

**Days Creek Charter School K-12**  
**Board of Directors Regular Monthly Meeting**

**Minutes for March 9, 2022 meeting**

Charter Board Members in person: Matt Anderson, Kate Clifton, Bailey Stufflebeam, Cathy Knapp, Anna Rickards, Diane Swingley, Joanne Gordon, Matt Giles, Rex Fuller, Laura Stufflebeam (joined at 7:15 p.m.)

Administration: Steve Woods and Cathy Knapp

Public/Students: Terri Woods and Boo Hooker

1. **Call to Order:** Meeting called to order by Diane Swingley at 6:07 p.m.
2. **Pledge of Allegiance:** All recited the Pledge of Allegiance.
3. **Approval of Agenda:** Steve Woods noted a change in #7; **Matt Giles motioned to approve; Anna Rickards seconded; No discussion, passed unanimously.**
4. **Approval of Minutes:** a. **February 9, 2022 Regular Meeting. Motion to approve minutes by Joanne Gordon; seconded by Matt Giles; No discussion, passed unanimously.**
5. **Public Input:** None
6. **Student Input:**

*Kate Clifton - school has been pretty good, admin. starting to crack down on phones, cracking down on profanity, not leaving classroom, good for the people who care about their education; FFA State on March 17th, 3 lambs at the barn, pigs coming this next week, starting plants at greenhouse, fun competitions at lunch, pie eating, milk drinking, only other issue is lunch - 12:57 p.m., and M and Th 12:30 p.m. T and W; Some kids still getting only 10% off on late work; Track season started, softball and baseball.*

*Matt Anderson - \$2500 FFA chicken coop sold for \$2500; Andrew delivered, wants Matt to come back and paint it for him. Also, put a dog house together. School is going well. Seniors ready to get out of school. Classes are still going pretty well. Stress for some seniors regarding future plans, like college and senior class projects. Job shadow for senior projects not needed, most have already had jobs. Doesn't see the need for it.*

*Mr. Woods - what is another level that you could do to help you grow since you already had experience in a job? People change careers an average of 4-7 years; use this time to take a peek at something else.*

*MA - just found out about it last month; two months until we graduate, 10 weeks, papers to write, find jobs, find colleges, scholarships,*

SW to MG - *Don't we have a voice and choice option?*

MG - *They have had to deal with not knowing some of the details, but know the big picture; they knew the general structure; will be better for the group next year, a lot easier since we are using the website; next year's group will be able to see the rubric all year; this year was guinea pig because Mr. Giles pushed this senior class;*

SW - *We appreciate all the work that Mr. Giles and the team have done.*

JG - *Can they write something about their jobs?*

MG - *Maybe.*

CK - *to Matt Anderson - It broadens his horizon.*

SW - *Maybe go deeper in your current job.*

MG - *Part is philosophical; I could probably come up with a plan but wanted to keep individual responsibility; I want the student to choose to challenge self with a job shadow; in the end, the individual affected is the individual student.*

SW - *This is a great discussion.*

Bailey Stufflebeam - *everything has been going really well, food better, wished breakfast was not pure sugar, behavior issues in the bathroom, everything going pretty well; for Capstone project, thinking about fundraising for a scoreboard for the softball field, maybe a basketball camp.*

SW - *Or creating new ideas for food?*

MG - *I am proud of all of you for saying things.*

SW - *There is a suggestion box by the front office for suggestions, too.*

- 7. Report from the Executive Director, Steve Woods** - Information, discussion, and possible action to accept or reject the Director's recommendation for the following items:
- a. Q & A regarding items from the [District Board agenda](#)
  - b. Covid Updates
    - i. [Instruction & Continuity of Services Plan](#)
    - ii. March 12 - Local Control

SW - *7b (Note: This was the order in the meeting). Governor set March 12 as the day not to be in trouble for not wearing a mask, back to local control, SW updated the plan and submitted it to ODE, overall kids have done well with all the COVID stuff.*

DS - *Have we seen a lot of missed learning because of the mandated masks and distance/classroom learning?*

CK - *No, but kindergarten this year came in different because they had not been exposed to people; start was a little different; really meshed together as a group.*

