

**DOUGLAS COUNTY SCHOOL DISTRICT #15**  
**BOARD OF DIRECTORS**  
**REGULAR SCHOOL BOARD MEETING MINUTES**  
**June 7th, 2023**

The Board of Directors of Douglas County School District #15 convened in regular session at 6:30 p.m. on Weds June 7th, 2023 in Room 215 at Days Creek Charter School.

The following individuals were present:

District Board Members: Rex Fuller, Valerie Anderson, Clint Thompson, Rebekah Sawyer, John Boling and Charlie Sawyer

Staff/Patrons: Rachel Matchett, Anthony Matchett, Xane Hopkins, Vickey Dosier, Paula Ellis, Leta Abel, Kathleen Giles, Carl Giles, Wanits Negherbon, Larry Ellis and Rob McCallum.

Superintendent: Steve Woods

Business Manager: Claire Cotton

Assistant Business Manager: Leah Giles

Board Secretary: Dawna Connor

**1) Call to Order and Welcome:** R. Fuller called the meeting to order at 6:30 pm.

**2) Pledge of Allegiance:** The Pledge of Allegiance was recited.

**3) Approval of the Agenda:**

**Motion:** Valerie Anderson moved to approve the agenda with no additions or corrections

**Second:** Clint Thompson

**Discussion:** There was no discussion

**VOTING IN FAVOR:** R. Fuller, V. Anderson, C. Thompson, J. Boling, C. Sawyer and R. Sawyer

**MOTION PASSES**

**4) Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave the report from the June 7th meeting. She reported the minutes taken by Cathy Knapp were approved. They went over the budget. The Capstone project was discussed. As well as a recognition of excellence. Their action item was to have the Chair appoint 3 members for the interim superintendent search. Cathy Knapp, Joanne Gordon and David Brown were chosen. A plaque was presented to Steve Woods, the executive director of the charter board. The meeting ended at 6:15.

**5) Public Input:**

- Paula Ellis - Paula thanked the board, then reported that she was speaking for James Ellis. Paula read her letter in support of James Ellis.
- Wanita Negherbon - Wanita expressed her support for James Ellis, she also read a letter on his behalf.
- Rachel Matchett - Rachel read her letter in support of James Ellis as well.
- Letters were submitted to be read in support of James Ellis by Dawna and Leah: The letters were from RuthAnn Crabtree, Teresa Reed and Gloria Kruzic.
- Vickey Dosier - Vicky mentioned a correction needed to be made to the May 8th budget meeting notes. Vicky stated a few of her questions were not recorded. Those questions will be added to the minutes.

All the letters that were read at the meeting can be read here: [Letters to board](#)

- Laura Stufflebeam joined by zoom at 5:45.

## 6) Consent Agenda Items

Approval of minutes

- i) Regular Board Meeting - [May 8, 2023](#)
- ii) Budget Meeting - [May 8, 2023](#)
- iii) Special Combined Boards Meeting - [May 31, 2023](#)
- iv) Employment of licensed, classified, or coaching personnel
  - (1) Post Retirement - Administrator, Athletic Director, Head Varsity Basketball Coach  
- James Ellis for 2023-2024

**Motion:** Rebecca Sawyer moved to approve the agenda with corrections added from the May 8th budget committee meeting.

**Second:** John Boling

**Discussion:** There was no discussion

**VOTING IN FAVOR:** R. Fuller, V. Anderson, J. Boling, C. Sawyer, R. Sawyer, L. Stufflebeam and C. Thompson.

**MOTION PASSES**

- ## 7) Monthly Revenue, [Revenue-Expenditure](#), [Voucher Report](#):
- Claire Cotton, Business Manager, states the school fund will be increased, but she has no more to mention at this time. You can read the fiscal report below.

[Fiscal Report](#)

- Plaques were presented to John Boling and Rex Fuller for their service on the Board as this is their last official meeting.

## 8) Information Items

[Enrollment Update](#)

Legislative and Grant Funding was reported by Steve Woods. He mentioned that new ovens were awarded for the kitchen via a grant. Claire Cotton mentioned Sarah Suhrstedt's hard work in getting that grant approved.

Policy Updates were noted by Steve Woods you can read them in the- [linked folder](#) - [Summary Recommendations](#)

- i) Required - [AC-AR](#); [JFCF-AR](#); [JGE](#)
- ii) Highly Recommended - KL ([current](#) & [proposed](#)); KL-AR ([current](#) & [proposed](#))  
[Calendar](#) for 2023-24 SY

22-23 Budget Resolutions - Clair Cotton went over budget adjustments and explained the linked budgets below.

- i) [Resolution #22-23 02](#) Amending Appropriations and interfund transfers
  - ii) [Resolution #22-23 03](#) Appropriating Grant Funds
- Valerie Anderson asked if the budget has increased, Claire Cotton answered that costs will increase yearly.
- iii) [Resolution #22-23 01](#) Adopting the 23-24 Budget, Appropriations, Levying Taxes.

There were no further questions.

Steve Woods officially opened the budget hearing for public comment.

Vicky Dosier stated that she thinks the budget hearing needs to be more public. She wants the community to

be more involved.

