

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING
MINUTES (Amended)
January 14, 2019

The Board of Directors of Douglas County School District #15 convened in regular session at Days Creek School at 6:00 pm on January 14, 2019.

The following individuals were present:

School Board Members: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle

Staff/Patrons: Boo Hooker, Melody Cornish, Randall Arnett, Glenda Connor, Terri Woods, Rosemary Crume and Diane Swingley

Superintendent: Steve Woods

Business Manager: Racheal Aikens

Board Secretary: Lisa Hemphill

1) **Call to Order and Welcome:** ~~T. Fuller~~ T. Michaels called the meeting to order at 6:03pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda:** M. Doolittle moved, seconded by T. Fuller to approve the agenda.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
MOTION PASSES

4) **Charter Board Meeting Report:** D. Swingley gave the report from the January 9, Charter Board Meeting.

5) **Public Input:** There were no public comment forms filled out, but T. Michaels opened the floor for public input. Randall Arnett asked about the possibility of putting three to four animals on the district field just south of the school lane. S. Woods will check with L. Calvert and the R. Bixby and get back to R. Arnett.

6) **Consent Agenda Items:**

- a) Approval of the minutes of December 10 Combined Boards Meeting
- b) Approval of the minutes of December 10 Regular Board Meeting
- c) Approval of the monthly Cash Disbursement Report

L. Stufflebeam moved, seconded by M. Doolittle to approve the consent agenda items as listed.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
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7) **Monthly Financial Report:** R. Aiken gave the financial report.

8) **Information Items:**

- a) Governor School Board Service Proclamation: S. Woods shared that January is school board recognition month. He thanked the board for their service and presented each member with a certificate and a copy of the governor's proclamation.
- b) Monthly Enrollment Update: S. Woods reported that as of January 9, there were 190 students enrolled.
- c) Facility and Digital Board Updates: S. Woods gave an update on the digital board and reported the following facility updates: (8) more security cameras have been installed, a wall mount drinking fountain with a bottle filler was installed in the elementary and there are plans to install one in the high school hall and the gym, two additional microwaves were installed

in the cafeteria, several plumbing projects were completed, upgrades to electrical panels were completed, septic was pumped and cleaned out, continued packaging and auctioning surplus items, continued recycling metal junk around campus, re-assembled weight room rack, replaced/installed broken and/or missing faucets around campus, preparing additional refrigerator for install in cafeteria and solicited bids for power gate.

- d) Staff Updates: S. Woods reported that we have people who are retiring and at least one staff member who will be taking maternity leave.
- e) Title IX review: S. Woods reported that we are currently in compliance with Title IX and there was discussion regarding the basketball game times. S. Woods reported that the whole year is considered when looking at prime time offerings for sports. The girls get prime time during the fall season, so there is not a discrepancy with the game schedules for the winter season. L. Stufflebeam also reported that the girls do not want to change their game time. S. Woods mentioned that there may be an issue with the spring season if the reason we do not have a baseball program is because of a lack of a proper facility and not a numbers issue.
- f) CTE Budget: S. Woods reported that the district has paid \$5000 in costs and there is an additional projected cost of \$20,000 for start-up. The cost will be split equally between the five school districts involved in the CTE. The board continued to express their concern that the cost is not being considered equally. Days Creek would be paying for 1/5 of the cost, but only receiving up to 1/7 of the projected student seats, so the pro-rated charge per student is much higher for Days Creek. S. Woods also went over the schedule for the CTE classes, Monday through Thursday 10:30am – 11:50pm. and there was discussion about how to facilitate this schedule and the possible impact the schedule could have on the district as a whole.
- g) Budget Update: S. Woods reported that he and R. Aiken, Business Manager, will be getting input from COSA specialists in the next few days.
- h) Goals and Initiatives Update: S. Woods reported on how the district is supporting the Vision and Mission statement. He stressed the importance of people, staff and students, tools and equipment and finances. He also gave technology updates related to new and existing programs and he talked about incentives used to encourage attendance.
- i) Update on permanent Superintendent Search process: T. Michaels reported that the next combined boards meeting dates are Wednesday January 16 at 6pm and Wednesday January 23 at 6pm. He reminded everyone that the meeting on the 23rd would be a long meeting.
- j) Interim Superintendent Evaluation: T. Michaels reported that the board will be following the timeline agreed upon last fall.

9) **Action Items:**

- a) Resignation: S. Woods shared Joe Augsburger's resignation letter. There was some discussion. L. Kruzic moved, seconded by M. Doolittle to approve Joe Augsburger's resignation effective March 31, 2019.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
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- b) Approve Interagency Agreement with ESD for IT services: After some discussion concerning cost of hiring in-house versus using the ESD, M. Doolittle moved, seconded by T. Fuller to approve the Interagency Agreement between Douglas Education Service District and Douglas County School District 15 for IT Services from April 1, 2019 to June 30, 2020 with a cost of \$61,500 per year (pro-rated remainder of 2017-18 school year).

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- c) Umpqua Bank Signatures: R. Aikens requested S. Woods be added as a signer to the CD for

the FFA account and the closure of the safety deposit box. L. Kruzic moved, seconded by T. Fuller to approve adding S. Woods as a signer to the FFA CD account and closing the safety deposit box.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
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d) PACE – Trust Resolution Agreement: L. Kruzic moved, seconded by T. Fuller to approve the New PACE Trust Agreement.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
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e) Division 22 Assurance & Compliance Annual Report – Report to community: After some discussion, L. Stufflebeam moved, seconded by M. Doolittle to approve the Division 22 Assurances.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
MOTION PASSES

f) Co-op with Riddle – Baseball: After some discussion regarding restoration of the baseball field and related outbuildings and the probability of hosting a few baseball games, M. Doolittle moved, seconded by T. Fuller for baseball to co-op with Riddle and to spend up to \$5000 for the restoration of the facilities.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
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10) **Announcements:**

a) Combined Board Meeting – Superintendent Search:

- January 16 at 6pm
- January 23 at 6pm
- February 3-5 at TBA

b) January 17, Semester I ends

c) January 18, Teacher Grading Day

d) Monday, January 21 – Holiday: NO SCHOOL

e) Tuesday, January 22, Semester II begins

f) Tuesday, January 22 through April 4 – HS open enrollment for out of district students.

g) Friday January 25 – Friday School

h) Wednesday, January 30, 9am – 2pm – Blood Drive on campus (Senior Project)

11) **Public Input:** There were no public comment forms filled out, but T. Michaels opened the floor for public input. R. Arnett stated the school markings on the highway as well as the road signs are inadequate. S. Woods will contact the county regarding this.

12) **Adjournment:** L. Stufflebeam moved, seconded by T. Fuller to adjourn the meeting at 8:31pm.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
MOTION PASSES

Dated this January 17, 2019

Amended March 4, 2019

Respectfully Submitted by:

Lisa Hemphill, Board Secretary