

**DOUGLAS COUNTY SCHOOL DISTRICT #15  
COMBINED BOARDS SPECIAL SESSION  
MINUTES  
August 19, 2018**

The Board of Directors of Douglas County School District #15 convened in a Combined Boards Special session at Days Creek School at 2:00 pm on Sunday, August 19, 2018.

The following individuals were present:

School Board Members: Troy Michaels, Rex Fuller, Travis Fuller, Laura Stufflebeam, Michael Doolittle and Lance Kruzic  
Charter Board: Diane Swingley, Matt Giles, Jim Docherty, Cheryl Silva, Cathy Knapp and Pauline Montgomery-Borg  
Search Consultant: Steve Kelley  
Board Secretary: Lisa Hemphill

Steve Kelley addressed both boards and suggested a different way of coming to a consensus. He suggested both boards vote together and 2/3 will be the majority.

- 1) **Call to Order and Welcome:** T. Michaels called the meeting to order at 2:02pm
- 2) **Pledge of Allegiance:** The Pledge of Allegiance was recited
- 3) **Approval of the Agenda:**  
Charter Board: M. Giles moved, seconded by Jim Docherty to approve the agenda, all in favor.  
District Board: R. Fuller moved, seconded by L. Stufflebeam to approve the agenda.

**VOTING IN FAVOR:** Troy Michaels, Rex Fuller, Travis Fuller, Laura Stufflebeam, Michael Doolittle and Lance Kruzic

**MOTION PASSES**

**EXECUTIVE SESSION**

*The school board will meet in executive session to consider the employment of a public officer, employee, staff member or individual agent. The executive session is held pursuant to ORS 192.660 (2)(a) which allows the board to meet in executive session for this purpose. All members of the audience are asked to leave the room. No decision will be made in executive session. At the end of executive session, the Board will return to open session.*

M. Doolittle moved, seconded by T. Fuller to move into executive session at 2:05pm

**VOTING IN FAVOR:** Troy Michaels, Rex Fuller, Travis Fuller, Laura Stufflebeam, Michael Doolittle and Lance Kruzic

**Regular Session reconvened at 6:37pm**

- 4) **Discuss Contract Parameters/Sample Contract:** There was discussion concerning the contract parameters with the following highlights:
  - Salary Range: \$90,000 - \$93,000
  - Contract Days: Start August 27, 2018 = 220 days
  - Vacation Days: 10 – 15 days
  - PERS: 6% will be paid by the district
  - Life Insurance and Short –term Disability: Discussion on including or omitting from contract
  - Personal/Bereavement Leave: 4 days

- 5) **Set special meeting to approve interim contract:** The meeting was set for Tuesday, August 21, at 6pm.
- 6) **Discuss next steps for permanent superintendent search/calendar:** Steve Kelley went over the following steps:
- September 10, 2018 – Adopt proposed OSBA calendar
  - Declare Vacancy as of July 1, 2019
  - Adopt Search Calendar
- 7) **Schedule date for superintendent evaluation/expectations workshop:** Steve Kelley advised the board to adopt the Superintendent Evaluation timeline/process at the September 10, 2018 district board meeting. There was some discussion regarding the 360 degree portion of the evaluation. Steve Kelley advised not to use it for interim. T. Michaels stated he believes the 360 degree survey is part of policy.
- 8) **Announcements:** C. Knapp announced that there is a possibility of a change of duties for staff; she will have more information at the September meeting. She also announced that there are two candidates for the counselor position and she will be scheduling interviews.
- 9) **Adjournment:** M. Doolittle moved, seconded by T. Fuller to adjourn at 7:57pm.

**VOTING IN FAVOR:** Troy Michaels, Rex Fuller, Travis Fuller, Laura Stufflebeam, Michael Doolittle and Lance Kruzic