

**Days Creek Charter School K-12
Board of Directors Regular Meeting
January 9, 2018**

Board Members Present: Diane Swingley, Jim Docherty, Cathy Knapp, Ron Dunn, Matt Giles, Cheryl Silva, Valerie Anderson, Rex Fuller, Laura Stufflebeam, Cyndal Brown, and Moriah Michaels

Administration: Steve Woods and Cathy Knapp

District Staff: None

Public/Students: Valerie Anderson, Boo Hooker, and Terri Woods

1. **Call to Order:** Meeting called to order by Ms. Swingley at 6:34PM
2. **Pledge of Allegiance:** All recited the Pledge of Allegiance.
3. **Approval of Agenda:** –Matt motioned, Ron seconded, unanimous.
4. **Approval of Minutes for December 5 and 10:** Matt motioned to approve both minutes with the corrections in December 5 minutes; Cathy seconded; unanimous.
5. **Public Input:** None
6. **Input from Student Directors:** Cyndal reported on senior writing 121, senior project work, and FFA activities. Moriah reported on boys and girls basketball wins, and class work in preparation for finals.
7. **Consider Application, Appointment and Swear in Director for Position#5-Valerie Anderson:** Ron motioned and Matt seconded the appointment for the remainder of 3-year term ending June 2020. Unanimous.
8. **Report of Executive Director, Steve Woods:** **a.** enrollment updates handout-showed 188 K-12 students for December was reported up to 190 in January. **b.** Steve reported he attended a SCCTE (South County Career and Technical Education) superintendents' meeting and was asked to be a part of the Operation Committee to work out details like grading, handbook, some site policies, etc. He reported Days Creek is allotted at least 4 student positions; that ESD (Educational Service District) has been deeded the property for the CTE school and has three years to break ground on the construction, or the property returns to Douglas County ownership. Also there will be a media event on January 29 from 12:00 to 2:00 at 7-Feathures to kick off Phase II. Discussion over the schedule, classes missed by students at the DC campus and our commitment to being involved followed.
c. & d. Steve led a discussion over our Mission Statement, and ways to make students successful. He suggested a diverse approach to student attendance to find different incentives to reach more students. He also talked about different approaches to making curriculum and teaching, and thus learning, more successful. He reported on measure 98 funds being used to purchase some educational virtual reality products called ZSpace.
e. Steve reported the continual search for better alignment with Smarter Balance testing between EasyCBM and iReady testing programs.
9. **Report of Student Success Coordinator, Cathy Knapp:** **a.** Cathy reported on the PSAT and SAT scores in detail. Freshman will be taking the PSAT test next year. A general discussion on how to improve scores followed.

b. Messrs. Jackson and McCallum reviewed the Social Studies publishers' book selections for 7-12 grades (no elementary adoption this year) and selected three publishers. When the material is received it will be available for board members to review. Matt spoke about being excited to do the reviewing.

10. **Diane Swingley: a.** Diane reported the Memorandum of Understanding request passed at the December meeting was not given to the district board because she was informed by Ex. Director Woods he learned prior to the district board meeting an MOU is not required in order for the charter board directors to access the OSBA (Oregon School Board Association) services. Therefore, she did not present the MOU to the district board. Charter board members are full members of OSBA.

b. Diane led discussion about doing the 360-degree evaluation for the Executive Director's evaluation.

Matt motioned we would not use the tool this year. Valerie seconded. Unanimous.

c. Discussion over the Executive Director's Evaluation followed and was agreed to update the evaluation form with the four goals set in October. Jim will do the updating and will have it ready to pass out to board members after the January 16 combined board meeting. A Special Session charter board meeting was scheduled for January 30 to complete the board's one voice evaluation summary.

11. **Standing Committee Reports:** none

12. **Additional discussion and Action Items:** None

13. **Announcements:** The Senior Project led blood drive will be January 30 from 9-2PM.

14. **Adjourn:** Matt moved we adjourn and Cathy seconded the motion. Unanimous. Adjourned 9:40PM

Submitted by Jim Docherty
Charter Board Secretary