DS - *A dedicated staff makes a huge difference.*

SW - *100 days of school today posted on Facebook, hat parade; since pandemic 37,000 students left public school in Oregon; incredible number; we have stayed level or*

*increased; other superintendents panicking; we are doing good things, having students talk to the board.*

*DS thought about changing nights so students can stay longer at the board meetings.*

*SW - Return to local control, changed some definitions - removing quarantine, contract tracing; face covering has to be announced posted on the website; Alsea was fined \$43,000 by OSHA; Enrollment down - legislative money, a positive influx for us.*

*DS - If we were educating fewer people taxes should go down from this taxpayer's perspective; how many students in state?*

*SW - 550,000 students; HB4030 non-traditional pathway for those who want to get their teaching certificate, competency based; We already have some of that by being a charter school, looking at different things for that; HB4030 some will go towards recruiting, retraining, reimbursement; more can be trained.*

*DS - How much money do they keep at the top of the extra \$2.2 million?*

*SW - went over legislative bills that were not approved; direct impact of curriculum on public view, did not pass but a lot of motivated people behind this to bring it up again; remove 3% cap for charter; 50% of budget on core subjects; investigate public meetings; allow school vouchers; abbreviated days.*

*SW - This did pass; summer grants for K-8, the first two apply to us; could work in conjunction with Boys and Girls club, cannot go to schools but other organizations. Enrichment grants - no teachers ready to do that this summer; if we have kids that really need to do it, may hire from the outside.*

*DS - A great way to break in people that want to teach.*

*SW - I think there is a real value for K-8; enrichment.*

*CK - Yes, there is value in enrichment.*

*DS - Great for students going to be seniors next year, possibly other selling points.*

*SW - I toured Elkton's completed building project; they had to cut out a lot of things because of inflation; for Days Creek proposed building project the amount that really costs is plumbing, water, kitchen, the auxiliary gym is \$700,000; to redo the play shed is \$500,000; at some point we have to do the building; it will cost more because we will not have the matching grant and the inflation will be factored into it.*

*MG - South Umpqua is asking for \$28m.*

*DS - Gym; remove word "only" on the website and flyer when talking about cost.*

*SW - South Umpqua SD took out a 2 mil loan to keep; hard pressed to find any school in Oregon that has one gym for K-12; scheduling to accommodate all classes, sports and rainy days is challenging; best thing for kids to have additional space; state mandate to have PE a certain amount of minutes.*

- c. Friday Career Academy at UCC - college-credit tracks (Theater, EMT Certificate, and Automotive)

SW - regarding 7c. I had a meeting today with UCC president; Career Academy, open for high school students; public school; attend on Friday to get dual credit ( high school and college credits); Theatre class, EMT, Automotive track next year. SW asked the student board directors: Do you know any students that might be interested?

CK - Theatre

DS - Also, when we get the stage built here.

SW - I was thinking more of automotive or EMT track, fully paid for, completely free, provide transportation; chance to intermingle with college students, 9-12 grades; we will announce next week to the student body.

SW - Following year, Forestry and CNA opportunity for kids to expand at UCC with UCC professor, application process, limited number of seats

d. Superintendent-Executive Director [Evaluation Workbook](#) page 8

DS - 7d. - Page 8 set and review goals; help set superintendent and boards' goals for 2022-23; usually this is done together; believes that each board should have at least one goal separate.

SW - Send out and get ideas; goals and then set up a meeting in a work session; March/April but have not ever had the goals at this time.

DS - Did not do a performance review for the charter board; Rex and I and Steve will work on that.

## **8. Report(s) from Cathy Knapp and/or James Ellis:**

### **a. Update ELA Adoption**

CK - Reviewing some materials, Sari Ellis and Sarah Hooper trying to pilot a program to see if staff likes it; waiting on materials for Anna and Melissa; if we stay with what we have we would not have videos; a conversation we are having; we are allowed to do this; do not have to adopt new curriculum, can keep old curriculum for the next three year cycle; ELA should have been last year but with COVID-19 everything was pushed off a year; really like what they have in K-6; will bring to the charter board when receive the samples for secondary; making progress; spending time with all the teachers and EA's on how to teach reading; Sarah Hooper has really taken on that lead; the elements of how to teach reading; future trainings to supplement explicit instruction.

