

**Days Creek Charter School K-12**  
**Regular Monthly Board of Directors Meeting**  
**February 9, 2022**

Charter Board Members in person: Diane Swingley, Cathy Knapp, Jim Docherty, Anna Rickards, Joanne Gordon, Matt Giles, Rex Fuller.

Administration: Steve Woods and Cathy Knapp.

District Staff: None

Public/Students: Terri Woods, Jazzlin Mackey, MARRISA Mackey.

1. **Call to Order:** Meeting called to order by Diane Swingley at 6:06
2. **Pledge of Allegiance:** All recited the Pledge of Allegiance.
3. **Approval of Agenda: Motion to approve agenda Matt, seconded by Anna. No discussion, passed unanimously.**
4. **Approval of Minutes: a. January 5, 2021 Regular Meeting. Motion to approve minutes by Matt; seconded by Cathy. No discussion, passed unanimously.**
5. **Student Input:** Anna shared Kate Clifton's student report. She shared that the school lunches are still not "so great". She also wished the teachers would hold to their due dates on assignments. FFA sent four students to speaking and job interview competitions recently.
6. **Public Input:** Jazzlin shared that she came to the board meeting as an assignment for a class she was taking at UCC. Jazzlin is a graduate of DCCS.
- 7.a. **Report of Executive Director, Steve Woods: a. Q & A regarding items from the district board agenda** – Steve briefly reported the small drop in student enrollment reflects movement of families with some students returning to their home school district. He then spoke to the ESD service plan that will be approved at the District Board meeting and asked Cathy to talk about the SPED services provided by Douglas ESD. She reported the ESD provides therapists for Speech and Occupational services as well as SPED evaluations and recommendations. Steve then shared the state funding for next school year looks good and strong, as reported by OSBA lobbyists, but we must still wait to see what the legislature budgets.  
b. **Review Board Policies – IKF and IL – Discussion** – There was a long discussion over the wording and implications around both the proposed policy changes, IKF and IL. Several directors were unable to pre-read the policies and this added to the discussion. Steve presented the policies, IKF and IL, which are policies that are the responsibility of the Charter Board for a recommendation to the District Board. There was a very lengthy discussion over these policies, mostly IKF. Diane repeatedly expressed concerns over the potential conflict these policy changes had with the written language in the Charter contract with the district. Steve expressed the opinion that we may place the district in a liable position to legal challenges when a student who has earned the state minimum graduation requirements is denied a diploma because the extra requirements imposed by the Charter School were not earned. He suggested the extra Charter School requirements could earn the graduate a special distinction diploma. Jim added that this was exactly what was done in schools in Colorado that we had been examining. Steve said additional expectations could be added to the student handbook. After lengthy discussion about the conflicts and language of the policy Steve suggested the Charter Board either pass the policies or table it for later discussion. Diane called for a motion. **Joanne motioned to**

**recommend passing policies IKF and IL with changes recommended by the state. Matt seconded the motion. No discussion. Matt, Joanne, Cathy, Jim approved the motion. Diane and Anna opposed the motion.** A short clarifying discussion followed. Anna explained she did not want the wording of “English” removed from “English Language Arts” graduation requirements policy wording. Diane remained concerned with any conflicts with the Charter contract. **Matt motioned to change the wording in policy IKF to leave the word ”English” in the English language arts graduation requirements. Anna seconded the motion. No discussion. All directors approved the motion, except Diane abstained. Motion passed.**

**c. Instruction and Continuity of Services Plan – update** – Steve displayed the Safe Return to In-Person Instruction and Continuity of Service Plan he submitted to the state. A brief discussion followed and Steve shared that the governor expects that by March 31 local control over masking decisions will revert to school districts.

**8. Report of Student Success Coordinator, Cathy:**

**a. ELA Adoption** – Cathy reported that text adoption for English Language Arts is this year and she along with several teachers have reviewed the state approved programs and is recommending two of them. She plans on making these textbooks available for review by the Charter Board, other staff, and parents. A brief discussion about the procedure over adoption followed. Matt shared that he believes this responsibility is one of the more important functions of the Charter Board. Jazzlin shared that she was familiar with one of the two programs chosen and said it is used with great success in the elementary where she works.

**b. 1<sup>st</sup> Semester Grade Report** – Cathy shared that there were a lot of incompletes due to illness and missed school. Students made up their work and grades are showing an improvement over first quarter grades. She celebrated there were no seniors failing, however, there are three at risk and she is working with them and their parents. Attendance and behavior issues were a huge factor in students with D’s and F’s. Matt shared that the grades overall are generally better than in the past. Also he reported the reading level for 8<sup>th</sup> graders is now up to grade 9.6. Applause followed.

**9. Executive Director Evaluation, Diane Swingley:** Joanne motioned for the Charter Board approve the summary of Steve Woods’ evaluation and recommend it to the District Board. Matt seconded. No discussion. Passed unanimously.

**10. Reference Items:** Steve placed this agenda item in to keep the Continuous Improvement Plan (CIP) plan front and center. He wants everything to be focused through the CIP and if something doesn’t fit this is the agenda item to bring it up. Steve encouraged board members to look up on the school link to follow what teachers are doing and spend time talking about “What We Do”.

**11. Standing Committee Reports:** **a. Mission and Vision.** (See #12) **b. Publicity.** **c. Fundraising/Community Partners.** **d. Recognition of Excellence.** – No reports.

**12. Report and Discussion- Information and possible action by the board:**

**a. Capstone(Senior) Project and Portfolio – Report and recommendations from the Mission and Vision Standing Committee** – Matt presented the final website for the Days Creek Capstone Experience and explained the Freshman, Sophomore and Junior sections are still under construction but will be completed in time for next school year, 2022-23. There were several grammatical corrections made. **Matt motioned to place the Capstone Experience and infograph website on the website. Anna seconded the motion. No discussion. Motion passed unanimously.** Matt asked for a time to complete the rubric for the Senior Project presentation. It was agreed to meet in Matt’s room on Wednesday, February 23 at 3:30 p.m.

**13. Announcements:** Steve asked for questions of the announcements listed in the agenda.

**14. Adjourn: Matt motioned to adjourn. Anna seconded the motion. No discussion; passed unanimously at 7:45 p.m.**

Submitted by Jim Docherty  
Charter Board Secretary