The Board of Directors of Douglas County School District #15 convened in regular session at Days Creek School at 6:00 pm on September 10, 2018.

The following individuals were present:
School Board Members: Troy Michaels, T. Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Michael Doolittle and Laura Stufflebeam
Staff/Patrons:  Boo Hooker, Glenda Connor, Danielle Hunt, Cathy Knapp, Joanne Gordon, Diane Swingley, David Hunt and Ron Dunn
Superintendent: Cathy Knapp
Business Services: Racheal Aiken
Board Secretary: Lisa Hemphill

1) **Call to Order and Welcome:** T. Michaels called the meeting to order at 6pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda:** L. Stufflebeam moved, seconded by M. Doolittle to approve the agenda with the following correction: add June Policy Updates First Read to Line (8) Information, letter (l).

   VOTING IN FAVOR: Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam  

   MOTION PASSES

4) **Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave the report from the September 5, agenda.

5) **Public Input:** Boo Hooker requested that the board members enunciate better. Joanne Gordon informed every one of the Carl C. Hill Wayside Potluck at 5pm on Sunday, September 16, 2018.

6) **Consent Agenda Items**
   a. Approval of the minutes of the August 13 Regular Board Meeting
   b. Approval of the minutes for the August 19 and 21 Special Board meetings
   c. Approval of the monthly Cash Disbursement Report
   d. New Hires
      * Spanish & MS History - Holly Michaels
      * MS Football Coach - Jakob Berlingeri
      * MS Volleyball coach - Micah Kruzic

   D. Stone moved, seconded by M. Doolittle to approve the above listed consent agenda items.

   VOTING IN FAVOR: Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam  

   MOTION PASSES

7) **Monthly Financial Report:** Racheal Aiken, Business Manager, gave the financial report.

8) **Information Items**
   a. Monthly Enrollment Update: Steve Woods reported there were 187 students enrolled.
b. Fire, Earthquake and Lockdown drills completed. S. Woods reported that Fire and Earthquake drills were completed, but the lock-down drill was delayed to allow the elementary teachers to inform parents.

c. Update on Formal Complaint: T. Michaels reported that he received a draft of the investigator’s report, but because staff involved did not receive proper notice, it will be part of October’s board meeting.

d. Smarter Balanced Assessment Data: S. Woods gave the floor to Cathy Knapp. Cathy went over the results of the data and explained the goals that have been set in place for improving test scores.

e. Modified Teacher Schedule and Bell Schedule: S. Woods explained that there were a few problems with overlapping classes in the schedule and the changes he made did not change start or end time for students.

f. IT Update and Report: S. Woods went over the IT Director, Joe Augsburger’s, report. The highlights of his report are:
   - All classrooms/offices have internet access; both wired and wireless networking in all locations.
   - There are 13 Meraki Wi-Fi access points distributed across campus
   - The district has approximately 160 workstations; 80% have Windows 10 and 20% have Windows 7
   - All classrooms have LCD projectors less than 3 years old.
   - Migration to Mealtime, cloud-based food services and accounting program
   - Creation of second server room under the Elementary wing.
   - Major equipment donations from the Douglas ESD, South Umpqua School District and Cascade Federal Credit Union
   - Deployment of ApplianSys caching server
   - Increase in fiber capacity to 200mbps.
   - Replacement of Room 215 lab - 30 Win10 desktops
   - Replacement of Vo-Ag lab with 16 new workstations with lcd monitors
   - Migrated to Office 365 - cloud based office site with enhanced capabilities
   - Preliminary setup of Apple School Manager
   - Cow Creek Grant funded some equipment for use in video production
   - Added Elmo doc cameras to additional classrooms
   - Goals to continue to upgrade workstations and monitors - replacing 20% each year is a reasonable goal
   - Goal to improve staff implementation of technology

g. GAFE - Google Apps for Education: S. Woods introduced the board to the benefits of using GAFE.

