

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING MINUTES
September 11th, 2023

The Board of Directors of Douglas County School District #15 convened for a regular session at 6:00 p.m. on Monday September 11th, 2023 in Room 215 at Days Creek Charter School.

The following individuals were present:

District Board Members: Clint Thompson, Valerie Anderson, Laura Stufflebeam, Rebekah Sawyer, Todd Vaughn, and Charlie Pritchard.

Staff/Patrons: JoAnne Gordon, Diane Swingley, Shari Ellis and James Ellis.

Superintendent: Joe La Fountaine

Business Manager: Claire Cotton

Assistant Business Manager: Leah Giles

Board Secretary: Dawna Connor

1) Call to Order and Welcome: Valerie Anderson called the meeting to order at 6:03 pm.

2) Pledge of Allegiance: The Pledge of Allegiance was recited.

3) Approval of the Agenda:

Motion: Laura Stufflebeam moved to approve the agenda with changes. (Move Brian Agee from .8 to 1.0.)

Second: Rebekah Sawyer seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Clint Thompson, Valerie Anderson, Laura Stufflebeam, Rebekah Sawyer, Todd Vaughn, and Charlie Pritchard.

4) Charter Board Meeting Report: Diane Swingley, Charter Board President, reported they appointed three student non-voting positions. The Appointees are Ruby Geiger, Natalie Harris, and Kaileigh Liodici. They were sworn in. After the report from Mr. La Fountaine, they discussed music instruction, CTE development, which is a leadership class where 2 of their student members were recruited from. They also discussed science curriculum. Matt Giles, the chair of the capstone committee, gave a recap and his suggestions for the future of the Capstone Project. Diane noted that the Capstone Project is the senior projects class. The charter board took this over to help the program succeed. It is now in a position where it can be turned over to teachers with their oversight. Their action item was accepting the resignation of Matt Giles charter board position 3, he held this position for many years. He also served as vice chair and chair for their mission and vision.

Charter goals;

1. Student and staff recognition in congruence with the district board.
2. Increase community involvement.
3. Use standing committees, pull in community involvement. mission and vision, communications, fundraising community partners, recognition of excellence. (review goals)

Diane Swingley noted the charter board would like to discuss curriculum goals with the district board sometime in the future.

*Charlie Sawyer arrived at 6:10

5) Public Input:

There was no public input.

6) Discussion Items:

a) [2023-24 Board Goals](#)

After discussing 10 goals listed in the [work session minutes](#), they decided to vote on numbers 3, 5, 7 as an action item.

b) Rod Cotton Training Review

There was a mutual agreement that the training was comprehensive and informative. The board would like Mr. Cotton to come back for another work session at a future board meeting.

c) Continuous Improvement Plan

Joe mentioned that the current plan needs to be reviewed and updated yearly. The one on the website is from 2019. Joe suggested creating a committee for suggestions and coming back to the board with the update. Valerie Anderson asked who created it and how is it updated? She suggests that a good thing to do before making a decision on this would be for all board members to familiarize themselves with this plan. Clint Thompson asked if this should be reviewed and discussed regularly? Joe answered, any Title One district is required to have this plan and also have an integrated application plan that coincides with this plan. Joe states these plans could be combined. Diane Swingley suggested a combined board meeting to discuss combining these two plans. Valerie Anderson suggests some budget training as well. Claire Cotton said her and Leah Giles can provide some budget training in the future.

d) Assigning a Negotiations Team

Did not need this item as it was previously completed in July

e) Assigning Seismic Plan Oversight Member/s

Joe La Fontaine needs board members, at least 2 to help with decision making. Todd Vaughn volunteered, as well as Charlie Pritchard.

f) OSBA Board interest

Joe said if anyone is interested in joining OSBA to let him know. He mentioned there is an upcoming Legislative Roadshow, and asked if anyone is interested in attending. Diane Swingley, Laura Stufflebeam, Valerie Anderson, Todd Vaughn, Charlie Pritchard and JoAnne Gordon expressed interest.

