

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING MINUTES
January 8, 2024

The Board of Directors of Douglas County School District #15 convened for a regular session at 6:00 p.m. on Monday January 8th, 2024 in Room 215 at Days Creek Charter School.

The following individuals were present:

District Board Members: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

Staff/Patrons: Mariah Gallagher, Diane Swingley, and JoAnne Gordon.

Superintendent: Joe La Fountaine

Business Manager: Claire Cotton

Assistant Business Manager: Leah Giles

Board Secretary: Dawna Connor

1) Call to Order and Welcome Valerie Anderson called the meeting to order at 6:03 p.m.

2) Pledge of Allegiance The pledge of allegiance was recited.

Valerie Anderson suggested moving discussion item 6a to directly after the approval of the agenda.

Motion: Clint Thompson moved to move item 6a to directly after the approval of the agenda.

Second: Todd Vaughn seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

3) Approval of the Agenda:

Motion: Rebekah Sawyer moved to approve the agenda.

Second: Clint Thompson seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

4) School Board Recognition Proclamation

Mariah Gallagher, ASB President, read a sign that she then presented to Valerie Anderson, Board Chair. She declared January as school board recognition month and presented thank you cards to the directors.

5) Charter Board Meeting Report: Joe LaFountaine

*January 3, 2024 [Charter Board Agenda](#)

Joe notes there were a number of information items shared with the charter, they spoke about the curriculum mapping that was done on Friday the 5th. He will amend that report to show the board. Staff is excited about finishing the curriculum mapping, the integrated plan components are still very active. Joe says, most

importantly the integrative plan is the guiding doc for the curriculum mapping. The BOLI apprenticeship program starts in the upcoming 2nd semester. Juniors and seniors can go off campus to local industries and learn apprenticeship standards. They will get fully outfitted with the appropriate gear needed for the industry work. Rebekah asked how many students are signed up? Joe notes it is an elective class and they are currently interviewing students for the program. There will not be more than 9 from each class for safety reasons. Clint Thompson asked what companies are participating. The first one is Roseburg Forest Products at their new plant in Riddle. Clint asked how long is the apprenticeship? Joe says it is 18 weeks long. We have 3 teachers that trained for 140 hours to get certificated in this program. The students will be going once a week. Todd Vaughn asked if the student's parents are involved with this? Yes, permission slips are required. The charter decided on Jan 16th for their superintendent evaluation. Their meetings will move from Wednesdays to Mondays.

6) Public Input:

There was no public input

7) Discussion Items:

- a) School Board Recognition Proclamation - Mariah Gallagher, ASB President

Moved to directly after the approval of the agenda.

- b) Purchase of scoreboards for baseball and softball field

Joe LaFontaine states that he can provide detail on the cost to put scoreboards on the fields. We have a quote for 2, for around 11,000. Joe says there won't be any cost to mount them, as maintenance can do it. There will be some electrical cost. Leah Giles says there are funds left in esser to go towards this, and also some maintenance funds that can be added. Joe recommended the purchase of both, and everyone was in agreement.

Motion: Rebekah Sawyer moved to move item b to an action item.

Second: Clint Thompson seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

- c) Superintendent Evaluation Timeline

Valerie notes she recreated the document and sent it out to all for completion. It is due to Holly Hill at the ESD by the end of January. She will compile and come to the executive session in February to complete the evaluation. They will receive the charter board's document at the February meeting time as well. There will be an executive session before the march meeting to finalize and approve it and another executive session after to present it to Joe La Fontaine.

*Joe La Fountine notes we missed the charter report, then he gave the charter report as noted above in item 5.

8) Interim Superintendent Report:

- a) Designating a district Civil Rights Coordinator

Joe notes the board needs to discuss choosing a civil rights coordinator. Clint Thompson asked what duties are required of this person? Joe notes the purpose is to ensure that student and staff rights are protected.

b) Pre-K inquiries and Survey January 22

Joe notes in December he reached out to some local pre-k experts. Joe has a meeting set up in about 2 weeks for a question and answer session. He also has a meeting with an ESD representative to learn the mandatory requirements for a pre-k facility. On Jan 22nd, at the State of the School community event, there will be a group of leadership students present. One thing they will be doing is helping parents complete a pre-k interest survey.

c) Oregon Advocates for [School Trust Lands Letter](#)

Joe notes they May want to consider adding this to an action item. He explains the linked letter and notes the Jan 15th deadline to respond. Charlie Sawyer asked if we could consult our legal team. Joe notes we can get their input if needed.

