

**DOUGLAS COUNTY SCHOOL DISTRICT #15  
BOARD OF DIRECTORS  
REGULAR SCHOOL BOARD MEETING  
MINUTES  
August 13, 2018**

The Board of Directors of Douglas County School District #15 convened in regular session at Days Creek School at 6:00 pm on Monday, August 13, 2018.

The following individuals were present:

School Board Members: Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam

Staff/Patrons: Boo Hooker, Glenda Connor, Cheryl Silva, Diane Swingley, Jim Docherty, Joanne Gordon, Bear Doolittle, Valerie Anderson, Matt Giles, Lynn Sirois, Pauline Montgomery-Borg and Steve Kelley

Superintendent: Cathy Knapp

Business Services: Racheal Aiken

Board Secretary: Lisa Hemphill

1) **Call to Order and Welcome:** T. Michaels called the meeting to order at 6pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda:** M. Doolittle moved, seconded by L. Stufflebeam to approve agenda.

**VOTING IN FAVOR:** Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam  
**MOTION PASSES**

4) **Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave the report from the August 8, agenda.

5) **Consent Agenda Items:**

- a. Approval of the minutes of the July 9, 2018 Regular Board Meeting
- b. Approval of the minutes of the July 18, 2018 Combined Boards Special Session
- c. Approval of the minutes of the July 31, 2018 Combined Boards Special Session
- d. Approval of the minutes of the August 5 2018 Combined Boards Special Session
- e. Approval of the minutes of the August 6, 2018 Combined Boards Special Session
- f. Approval of the monthly Cash Disbursement Report
- g. Approval of Hiring EA Position #6

D. Stone moved, seconded by M. Doolittle to approve the consent agenda items with the following correction: July 31, 2018 minutes – Line 1) Call to Order Change D. Stone to T. Michaels

**VOTING IN FAVOR:** Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam

**MOTION PASSES**

6) **Monthly Financial Report:** Racheal Aiken, Business Manager, went over the report and informed the board that the audit was started this week and the auditors will be on-site on Wednesday or Thursday.

7) **Information Items:**

- a. Gym Update: C. Knapp, Acting Superintendent, gave the following updates:
  - Louis was unable to locate the source of the water under the gym floor
  - Contractor will replace pony-wall under gym

- Bleachers are on a rail site at the Port of Portland
  - Racheal Aiken requested PACE be contacted concerning the pony wall and water leak
- b. Interim Superintendent/Principal/Executive Director Search Update: T. Michaels shared the following:
- 13 total candidates applied
  - 6 candidates chosen for interviews
  - The boards are conducting reference checks on 3 out of the 6 candidates who were interviewed
  - The district board has a preliminary contract that is being updated by the attorney

**8. Action Items:**

- a. Surplus – Weight Room Equipment: M. Doolittle moved, seconded by L. Kruzic to surplus the following items:
- (2) Powerhouse dumbbell racks
  - (2) Black BFS Benches (Bench Press)
  - (1) Incline Bench Station (Gray) Sticker on it says “Back in Action Sports”
  - (1) Incline Bench (Dumbbells) Red upholstery with blue frame
  - (1) Squat Rack (Gray) BSN Sports Serial Number IM0816
  - (1) Pulldown/Seated Row Machine with 3 Pulldown bars (Universal with a 3 on it)
  - (1) Hamstring/Leg Extension machine (Champion Barbell)
  - (1) Seated Pecs Machine (Unknown Brand)
  - 3 lb. – 40 lb. Metal Hex Dumbbells

**VOTING IN FAVOR:** Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam

**MOTION PASSES**

- b. September 7 -10, 2018 – FFA Leadership Camp – Glide, Oregon: After some discussion regarding policy and chaperones, L. Kruzic moved, seconded by D. Stone to approve the overnight FFA Leadership Camp field trip in Glide, Oregon on September 7-10, 2018.

**VOTING IN FAVOR:** Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam

**MOTION PASSES**

9. **Public Input:** T. Michaels entertained input from patrons. D. Swingley took the opportunity to state she was very appreciative of OSBA for the accelerated search and to let Steve Kelley know his expertise was most welcome and appreciated.

**10. Announcements:**

- a. Staff Return Monday, August 20
- b. Back-to-School Bash – Thursday, August 23, 6:00p – 8:00p
- c. Students First Day of School – Monday, August 27

**EXECUTIVE SESSION**

*The school board will meet in executive session to consider the employment of a public officer, employee, staff member or individual agent. The executive session is held pursuant to ORS 192.660 (2)(a) which allows the board to meet in executive session for this purpose. All members of the audience are asked to leave the room. No decision will be made in executive session. At the end of executive session, the Board will return to open session.*

## Regular Session reconvened at 9:42pm

**11. Discuss Contract Parameters/Sample Contract:** T. Michaels turned the floor over to D. Stone, who has been point for the interim contract. Dana thanked D. Swingley, T. Michaels, Holly Hill (Human Resources) and Rebecca Jacobson (Charter Board Legal Representation) for helping with the interim contract. He then discussed the following parameters with the board:

- Contract Days – 225 was calculated, but will adjust for start date
- Vacation Days – 10 – 26 day range to be decided on
- PERS – district pays
- Cell Phone Reimbursement Amount
- Travel Allowance – will be calculated using current IRS rates
- Interim will receive licensed agreement insurance benefit
- Term life and Short-term disability insurance
- Board Assessment by March 15, 2018
- Employment is “at-will” and may be terminated with a 30 day notice

Diane Swingley added that the Charter Board has to evaluate the Executive Director, per contract with district board.

**12. Adjournment:** L. Stufflebeam moved, seconded by T. Fuller to adjourn the meeting at 10:02pm.

**VOTING IN FAVOR:** Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam

***MOTION PASSES***