7) Interim Superintendent Report:

a) September 8 - Staff In-service Day Review

Last Friday was the first staff inservice day, K-5 staff joined in discussion about teacher evaluations, hoping to begin formal evaluations in the next week. James Ellis, Cathy Knapp and Joe La Fontaine have been visiting classrooms to evaluate as a start up to this. They are dialed in and on the same page, James states it's an incredibly positive tool for admin and staff. K-5 did math adoption training, Joe worked with 6-12 staff and began the curriculum mapping process.

b) District Division 22 Assurances Completed and ready for submittal

The state of Oregon wants assurance that the district is following laws and policies. These reports can be found on the website.

c) Staff hours issue solution

Joe shared some discovery that staff hours were slowly getting shortened, he could not find meeting times, Joe presented staff with the issue, the staff decided they will stay after for meetings when needed. This solution does not cause them to go over their allotted hours.

d) EL Legislative Report

This is a required report all school board members are supposed to receive. We have one EL student, the report explains state procedures and expectations.

e) Student of the Month Awards

Joe La Fountaine wants to implement this here. He will come back with a proposal on how to go about this. He wants parent involvement, possibly a photo op with the board and published recognition.

f) Staff recognition Awards

These need to be special, not once a month, an honor to be nominated, he would like to come back with a proposal on this as well.

8)Consent Agenda Items

a) Approval of minutes

- i) Regular Board Meeting -August 14, 2023
- ii) Combined Board Meeting - August 29, 2023

Motion: Todd Vaughn moved to approve the minutes.

Second: Rebekah Sawyer seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Clint Thompson, Valerie Anderson, Laura Stufflebeam, Rebekah Sawyer, Charlie Sawyer, Todd Vaughn, and Charlie Pritchard.

b) Approval of Contracts

- iii) Extra Duty Contract - Matt Giles - Discover University
- iv) Extra Duty - Rob McCallum - Head Cross Country Coach
- v) Extra Duty - Gloria Kruzic - Volleyball Assistant Coach
- vi) Extra Duty - Daniel Johnson - Head ESports Coach
- vii) Extra Duty - Ryan Flerlage - MS Volleyball Coach
- viii) Extra Duty - Rachel Matchett - Head Volleyball Coach
- ix) Extra Duty - Jonathan Lopez - FFA
- x) Extra Duty - Jonathan Lopex - MS Football Coach
- xi) Extra Duty - Josue Nieves - Assistant HS Football Coach
- xii) Extra Duty - Anna Rickards - MS Cross Country Coach
- xiii) Extra Duty - Christina Hoffman - MS Asst. VB Coach
- xiv) Memorandum of Understanding adding Head Maintenance title

Motion: Clint Thompson moved to approve the contracts.

Second: Rebekah Sawyer seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Clint Thompson, Valerie Anderson, Laura Stufflebeam, Rebekah Sawyer, Charlie Sawyer, Todd Vaughn, and Charlie Pritchard.

c) Approval of the following designations for the 2023-24 school year

- i) Brian agee .8 to 1.0 FTE contract.

Motion: Rebekah Sawyer moved to approve this contract change.

Second: Clint Thompson seconded the motion.

Discussion: There was no discussion

Voting in Favor: Clint Thompson, Valerie Anderson, Laura Stufflebeam, Rebekah Sawyer, Charlie Sawyer, Todd Vaughn, and Charlie Pritchard.

g) Employment of licensed, classified, or coaching personnel

- i) New Hire - Licensed - Stephanie Angle - .5 FTE Music

Motion: Todd Vaughn moved to approve the new hire.

Second: Rebekah Sawyer seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Clint Thompson, Valerie Anderson, Laura Stufflebeam, Rebekah Sawyer, Charlie Sawyer, Todd Vaughn, and Charlie Pritchard.

h) District Surplus Designation

i) Livestock scale and older brush hog (Surplus Designation Policy DN)

Motion: Rebekah Sawyer moved to approve the surplus.

Second: Laura Stufflebeam seconded the motion.

Discussion: There was no discussion

Voting in Favor: Clint Thompson, Valerie Anderson, Laura Stufflebeam, Rebekah Sawyer, Charlie Sawyer, Todd Vaughn, and Charlie Pritchard.

