

**Days Creek Charter School K-12**  
**Regular Monthly Board of Directors Meeting**  
**April 6, 2022**

Charter Board Members in person: Diane Swingley, Cathy Knapp, Jim Docherty, Anna Rickards, Matt Giles, Rex Fuller.

Administration: Steve Woods and Cathy Knapp.

District Staff: None

Public/Students: Boo Hooker and Terri Woods.

- 1. Call to Order:** Meeting called to order by Diane Swingley at 6:04 p.m.
- 2. Pledge of Allegiance:** All recited the Pledge of Allegiance.
- 3. Approval of Agenda: Motion to approve agenda by Matt, seconded by Cathy. No discussion, passed unanimously.**
- 4. Approval of Minutes: a. March 9, 2021 Regular Meeting. Motion to approve minutes by Matt; seconded by Anna. No discussion, passed unanimously.**
- 5. Public Input:** No public input at this time.
- 6. Student Input:** Anna shared Kate Clifton's student report. School going well but lunches not so good. Track is going well and is fun. Steve then talked about the Douglas County Math contest of March 31 at UCC. We had three students out of four that competed and qualified for state competition.
- 7.a. Report of Executive Director, Steve Woods: a. Q & A regarding items from the district board agenda** – Steve reported the student population has increased as more students moved into the district than left. Diane questioned the policies to be approved that seemed to relate to teaching and curriculum. Steve responded that the policies all involved special ed. procedures. Diane questioned whether the Charter needs to be revised to reflect changes in the new ODE policies. **b. IRRE Digital Presentation** – Steve Anset of IRRE, through Digital Zoom, presented the student and teacher survey results from the 2021-22 school year survey. The Teacher Aids survey will be reported later. Steve Anset explained briefly the design of the survey and the 11 topic areas the teachers and students were questioned on. There was a 95% participation from students grades 3-12 ( the highest ever) and a 92% participation rate from the teachers. He went over three topic areas in some detail for both students and teachers. The surveys broke down the answers into two categories: optimal answers and risk or cautionary answers. The student survey covered questions about high expectations, academic confidence, and feeling safe in school. Generally there was an increase in optimal answers and some decrease in risk answers ( a similar pattern seen across the country following the pandemic). He summarized three big themes: School is a good place to be, academic confidence improved, and students felt they were capable of more challenging work. The teacher survey covered questions about engagement, focus, and school's duration and intensity of commitment to student improvement and staff support. The big themes from the teachers' surveys was: they feel engaged but their confidence softened a little post pandemic. He reported the survey showed areas of celebration and continued improvement: the school continues to be focused; plus a commitment and investment to improvement efforts. (This is the fifth year the Ford Family Foundation has funded IRRE (Institute for Research and Reform in Education) for Douglas County School Districts. The surveys can guide the development of goals. **c. Review Timeline in Superintendent-Executive Director Evaluation Workbook page 8. i. Set Goals** – There

was a brief discussion of board goals. Jim presented two ideas around using the IRRE survey results to further our work on helping improvement efforts and to finish the Capstone Project before the start of the next school year. It was agreed everyone would work on wording for the goals and bring them to the May Charter Board meeting. **Matt made a motion to approve the Director's Goals as presented by Steve. Anna seconded Matt's motion. No discussion. The motioned passed unanimously. d. Adopt Teacher Appreciation Week Resolution and Make an Action Plan** – Brief discussion over wording and who should sign the resolution. Some changes in wording of the resolution as written by the OSBA. Diane, as board president, will sign the resolution. **Matt motioned to approved the changed resolution. Cathy seconded the motioned. No discussion; the motioned passed unanimously.**

**8. Report(s) From Cathy and/or James Ellis: a. 3<sup>rd</sup> Quarter Grade Report** – Cathy presented a break down of the 3<sup>rd</sup> quarter grades. She reported the seniors are focused on task more than she has ever observed. She discussed her work with students over F grades and the differences between grades and the culture and makeup of different grades. She then reported the grade 3-8 and 11<sup>th</sup> grade State ELA and Math tests, and the Interim Assessment Test for grades 9 and 10 that are coming up.

**9. Reference Items:** Steve placed this agenda item in to keep the CIP plan front and center. He wants everything to be focused thru the CIP plan and if something doesn't fit this is the agenda item to bring it up. Steve encouraged board members to look up on the school link to follow what teachers are doing and spend time talking about "What We Do".

**10. Standing Committee Reports: a. Mission and Vision-None**

**11. Report and Discussion- Information and possible action by the board: a. Capstone (Senior) Project and Portfolio – Report and recommendations from the Mission and Vision Standing Committee** – Matt reminded directors of the Senior Project presentation Wednesday, April 20 from 1 to 3 p.m. There was discussion over how many groups and rooms were needed for the presentations. Each presentation was expected to be 10-20 minutes. Matt spoke about the preparation work he was doing with seniors and he felt they were more focused than ever for their presentation. He cautioned that our work this year with the Capstone Project is on-going and the evaluation of this first presentation will help us make needed improvements. Matt, Steve and Cathy shared how the grant money from the state for COVID related needs were spent. Most were used to develop a school wide reading program that will provide a staff in-service on how to best teach reading. The remaining funds were used to take any High School teachers and students to Grants Pass for pizza and a jet boat ride on the Rogue River. Matt was praised for his work organizing this.

**12. Announcements:** Steve asked for questions over the announcements listed in the agenda and added the April 15 all day in-service for the reading program..

**13. Adjourn: Matt motioned to adjourn. Cathy seconded the motion. No discussion; passed unanimously at 7:45 p.m.**

Submitted by Jim Docherty, Charter Board Secretary