

**Days Creek Charter School K-12
Regular Monthly Board of Directors Meeting
November 3, 2021**

Charter Board Members in person: Diane Swingley, Jim Docherty, Anna Rickards, Joanne Gordon, Cathy Knapp, Matt Giles, Rex Fuller, Kate Clifton, Matt Anderson.

Administration: Cathy Knapp.

District Staff: None

Public/Students: None

- 1. Call to Order:** Meeting called to order by Diane Swingley at 6:02 p.m.
- 2. Pledge of Allegiance:** All recited the Pledge of Allegiance.
- 3. Approval of Agenda: Motion to approve agenda by Matt, seconded by Joanne. No discussion, passed unanimously.**
- 4. Approval of Minutes: a. October 6, 2021 Regular Meeting and Special Work Session October 21, 2021: Diane made the comment that the Special Work Session is actually a Mission and Vision Standing Committee and so does not require a quorum to forward recommendations to the board. Motion to approve both minutes by Matt; seconded by Anna. No discussion, passed unanimously.**
- 5. Student Input:** Before students reported, Diane shared that Steve was at meeting with Douglas County school district superintendents (newly forming Douglas County Coalition of Schools) plus state legislatures motivated to present a united statement concerning the desire to have a larger voice and representation for rural schools and to have more local control over matters concerning the states response to the pandemic crises. Matt Anderson spoke first about how the school year was going so well and especially the Discover U class. Joanne questioned what was good about the class. Matt replied that the topics covered were subjects he was interested in and he was engaged. Kate reported also that the school year was going well. There was a lot of variety this year. Teachers were keeping students busy. The football season was great with games and homecoming activities organized by the Student Council. Student Council also was planning Halloween activities plus a winter formal dance. Joanne then shared she attended an FFA meeting and was impressed by the students' engagement and enthusiasm. Students were asked if there was anything they felt needed to be addressed. They said some kids were coming to school high on mind altering substances and there was vaping happening in the bathroom. Cathy shared the fact the staff was aware and was planning an assembly to address the dangers of vaping both weed and tobacco. A short discussion on vaping and weed followed.
- 6. Public Input:** None
- 7. Report of Executive Director, Steve Woods: a. Q & A regarding items from the District Board Agenda –** Cathy reported in the place of Steve. Cathy reported that Brian Jenks will be presented to the board as a permanent substitution teacher and there is another hire for help in the kitchen and in SPED. There was a short discussion about the bond, facility needs, and the available grant. Part of the needs assessment included a suggestion for a “cafetorium”, or multi-purpose room. **b. 2020-2021 ODE Report Card, at a glance, School Profile, District Profile –** Cathy briefly reported that last school year cannot be compared to the 2019-2020 report

card because of the COVID situation. She did report that all testing is back on schedule for this school year: grades 3-8 and 11 will take Math and ELA tests; science will be given to grades 5-8 and 11. **c. DCCS (Douglas County Coalition of Schools) update** – Diane went over some of the details of the directors meeting and shared some information on the meetings she has attended leading up to this meeting.

8. Reports of Student Success Director, Cathy Knapp: a. 1st Quarter Grade Reports – There was a general discussion over the 1st quarter grade reports shared by Cathy. These grade reports are actually a progress report shared with parents toward the semester grades. Matt shared he works with his freshman on math and reading and expects a daily report for what was accomplished in each. Cathy frequently meets with students who are failing. A long discussion followed over grades, how students are motivated, and responding to expectations.

9. Reference Items: Steve placed this agenda item in to keep the CIP plan front and center. He has expressed he wants everything to be focused thru the CIP plan and if something does not fit, this is the agenda item to bring it up. Steve continuously encourages board members to look up on the school link to follow what teachers are doing and spend time talking about “What We Do”.

10. Standing Committee Reports: a. Mission and Vision – Will be presented in agenda item 11. **b. Publicity** – Joanne made a suggestion to have current courses posted on the school web site as a good publicity approach. Diane suggested Joanne take on this project. **d. Recognition of Excellence** – Cathy reported the plans to make recognition awards at the semester along with the continuation of special Charter Board recognition awards as we did before. A brief discussion followed about creating other awards and recognitions.

11. Report and Discussion – Information and possible action by the board:

a. Capstone (Senior) Project and Portfolio – Report and recommendations from the Mission and Vision Standing Committee – Matt shared the progress on The Days Creek Capstone Experience. He asked for names of community elders who could use some work help for the Community Service requirement. Directors were encouraged to examine the linked items listed on the board agenda. It was agreed to have another work session on November 16 at 4:00 p.m.

12. Announcements: Joanne, for the good of the order, asked about PEBT card money for food for qualified people and stated that the Farmer’s Market got matching funds for the EBT cards to increase the purchase power.

13. Adjourn: Matt made a motion to adjourn. Anne seconded the motion. No discussion and passed unanimously at 7:45 p.m.

Submitted by Jim Docherty, Charter Board Secretary