Days Creek Charter School Board of Directors  
June 7, 2023

Charter Board Members Joanne Gordon, Matt Giles, David Brown, Cathy Knapp, Diane Swingley

District Board Representatives - Rex Fuller, Rebekah Sawyer

Administration - Steve Woods and Cathy Knapp

Public present: Anthony Matchett, Xane Hopkins, Rachel Matchett, Vickey Drosier, Paula Ellis, Wantia Negherbon, Leta Abel, Larry Ellis, James Ellis, Todd Vaughn

Call to Order by Diane Swingley at 5:31pm

Pledge of Allegiance recited by all

Approval of Agenda Matt Giles made the motion to approve the Agenda. Seconded by Joanne Gordon. No Discussion. Voted - All in Favor. Motion Passes.

Approval of Minutes for May 3, 2023 (Charter Board Monthly Meeting) and May 31, 2023 (Combined Board Meeting) Matt Giles made the motion to approve both minutes with corrections to the May 31, 2023 meeting brought forward by Vickey Drosier. Seconded by Joanne Gordon. No Discussion. Voted All in Favor. Motion Passes

No Student Input

Public input -

Wanita Negherbon read a letter of support for James Ellis and the importance of keeping him on staff.

Mr. Woods Report -

District Board Agenda - Mr. Woods offered to answer any questions regarding the district board agenda. Main topics for the meeting in June will be financial reports and policy updates.

Legislature update - Since the senate has not come back in session, many of the bills have not been approved. One such bill is in regard to the abbreviated school day. At this time it will likely not pass. The State School Fund Budget has gone from 9.9 billion to 10.2 billion for the upcoming school year. The school district will likely start the school year under the old funding amount due to the legislation being shut down.

Diane Swingley asked Steve Woods if the master schedule was completed. Mr. Woods reported that it was pretty much completed. Cathy Knapp added that there may need to be some changes but the schedule is ready for the 2023-24 school year.

Cathy Knapp Report

4th Quarter / 2nd Semester Grade Report - Cathy Knapp reviewed the report with the charter board. Middle school classes are based on fourth quarter grades. High school student's grades are based on semester grades. Cathy highlighted that there are a few students who failed one

or more classes. She would be getting in touch with those students and their families over the summer to proactively attempt to get arrangements made for credit recovery.

Math Adoption Proposal - Cathy Knapp presented the board with the two recommended programs that staff are interested in adopting for mathematics. The K-5 staff recommended Eureka Math. The program is very similar to EngageNY which some of the classes have been using to supplement the current program. The 6th - 8th grade math teachers would like to recommend adopting the EdGem Math Program. The author, Shannon McCaw is from Oregon and has updated a former program.

Charter Board and members of the public are welcome to review the material at any time. Materials are in the office and available to review.

#### Reference - Discussion Items

Superintendent / Executive Director Evaluation Workbook - Diane Swingley and Rebekah Sawyer will be collaborating to update the workbook. Matt Giles offered to assist with this. The group agreed to meet, Tuesday, June 13, 2023 at 5:30pm. The goal is to have this completed prior to the July 2023 Charter Board Meeting.

Other items that will need to be addressed after an interim superintendent is hired are board goals and the superintendent goals.

#### Standing committee Reports

Matt Giles would like the charter board to get together to review the capstone experience from the 2022-23 school year. Members of the board agreed to review in August 2023.

#### Publicity -

Joanne Gordon commended Diane Swingley for following the public procedures for making sure the appropriate notices for Charter Board meetings are posted in the newspaper. Joanne asked if it would be possible to make sure that meeting notices are consistently updated on the website and posted on Facebook. Steve Woods added that it is best to continue to encourage people to go to the website. Vickey Drosier reported that there are still inconsistencies with items posted on the website.

#### Recognition

Cathy Knapp reported that the school district recognized students with the Charter Board Academic Excellence Awards. One student from each grade was presented the award. We would like to continue to broaden how and when we recognize students. Mr. Woods recognized Wanita Negherbon for her involvement to bring bikes for elementary students.

#### Action items

Matt Giles made the motion to have Diane Swingley appoint three charter board members to serve on the interim superintendent committee. Joanne Gordon seconded the motion. No Discussion. Voted - All in favor. Motion passed.

Diane Swingley appointed Cathy Knapp, David Brown, and Joanne Gordon to the search committee.

Diane Swingley strongly advised that all members remember that the process should remain confidential and refrain from any discussions outside of the committee meetings.

Robb Hess will coordinate meetings with the committee members.

Announcements

Joanne Gordon is raising tomatoes for the staff. The tomatoes are in the same field as the pumpkins.

Meeting Adjourned - Matt Giles made the motion to adjourn the meeting. Seconded the motion.

No discussion. Voted - All in favor. Motion Passes

Adjourned at 6:18pm

Dated this

Respectfully Submitted by:

Cathy Knapp, Days Creek Charter Board Secretary