9) Monthly Financial Summary Report; Revenue-Expenditure Voucher Report-June; Voucher Report:

Claire Cotton, Business Manager

Leah Giles, Assistant Business Manager

Claire reported on the revenue and expenditure report, she recognizes it is early in the year so encumbrances are estimated at this point, and subject to change. They have shortened it to one page as suggested by Rod Cotton, with the revenue at top and expenditures at bottom; followed by the estimated balance. Again, this is a rough estimate and due to change. Clair noted that there is extra revenue in the state school fund and also interest has been accrued. There were no questions.

Leah Giles reported on the voucher report, there were no questions, but the board did not like the changed format.

Leah also reported on the business board report, she said August was the first time money for Paid Leave Oregon was taken out. The district pays one percent for classified and .6 percent for admin and licensed employees. Leah noted they are still going back and forth with the auditors providing any requested information. The new ovens and milk cooler have been ordered, we are still waiting on them to arrive. Leah gave the Legislative update, our state is in a healthy place for the next two years, there will be an Oregon kicker, and overtures are expected. Leah noted there has been one change in Esser; there was some electrical work that was done costing around \$25,000.00 that had been charged to Esser. A different grant came in from ODOE, that included extra funding for projects. We were able to take that money back from Esser and use this extra funding instead. Leaving \$25,000.00 in Esser. Rebekah Sawyer thanks Claire and Leah for their detail and dedication to the district. Joe La Fontaine agrees, they are outstanding in their jobs, very knowledgeable and helpful. Leah mentioned we are purchasing chromebooks with that \$25,000.00. Clair reminded the board that the Esser grant is going away at the end of September on the 24th. Joe notes that Esser funding is detailed in the Integrated Plan noted above.

10) Information Items

i) Enrollment Report 2023-24

11) Action Items

j) [Board goals](#)

Motion: Clint Thompson moved to adopt goals 3, 5 and 7

Second: Laura Stufflebeam seconded the motion.

Discussion: There was no discussion

Voting in Favor: Clint Thompson, Valerie Anderson, Laura Stufflebeam, Rebekah Sawyer, Charlie Sawyer, Todd Vaughn, and Charlie Pritchard.

12) Director Reports

Joe notes this is a new section in the agenda designed to give the board members the opportunity to report anything of interest to them. James notes the football team is 1 and 1, there have been no injuries. The team has 3 new kids that he believes will improve chances of success for the team. There is now a JV volleyball team, it was thought there were not enough kids for a JV team but they ended up with enough. The Cross Country team is also doing well. James notes, in accordance with Title 9, they are looking at softball field improvements, and Brian Arp is working on getting a bid for softball field drainage. Looking at new clocks going up in the gym, the decomposed granite still needs to be laid on the baseball field. Once the field is wetter this will be completed. Charlie Pritchard asked if there are plans for irrigation fixes on the football field? James says there are plans in the works for football field irrigation. Rebekah Sawyer notes the quality of our athletics is impressive. There was a student struggling to finish a race and the whole team and coach went to walk along the track with them to help them gain the strength needed to finish. The team'smanship was commendable. Laura Stufflebeam notes they have heard the football team is also very positive and has been life changing for some of the kids. James notes staff morale is very high, and Joe La Fountaine is doing a great job. Clint Thompson says he appreciates the weekly updates sent out by Joe.

13) Announcements

- a) Thursday, September 14 - First Discover U Assembly at 8:05 for highschool, 10:30 for k-5
- b) Friday, September 22 - HOMECOMING game vs. Powers at 4:00.
- c) Wednesday, October 4 - Charter Board Meeting
- d) Thursday, October 5 -Discover U Assembly @ 2 PM

14) Public Input

JoAnne Gordon says there is a community potluck on the 17th at Carl C. Hill wayside with a mini farmers market.

15) Adjournment

Motion: Laura Stufflebeam moved to adjourn the meeting.

Second: Clint Thompson seconded the motion.

Discussion: There was no discussion

Voting in Favor: Clint Thompson, Valerie Anderson, Laura Stufflebeam, Rebekah Sawyer, Charlie Sawyer, Todd Vaughn, and Charlie Pritchard.

The meeting was adjourned at 7:44 p.m.

Dated this September 11, 2023
Respectfully Submitted by:
Dawna Connor, Board Secretary

The next regular monthly board meeting is scheduled for October 9, 2023