



Douglas County School District #15
Days Creek Charter School
Combined Board of Directors Meeting
August 29, 2023

Charter Board Members Present: Joanne Gordon, Cathy Knapp, David Brown, Matt Giles, Diane Swingley **Not present:** Anna Rickards

District Board of Directors Present: Valerie Anderson, Charlie Pritchard, Charlie Sawyer, Rebekah Sawyer, Todd Vaughn, Laura Stufflebeam **Not present:** Clint Thompson

District Board and Charter Board Training (Work Session) - Rodney Cotton, a longtime Roseburg District Board Member presented training - concluded at 7:05pm.

Meeting called to order at 7:15pm

Recited the Pledge of Allegiance

Approval of Agenda: Matt Giles made the motion to approve the agenda. David Brown seconded the motion. No discussion. Voted: All in favor

No public input

DCCS Superintendent Executive Director Evaluation Workbook - Members of the board reviewed the DCCS Superintendent Executive Director Evaluation Workbook. Both boards completed a first read of the evaluation workbook during their August, 2023 board meetings.

Discussion Items:

2023-2024 Boards-Superintendent/Executive Director - District Board Chairperson, Valerie Anderson read aloud the agreement to both boards. Valerie Anderson asked for any discussion and everyone agreed with the agreement as it was presented to the boards. Members of the Charter Board and Board of Directors, as well as Superintendent Mr. LaFontaine signed the agreement.

Establish Superintendent/Executive Director Goals for 2023-2024 School Year

Joe LaFontaine's goals are:

1. Seismic Grant Management - He will manage the seismic grant process so that construction begins no later than June 10, 2024 with completion by the time for the 2024-25 school year.
2. Communication - Improve school communication with the boards. He has already started working on this goal with a weekly memo sent out that outlines things happening at the district.
3. Student achievement - Improve student achievement by an average of at least 5% in language arts, math, and science. This goal requires that a system be put in place that improves instruction. The system is made up with observation and evaluation models that assist teachers in improving instruction.
4. Alternative Goal - Mr. LaFontaine will meet with staff to add additional professional development time to unwrap the standards and align curriculum and instructional strategies to improve student achievement.

Discussion regarding the goals:

1. Charlie Sawyer asked about a goal focused around student discipline. There had been a previous conversation in regard to student discipline.
2. David Brown inquired about improving classroom management. He asked whether or not a goal

should be implemented that would improve the teacher's ability to manage classes.

3. Mr. LaFontaine reported that with current changes in classroom observations and administration presence in the classrooms, should improve classroom management therefore see a decrease in student discipline.
4. Cathy Knapp raised concerns that the third goal is measured by student test scores from the state assessments administered in the spring. Mr. LaFountaines goals are reviewed in February. She asked if it would be a better option to have one of the alternative goals, at least for Mr. LaFountainaine's first year.
5. Todd Vaughn asked Joe LaFontaine if he wanted to keep the goal that would improve student achievement by 5%. He felt that Mr. LaFontaine is very committed to this goal and wouldn't want to have him change a goal that he wanted to do because of other factors. Mr. LaFontaine said that he was fine with focusing on working with staff on unwrapping the standards and aligning standards to curriculum.
6. Mr. LaFountainaine's goals will be to manage the seismic grant, establish and improve communication with both boards, and train the staff on how to align curriculum.

Charter Board Goals - The Charter Board members will meet for the first 30 minutes of their monthly meeting to establish goals.

Action Items - Charter & District

Approve Superintendent/Executive Director Evaluation Process (Workbook) 2023-2024

- a. Matt Giles made the motion to approve the Superintendent / Executive Director Evaluation Process (Workbook) 2023-24. Joanne Gordon seconded the motion. No Discussion. Voted - All in favor.
- b. Matt Giles made the motion to forgo the 360 evaluation tool. Joanne Gordon seconded the motion. No discussion. Voted - All in favor. .

Approve 2023-2024 Boards-Superintendent/Executive Director Operating Agreement

- a. Joanne Gordon made the motion to approve the 2023-24 Boards - Superintendent / Executive Director Operating Agreement. Matt Giles seconded the motion. No discussion. Voted - All in favor

Approve Superintendent/Executive Director Goals for 2023-2024 School Year

- a. Joanne Gordon made the motion to approve the Superintendent / Executive Director Goals. Matt Giles seconded the motion. No discussion. Voted - All in favor

Adjournment

Matt Giles made the motion to adjourn the meeting. Cathy Knapp seconded the motion. Voted - All in favor

Meeting adjourned at 8:36pm

Dated this September 6, 2023

Respectfully Submitted by:

Cathy Knapp, Days Creek Charter Board Secretary