h. Facility Project Update: S. Woods gave an update which included the following highlights:
   - Completed - bleachers, pony wall (gym), floors and painting, benches
   - In Progress - Weight room (ETA week of September 3), Counselors office
   - Sewer backup - measures were taken to fix.

i. Community Access to Weight Room: S. Woods reported that there are plans to open the weight room to the public on Monday, Wednesday and Thursdays from 4:00pm to 5:30pm. The district is currently working with PACE insurance to draft a facility use liability release form for this purpose.

j. Front lobby video display: S. Woods shared his idea of having a video display in the front lobby for information and recognition and another one in his office for teaching and learning.

k. National Guard poster placement in gym: S. Woods showed the board the poster that will be placed in the gym per an agreement made with the National Guard.

9) **Action Items**

a. Declare the vacancy for the Superintendent/Principal/Executive Director: M. Doolittle moved, seconded by L. Kruzic to approve the motion to declare a vacancy for the Superintendent/Principal/Executive Director effective July 1, 2019.

**VOTING IN FAVOR:** Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam  
**MOTION PASSES**

b. Determine the search agency for the permanent Superintendent/Principal/Executive Director: T. Fuller moved, seconded by L. Stufflebeam to hire OSBA/Next-Up Leadership as the permanent Superintendent/Principal/Executive Director search agency - this agency was also recommended by the Charter Board.

**VOTING IN FAVOR:** Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam  
**MOTION PASSES**

c. Adopt search calendar to choose Superintendent/Principal/Executive Director: D. Stone moved, seconded by M. Doolittle to adopt the proposed search calendar from Steve Kelley of OSBA.

d. Discuss and adopt the evaluation standards and goals for the Interim Superintendent/Principal/Executive Director: M. Doolittle moved, seconded by L. Kruzic to adopt the OSBA Superintendent Evaluation Standard and the timeline for the evaluation, but to exclude the 360-degree survey.

**VOTING IN FAVOR:** Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam  
**MOTION PASSES**

e. Discuss and adopt timeline/process for Evaluation of the Interim Superintendent/Principal/Executive Director: This motion was included in the previous vote (see motion item d).

f. CASE Implementation Grant- Corteva Agriscience: L. Kruzic moved, seconded by T. Fuller to approve Rob Bixby’s request to apply for the Corteva CASE Implementation Grant in the amount of $5000.

**VOTING IN FAVOR:** Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam  
**MOTION PASSES**

g. Chalkboard Grant - Cascade Community Credit Union: T. Fuller moved, seconded by L. Stufflebeam to approve Rob Bixby’s request to apply for a $500 Chalkboard Grant through Cascade Credit Union.

**VOTING IN FAVOR:** Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam  
**MOTION PASSES**

h. Playground basketball goal structure safety: D. Stone moved, seconded by T. Fuller for Superintendent, Steve Woods, to address the issue and take appropriate steps to improve the safety of the structure.

**VOTING IN FAVOR:** Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam  
**MOTION PASSES**

10) **Announcements**

a. September 8-10  
FFA District Leadership Camp

b. September 11  
School Pictures

c. September 15  
Drive for Your School Fundraiser

d. September 17 - 21  
Homecoming Week

e. October 2  
FFA District Soils Contest

f. October 2  
OSBA Regional Meeting at UCC - dinner starts at 6:30pm

g. October 3  
Charter Board Meeting

h. October 8  
District Board Meeting

i. October 15  
FFA State Soils Contest

11) **Public Input:** There was no public input at this time.
12) **Adjournment:** L. Kruzic moved, seconded by R. Fuller to adjourn the meeting at 9:32pm. 

VOTING IN FAVOR: Troy Michaels, T. Fuller, Rex Fuller, Michael Doolittle, Dana Stone, Lance Kruzic and Laura Stufflebeam

MOTION PASSES

Dated this October 2, 2018

Respectfully Submitted by:

Lisa Hemphill, Board Secretary