Paula Ellis asked if the budget increased by 2.2 million. Steve Woods answered no, it was the state school fund that has increased by that amount.

Paula asked if it was in the budget this year for a full time superintendent position as well as a full time principal/athletic director? Claire Cotton said; two years ago it was in the budget that way, last year it was as well but we did not have those positions filled since one went to part time. The 23-24 budget will have funds for a superintendent, a full time administrator, and an athletic director.

Larry Ellis asked what position has been budgeted for but has not been filled. Claire Cotton stated it was a teaching position.

Rebecca Sawyer asked if this is the same position that was approved in the consent agenda. Steve Woods said it was not.

Steve Woods closed the public comment section of the budget hearing.

### **Resolution of budget hearing;**

Claire Cotton noted, 3 things were resolved at the budget hearing. 1. The board is adopting the budget. 2. The budget makes appropriations in specific areas. 3. The last piece imposes property tax rate and categorized tax rate, although we have only one category.

[Proposed Maintenance](#) - Baseball Field - James ellis went over proposed baseball field maintenance, in the link above. He states we currently have the best field in the league. He would like to keep this up, and feels monthly maintenance by a professional is necessary to do so.

Valerie Anderson thinks the proposed maintenance is way too expensive monthly. Clint Thompson agrees.

Rex Fuller asked if this would be a yearly expense? James Ellis says no this is a training experience so we can learn how to upkeep properly.

Valerie Anderson requested a breakdown of what is being done each month. Labor vs. material?

James will get a breakdown monthly and present it at another time.

Exploring cost to improve drainage on softball field - James Ellis states that numerous softball games have been canceled because of the wet field. Around \$30,000.00 was previously requested in the budget to fix these problems. James would like this to be considered. He will research costs on this as well.

### **9) Public Input** - there was no more public input.

### **10) Action Items**

#### **a) Approve 23-24 Budget**

##### **i) Resolution # 22-23 01 Adopting the 23-24 Budget, Appropriations, Levying Taxes**

**Motion:** Clint Thompson moved to approve the budget as written.

**Second:** John Boling

**Discussion:** None

**VOTING IN FAVOR:** R. Fuller, V. Anderson, J. Boiling, C. Sawyer, R. Sawyer, C. Thompson and L. Stufflebeam.

**MOTION PASSES**

b) Approve Proposed Policy Updates

i) [AC-AR](#); [JFCF-AR](#); [JGE](#); [KL - proposed](#) and [KL-AR proposed](#)

**Motion:** Rebecca Sawyer

**Second:** Valerie Anderson

**Discussion:** None

**VOTING IN FAVOR:** R. Fuller, V. Anderson, C. Thompson, J. Boiling, C. Sawyer, R. Sawyer and L. Stufflebeam..

**MOTION PASSES**

c) Approve 22-23 Budget Adjustment Resolutions

i) Resolution #22-23 02 Amending Appropriations

ii) Resolution #22-23 03 Interfund Transfers

**Motion:** Valerie Anderson

**Second:** John Boling

**Discussion:** None

**VOTING IN FAVOR:** R. Fuller, V. Anderson, C. Thompson, J. Boiling, C. Sawyer, R. Sawyer and L. Stufflebeam.

**MOTION PASSES**

d) Approve Breakthrough Consulting to arrange temporary Superintendent coverage until Interim Superintendent begins service.

**Motion:** Clint Thompson moves to approve.

**Second:** Valerie Anderson

**Discussion:** Rebecca Sawyer asked; What does this mean? Will there be a discussion? No, they will do the hiring. Breakthrough will have the authority to hire this person.

**VOTING IN FAVOR:** R. Fuller, V. Anderson, C. Thompson, J. Boiling, C. Sawyer, R. Sawyer and L. Stufflebeam.

**MOTION PASSES**

- Rex Fuller Appointed Valerie Anderson, Rebecca Sawyer and Charlie Sawyer to serve on committee for the interim superintendent search.

## 11) Announcements

a) Wednesday, June 19 - Juneteenth, Non-Work Day

b) Tuesday, July 4 - Independence Day, Holiday

c) Thursday, August 17 - Teacher Family Conferences

d) Monday, August 21 - First Day of Classes for Students

## EXECUTIVE SESSION

*The school board will meet in an executive session to consult with an attorney regarding legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed. The executive session is held pursuant to ORS 192.660(2)(h) which allows the board to meet in executive session for this purpose. All members of the audience are asked to leave the room. No decision will be made in the executive session. At the end of the executive session, the Board will return to the open session.*

**12) Returned to the open session at 8:02.**

Valerie Anderson asked if the offer noted in consent agenda item iv had been signed. Steve Woods said that the offer has not been accepted.

**13) Adjournment**

**Motion:** John Boling moved to adjourn the meeting.

**Second:** Clint Thompson

**Discussion:** None

**VOTING IN FAVOR:** R. Fuller, V. Anderson, C. Thompson, J. Boiling, C. Sawyer, R. Sawyer and L. Stufflebeam.

**MOTION PASSES**

Meeting adjourned at 8:04 PM.

Dated this June 7, 2023

Respectfully Submitted by:

Dawna Connor, Board Secretary

**The next regular monthly board meeting is scheduled for July 10, 2023, at 6 PM**