

Days Creek Charter School K-12
Regular Monthly Board of Directors Meeting
May 4, 2022

Charter Board Members in person: Diane Swingley, Cathy Knapp, Joanne Gordon, Jim Docherty, Matt Giles, Rex Fuller, Laura Stufflebeam, Bailey Stufflebeam.

Administration: Steve Woods and Cathy Knapp.

District Staff: None

Public/Students: Boo Hooker.

1. **Call to Order:** Meeting called to order by Diane Swingley at 6:04
2. **Pledge of Allegiance:** All recited the Pledge of Allegiance.
3. **Approval of Agenda: Motion to approve agenda by Joanne, seconded by Cathy. No discussion, passed unanimously.**
4. **Approval of Minutes: a. April 6, 2022 Regular Meeting. Motion to approve minutes by Cathy; seconded by Jim. No discussion, passed unanimously except Joanne abstained because she wasn't at the April meeting.** .
5. **Public Input:** No public input at this time.
6. **Student Input:** Bailey shared that school was going well and that testing was coming up next week. She again reported that lunches were not really getting better. General discussion that the lunch committee needs to meet again and do more work. There is a lack of suggestion in the suggestion box. Steve shared the school is required by law to serve certain foods. Jim then asked for a report on the softball team Bailey is a member of. They are in 3rd place in the toughest league in the state. Diane was going to present Bailey Certificate of Appreciation but Cathy suggested the presentation could be presented at the awards assembly on May 17. It was decided that that was a better idea.
- 7.a. **Report of Executive Director, Steve Woods: a. Q & A regarding items from the district board agenda-**Diane commented the student population showed an increase of 9 since March. A question was asked of Steve about not admitting students out of district this late in the school year. Steve responded that 6 of the students had moved in district and one was done as an exception. **b. Review Timeline in Superintendent-Executive Director Evaluation Workbook page 8 i.** – Steve reported the District Board changed the wording on Steve's goal #2 from "implement" to "Maintain and review". Steve also cautioned that some wording on goal#1 may change with added requirements depending on what the state does. **Matt motioned to accept Superintendent/Executive Director's Goals for 2022-2023 SY with changes to wording on goal#2. Cathy seconded. Passed unanimously.** There was a long ranging discussion over the Charter Boards goals and the wording. Goal #1 had to do with using the IRRE survey to identify areas of concern and create an action plan in response. Also there was a desire to survey the use and efficacy of the daily protocol "*What We Do*". A second goal having to do with completing the detail work on the Infograph for 9th, 10th, and 11th grade on the Capstone Project in time for the student packets sent out around August first. An attempt at wording was done but the wording would be worked on and presented at the June meeting.
8. **Report(s) From Cathy and/or James Ellis: a. Testing Updates-**Cathy reported the 11th grade Smarter Balance ELA, math, and science tests would be given next week. The testing for grades 3 thru 8 over ELA and math is almost complete. The 5th and 8th graders were also tested in

science. She also shared she is working toward graduation on the few students that are on the boarder of completing their requirements. **b. ELA Adoption-**The staff is looking at the K-12 reading, English, and Literature textbooks for adoption. She spoke about the great Intro to Reading for Middle School plus the Intro to Literature for 6th grade. She felt the reading textbooks as a supplemental supportive program was seen as very good. Most teachers and staff have vetted the textbooks, plus some parents have also. This Friday the elementary teachers will complete their recommendations for the Charter Board Directors are invited to look over the textbooks for ELA adoption before June board meeting.

9. Reference Items: Steve placed this agenda item in to keep the CIP plan front and center. He wants everything to be focused thru the CIP plan and if something doesn't fit this is the agenda item to bring it up. Steve encouraged board members to look up on the school link to follow what teachers are doing and spend time talking about "What We Do".

10. Standing Committee Reports: a. Mission and Vision-None

11. Report and Discussion- Information and possible action by the board:

a. Capstone(Senior) Project and Portfolio-Report and recommendations from the Mission and Vision Standing Committee-Matt believed we need to do several thing for the Capstone Project: 1. Review how the presentation went. 2. Need to spend time looking over the portfolio for improvement. 3. Make improvements on the scoring rubric. 4. Complete the detail work on the 9th, 10th, and 11th grade infograph before the start of next school year. Steve cautioned we need to complete the work before August so it can be included in the student packets. Discussion about when the standing committee could meet to begin this work. It was agreed to meet at 3:30 on May 19 in Matt's classroom. **b. Resignation- Matt motioned to accept the resignation of Jim Docherty from the Charter Board at the end of his term, June 30. Joanne seconded the motion. Some discussion. Motion passed unanimously.**

12. Announcements: Steve asked for questions over the announcements listed in the agenda and added FFA banquet on Friday and the student award assembly on Wednesday May 17 at 1:30 or 2. He also shared that a couple of students signed up for the Automotive and EMF programs at UCC for high school students.

Executive Session: Presentation of Executive Director's Evaluation: Steve opted to have his evaluation presented in open session. Several directors spoke about Steve's excellent work for Days Creek Charter School. Jim read the Summation Narrative.

13. Adjourn: Matt motioned to adjourn. Cathy seconded the motion. No discussion; passed unanimously at 7:45.

Submitted by Jim Docherty, Charter Board Secretary