Motion: Todd Vaughn moved to move to an action item with Agreement contingent on lawyers approval

Second: Charlie Sawyer seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

d) Oregon Literacy Grant Application

The Oregon literacy grant application is due today. Looking at teaming with Elkton for early literacy if this grant is awarded. The grant award would be \$85,000.00.

9) Consent Agenda Items

Approval of minutes

- i) Regular Board Meeting - [December 11, 2023](#)

b) Approval of Contracts

- i) James Ellis - Head Basketball Coach
- ii) Travis Fuller - Asst. Basketball Coach
- iii) Matt Giles - MS Girls Basketball Coach

c) Approval of the following designations for the 2023-24 school year

- i) Chris Rusch - [Budget Committee](#)
- ii) Pauline Borg - [Budget Committee](#)

d) Employment of licensed, classified, or coaching personnel

- i) Approved unpaid leave of Jessalyn Hall through June, 2024

e) District Surplus Designation

- i) There is no surplus at this time.

Motion: Todd Vaughn moved to approve the consent agenda items

Second: Clint Thompson seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

10) Monthly Financial Summary Report; Revenue-Expenditure; Voucher Report:

- a) Claire Cotton, Business Manager
- b) Leah Giles, Assistant Business Manager

Leah notes they sent out the employee budget requests last week for next year. They are due before spring break. They would like to revise the budget calendar. Budget training work session is planned in February, but there will be the superintendent evaluation and the auditor coming in February as well. They would like to move the budget work session to April for approval in May.

Motion: Rebeka Sawyer moves to create an action item to revise the budget calendar.

Second: Todd Vaughn seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

Revenue and expenditure report; Leah notes we are over budget on revenues and under budget on expenditures and purchases.

Claire notes we have been able to contribute to the fund over the last few years due to lesser and higher enrollment. This fund could be used to supplement a bond or anything capital related also any building or land improvements and buying land. Todd Vaughn asked if it could be used for the pre-k project. Claire notes yes, if needed but we have grants for that. Charlie Pritchard would like to consider a new cafeteria along with the seismic grant for gym improvement. Todd asks if that is possible with the decisions already made on the seismic grant. Joe notes that could possibly be done but we would have to research that a lot more.

Voucher report - Valerie Anderson asked about page 6, Leah says that is the required asbestos management software. It was paid for with a grant, the cost will go down by half next year. There were no more questions.

- c) SIA Grant allocation request

Claire notes this is the school investment account. This is the largest grant that we receive from the state. There was a large increase this year. It is the only grant we have that can be claimed. We can claim 25% per quarter and 50% has been claimed so far. We will claim another 25% this quarter. This grant funds two elementary teachers, the new music program and two of our educational assistants.

11) Information Items

- a) ODE Approved our Division 22 Standards Submission
- b) Joe notes we are Seeking bids on website Development
- c) Fence project was delayed for lack of materials, Umpqua Fence will start next week.

12) Executive Session:

There was no executive session.

13) Action Items

- a) Assign the Superintendent as the District Civil Rights Coordinator (HB 2281)
- b) Approve Literacy Grant Application
- c) Purchase of scoreboards for baseball and softball field

- d) School Trust Lands Lawsuit
- e) Revision of the Budget calendar

Motion: Rebekah Sawyer moved to assign Joe La Fountaine as the District Civil Rights Coordinator.

Second: Charlie Sawyer seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

Motion: Clint Thompson moved to approve the Literacy Grant Application.

Second: Rebekah Sawyer seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

Motion: Rebekah Sawyer moved to approve the purchase and installation of scoreboards for the baseball and softball fields.

Second: Todd Vaughn seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

Motion: Charlie Sawyer moved to approve entering into the School Trust Lands Lawsuit with the approval of our legal team.

Second: Todd Vaughn seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

Motion: Rebekah moved to approve the revision of the budget calendar.

Second: Clint Thompson seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

14) Director Reports

Clint Thompson notes he is not available for next month's meeting.

15) Announcements

January 11 - End of First Semester

January 15 - No School, MLK Day

January 22 - State of the School Address

16) Public Input

There was no public input.

17) Adjournment

Motion: Clint Thompson moved to adjourn the meeting.

Second: Todd Vaughn seconded the motion.

Discussion: There was no discussion.

Voting in Favor: Valerie Anderson, Charlie Pritchard, Todd Vaughn, Charlie Pritchard, Rebekah Sawyer, and Charlie Sawyer.

The meeting was adjourned at 7:20 p.m.

Dated this January 8, 2024
Respectfully Submitted by:
Dawna Connor, Board Secretary

The next regular monthly board meeting is scheduled for February 12, 2024