DS - The programs you are using right now, do they have new textbooks?

CK - We would lose the digital parts if we do not have a newer curriculum but overall not real good; content, agendas.

AR - There were inappropriate pictures.

CK - Not impressed, walked away. We do not like any of them selected by the state.

AR - Hugh Mifflin, we like what we have; newest version is 2006; hard to find replacement textbooks; do we update to new curriculum or go with dated curriculum?

CK - Or bring in enhancement to the last version.

## 9. Reference Items

- a. CLARIFY - [FOCUS](#) - ENCOURAGE - [Continuous Improvement Plan](#) - [What We Do](#)

## 10. Standing Committee Reports

- a. **Mission & Vision – Jim Docherty, Matt Giles**
- b. **Publicity – Jim Docherty, Anna Rickards**
- c. **Fundraising/Community Partners - Matt Giles, Anna Rickards**
- d. **Recognition of Excellence – Cathy Knapp, Anna Rickards**

## 11. Report and Discussion - Information and possible action by the board

- a. Capstone (Senior) Project and Portfolio - Report/recommendations from the Mission and Vision Standing Committee
- b. Days Creek [Capstone Experience Infographic](#)

*MG - At the standing committee meeting, we went over the left side of column on the rubric; discussed scoring and scales; feel like we did a good job at nailing down what was important; descriptions are what MG put together; will say it is worth the time to do this because very specific to our school; his desire is to get something passed so he can show the seniors because details are slow to come out; the more detail the better but plenty of opportunity has been available. Once we get something in place, we can polish; needs a motion.*

*DS - entertained a motion*

**Motion to approve the Capstone Experience Infographic and rubric, pending grammatical edits by Anna Rickards; seconded by Matt Giles. No further discussion, passed unanimously.**

*MG - Mock interviews are next Wed. during DiscoverU.*

*SW - Start the first interview at 1:30 p.m.*

*TW - She will put the date on the website when ready; MG sending link.*

*DS - Mock job interviews; 3 jobs they can apply for; Steve donating cash prizes; kids get to pick which job they apply for - check with MG for details; they have the application; bring 3 copies with cover letter etc.; attention to detail; assume that you are 18 and assume that you have graduated; prefer 3 adults in each room; need at least 9; theoretically, we may need two rooms - 9-12 volunteers; 15-20 min each.*

*SW - buses run at 3:25 p.m.; 16th no game on the schedule;*

*MG - will have interview questions and scoring rubric; 3 local companies; students are applying for a job that they may want; had leeway on questions but may be considered not fair on rubric, so use same questions; DFPA might come next Wednesday; Convey; Cedar Mills;*

*CK - Sarah Hooper's dad did all the hiring for one of the companies.*

*MG - picked jobs with general applications.*

*SW - 1:30 – 3 p.m. will do.*

*DS - Laura, Joanne, Anna and I will participate.*

*MG - always need person to watch people while waiting for the interview.*

**12. Announcements:**

- a. Thursday, March 17 - End of Third Quarter

*SW - 45 days remaining.*

*MG - Seniors Final Reflection presentation is Apr 20, 2022*

- b. Spring Break - March 21-25
- c. Tuesday, March 29 at 6:30 PM, OSBA (Zoom) listening session - RSVP to Lisa

*JG - question - what is the OSBA listening session?*

*SW – Initially, they said only superintendent and board chair can come; today's meeting said we could bring more; they have 65 spaces for that dinner in Roseburg at ESD; anyone can go to the zoom link.*

*DS - Joanne is not aware of the OSBA meeting. It is Oregon School Board Association Spring Listening Session.*

*SW – Basically, what I covered tonight they will talk in more detail; Oregon superintendents got fired by their boards for following the [COVID-19] mandates.*

- d. April 7 - Family Conferences

*CK - Grades 7-12 teachers will be in the room; at risk parents invited; K-6 teachers schedule conferences.*

**13. Adjourn: Matt motioned to adjourn. Anna seconded the motion. No discussion; passed unanimously at 7:38 p.m.**

Written and submitted by Terri Woods

For Jim Docherty  
Charter Board Secretary