

Days Creek Charter School K-12
Regular Monthly Board of Directors Meeting
January 5, 2022

Charter Board Members in person: Diane Swingley, Jim Docherty, Anna Rickards, Joanne Gordon, Matt Giles, Rex Fuller, Laura Stufflebeam, Kate Clifton (online), Bailey Stufflebeam.

Administration: Steve Woods.

District Staff: None

Public/Students: Mary Harris, Nick Harris, Kelly, several students

- 1. Call to Order:** Meeting called to order by Diane Swingley at 6:05 p.m.
- 2. Pledge of Allegiance:** All recited the Pledge of Allegiance.
- 3. Approval of Agenda: Addition of agenda item 14. Enter Executive Session, and agenda item 25. Return to Public Session. Motion to approve agenda with the addition of items 14 and 15 by Matt, seconded by Anna. No discussion, passed unanimously.**
- 4. Approval of Minutes: a. December 8, 2021 Regular Meeting. Motion to approve minutes by Matt; seconded by Anna. No discussion, passed unanimously.**
- 5. Student Input:** Kate spoke first and reported that school was going well and the teachers were doing a good job of getting students back into the school after Christmas break. She is enjoying basketball with lots of home games. Finally, she reported school is better than last year and the lunches are better, too. Bailey then reported that classes were OK. Some students are not involved in classes at all, but do not disrupt. She reported that she did not think the lunches were any good and many students do not eat at all, anything. Discussion about quality and quantity of lunches at school followed. Steve suggested the lunch committee from last year get back together to work on a solution. Input from a couple of the public members was heard. Is there a school store (no longer legal); quantities are small; it needs to be resolved. Diane questioned about the federal lunch laws being a hindrance. Steve suggested again the committee meet and also get a comment/suggestion box.
- 6. Public Input:** (The public members entered the student report discussion above.)
- 7. Report of Executive Director, Steve Woods: a. Board Proclamation** – Steve passed Certificates of Appreciation out to each director for their work as board members. January is board appreciation month. **b. Q & A regarding items from the district board agenda** – Diane made a comment about the student population remaining consistent. Steve responded there have been a lot of families moving in and out with some being large families which help to keep the population steady.
- 8. Report of Student Success Coordinator, Cathy Knapp:** Steve filled in for Cathy. He reported that reading assessment scores were significantly up due to Reading Plus, our excellent Elementary teachers, and good Language Arts teacher lessons. A significant part of the progress has been provided by splitting the first five grades into individual classrooms with one teacher each. This one factor has impacted the consistency in classroom teaching. Also, providing additional individual attention has been a part of the progress, too. Matt also shared the reading scores were up. Anna shared she does five Reading Plus lessons per week, but noted the students

find it boring reading online as opposed to real books. Diane said she felt the Charter Board should be made more aware of policy changes related to curriculum by the state. Steve agreed.

9. Executive Director Evaluation, Diane Swingley: This will be covered in executive session.

10. Reference Items: Steve placed this agenda item in to keep the CIP (Continuous Improvement Plan) front and center. He wants everything to be focused thru the CIP and if something does not fit, this is the agenda item to be used to bring it up. Steve encouraged board members look up on the school link to follow what teachers are doing and spend time talking about “What We Do”.

11. Standing Committee Reports: a. Mission and Vision – (see agenda item 12.)

12. Report and Discussion – Information and possible action by the board:

a. Capstone (Senior) Project and Portfolio – Report and recommendations from the Mission and Vision Standing Committee: Matt went over the Senior Capstone expectations. Seniors will choose one paper from their years at Days Creek High School to present; they will talk about their job interview and share their overall experience while in high school; and will either do a project and present it, or do a job shadow and present it. A general discussion about the Capstone Experience followed and it was agreed that the experience this year will help refine the Days Creek Capstone Experience for all high school grades starting next year. Diane wondered about public speaking experience for seniors and Matt agreed it was a good idea. He will add to his senior class curriculum. **Discussion followed about the best time for the mock interview. April 20 was agreed on. May 11 was set for the senior Capstone presentation and January 14 at 10:00 a.m. would be the Capstone committee meeting to clean up and finalize the Senior Capstone Project for this year to present for charter board approval.**

13. Announcements: Listed in agenda

14. Enter Executive Session: Before executive session the board took a short break. The board returned at 7:24 p.m. and went into executive session pursuant to **OAR 192.660(2) (i) to evaluate the Executive Director’s performance for school year 2021-22.**

15. Return to Public Session (No action will be taken until the regular board meeting February 9, 2022): Returned out of executive session at 9:30 p.m.

16. Adjourn: Matt motioned to adjourn. Anna seconded the motion. No discussion; passed unanimously at 9:31 p.m.

Submitted by Jim Docherty
Charter Board Secretary