

**DOUGLAS COUNTY SCHOOL DISTRICT #15
COMBINED BOARDS SPECIAL SESSION
MINUTES
November 5, 2018**

The Board of Directors of Douglas County School District #15 convened in a Combined Boards Special session at Days Creek School at 6:00 pm on November 5, 2018.

The following individuals were present:

School Board Members: Troy Michaels, T. Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Michael Doolittle and Laura Stufflebeam

Charter Board Members: Diane Swingley, Matt Giles, Jim Docherty, Cheryl Silva and Cathy Knapp

Board Secretary: Lisa Hemphill

- 1) **Call to Order and Welcome:** T. Michaels called the meeting to order at 6:00pm.

- 2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- 3) **Approval of the Agenda:** T. Michaels requested the addition of item e) Notice of Vacancy.
Charter Board: M. Giles moved, seconded by C. Knapp to approve the agenda with the addition of item e) Notice of Vacancy, all in favor.
District Board: M. Doolittle moved, seconded by L. Stufflebeam to approve the agenda with the addition of item e) Notice of Vacancy.

VOTING IN FAVOR: T. MICHAELS, T. FULLER, D. STONE, R. FULLER, L. KRUZIC, M. DOOLITTLE & L. STUFFLEBEAM **MOTION PASSES**

- 4) **Information, Discussion and Action Items:** The floor was turned over to Steve Kelley, OSAA Superintendent Search Consultant. S. Kelley presented the proposed Qualities and Qualifications for the permanent Superintendent/Principal/Executive Director document. The board members discussed the document and suggested some changes and then the following motions were made:
Charter Board: M. Giles moved, seconded by J. Docherty to recommend to accept the discussed changes to the Qualities and Qualifications document, all in favor.
District Board: L. Kruzic moved, seconded by M. Doolittle to approve the discussed changes to the Qualities and Qualifications document.

VOTING IN FAVOR: T. MICHAELS, T. FULLER, D. STONE, R. FULLER, L. KRUZIC, M. DOOLITTLE & L. STUFFLEBEAM **MOTION PASSES**

There was also lengthy discussion regarding the Superintendent/Principal/Executive Director with the following highlights:

- Application packet components
- Process for permanent search
- All applicants for position will go through the same process
- Salary Range
- Notice of Vacancy
- Application process for screening/interview committee
 - Applications Due November 29, 2018
 - Screening Committee Selected December 10, 2018

5) **Announcements:**

- a) November 8 - Early Release and Parent Teacher Conferences

6) **Adjournment:**

Charter Board: J. Docherty moved, seconded by C. Knapp to adjourn the meeting, all in favor

District Board: T. Fuller moved, seconded by M. Doolittle to adjourn the meeting at 8:35pm

VOTING IN FAVOR: T. MICHAELS, T. FULLER, D. STONE, R. FULLER, L. KRUZIC, M. DOOLITTLE & L. STUFFLEBEAM *MOTION PASSES*

Dated this November 6, 2018

Respectfully Submitted by:

Lisa Hemphill, District Board Secretary