

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
COMBINED BOARDS SPECIAL SESSION
MINUTES
January 23, 2019

The Board of Directors of Douglas County School District #15 convened in a combined boards special session at Days Creek School at 6:00 pm on January 23, 2019.

The following individuals were present:

School Board Members: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle

Charter Board Members: Diane Swingley, Jim Docherty, Matt Giles, Cheryl Silva, Cathy Knapp and Valerie Anderson

Screening Committee: Bear (Natalie) Doolittle, Glenda Connor and Cheryl Arp

Board Secretary: Lisa Hemphill

1) **Call to Order and Welcome:** T. Michaels called the meeting to order at 6:04pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of Agenda:**

Charter Board: M. Giles moved, seconded by C. Silva to approve the agenda, all in favor.

District Board: L. Kruzic moved, seconded by L. Stufflebeam to approve the agenda.

VOTING IN FAVOR: T. Michaels, T. Fuller, R. Fuller, L. Stufflebeam, L. Kruzic and M. Doolittle

MOTION PASSES

Executive Session

The school board will meet in executive session to consider the employment of a public officer, employee, staff member or individual agent. The executive session is held pursuant to ORS 192.660(2)(a), which allows the board to meet in executive session for this purpose. All members of the audience are asked to leave the room. No decision will be made in executive session. At the end of executive session, the Board will return to open session.

Charter Board: J. Docherty moved, seconded by C. Silva to go into executive session, all in favor.

District Board: M. Doolittle moved, seconded by L. Stufflebeam to go into executive session at 6:14pm.

VOTING IN FAVOR: T. Michaels, T. Fuller, R. Fuller, L. Stufflebeam, L. Kruzic and M. Doolittle

MOTION PASSES

Regular session resumed 8:14pm

4) **Develop Interview Schedule:** Steve Kelley will contact (6) candidates. Interview schedule is as follows:

February 3, 2019:

Board Training: 8:30am

Candidate #1: 9am / Candidate #2: 10:15 / Break: 11:30 – 12:00 / Candidate #3: 12:00/

Candidate #4: 2:30

February 4, 2019:

Candidate #5: 5:00pm / Candidate #6: 6:15pm

- 5) **Develop Interview Questions:** S. Kelley handed out sample interview questions and asked members to choose questions from the following categories:
Biographical and Self- Assessment – (2) questions, Leadership and District Culture – (3) questions, Policy and Governance – (3) questions, Communications and Community Relations – (4) questions, Organized Management – (6) questions, Curriculum Planning and Development – (2) questions, Instructional Management – (3) questions, Human Resource Management – (2) questions and Values and Ethics of Leadership (3) questions. S. Kelley will compile the questions and send results via email. Members were instructed to only reply to S. Kelley.
- 6) **Establish Contract Parameters:** There was some discussion regarding the 2016-19 Contract Analysis by Spencer Lewis, OSBA Member Services Attorney. A sub-committee consisting of L. Kruzic, D. Stone, T. Michaels, D. Swingley and J. Docherty will meet and work on preparing the contract. The contract will be need to be finalized and proofed by the district attorney before February 19, 2019.
- 7) **Set Time for February Interviews:** See Action Item # 4
- 8) **Announcements:**
Combined Board Meeting, February 3 at 8:30am
Combined Board Meeting, February 4 at 5:00pm
Charter Board Meeting, February 6 at 6:30pm
District Board Meeting, February 11 at 6:00pm
- 9) **Adjournment:**
Charter Board: M. Giles moved, seconded by V. Anderson to adjourn the meeting, all in favor.
District Board: L. Stufflebeam moved, seconded by M. Doolittle to adjourn the meeting at 9:15pm.

VOTING IN FAVOR: T. Michaels, T. Fuller, R. Fuller, L. Stufflebeam, L. Kruzic and M. Doolittle

MOTION PASSES

Dated this January 28, 2019

Respectfully Submitted by:

Lisa Hemphill, Board Secretary