

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING
MINUTES
February 11, 2019

The Board of Directors of Douglas County School District #15 convened in regular session at Days Creek School at 6:15 pm on February 11, 2019.

The following individuals were present:

School Board Members: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle

Staff/Patrons: Sydnie Bennett, Micah Kruzic, Bear (Natalie) Doolittle, James Ellis and Diane Swingley

Superintendent: Steve Woods

Human Resources: Holly Hill

Board Secretary: Lisa Hemphill

- 1) **Call to Order and Welcome:** T. Michaels called the meeting to order at 6:19pm
- 2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- 3) **Approval of the Agenda:** S. Woods requested to amend the agenda with the addition of Line 9) Item d) Tree Limb - Obligation & Response to Damage. M. Doolittle moved, seconded by T. Fuller to approve the agenda with the addition of the amendment.
- 4) **Charter Board Meeting Report:** Diane Swingley, Charter Board President presented the board members with the charterboard's evaluation packet for the Executive Director.
- 5) **Public Input:** There was no public input.
- 6) **Consent Agenda Items:**
 - a) Approval of the minutes of the January 14 - Regular Board Meeting
 - b) Approval of the minutes of the January 16 - Combined Boards Meeting
 - c) Approval of the minutes of the January 23 - Combined Boards Meeting
 - d) Approval of the minutes of the February 3 - Combined Boards Meeting
 - e) Approval of the monthly Cash Disbursement Report
 - f) Assistant Softball Coach

T. Michaels requested T. Fuller's name be removed and his name be added to Line 1 of the January 14, Regular Board Meeting Minutes. There was some discussion regarding the number of Chrome Books purchased and the funds for paying the assistant softball coach. L. Kruzic moved, seconded by T. Fuller to approve the consent agenda items with the correction to the January 14, Regular Board Minutes.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
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- 7) **Monthly Financial and Voucher Report:** Racheal Aiken, Business Manager, was unable to make the meeting. She included a memorandum with her report. There was no discussion.

8) Information Items:

- a) Proposal to Retire Basketball Jersey: James Ellis presented a proposal to retire Jared Dunn's basketball jersey.
- b) Monthly Enrollment Update: S. Woods reported that there were 195 students enrolled.
- c) ESD 2019-20 Local Service Plan - Executive Summary and Full Version: S. Woods explained that the district would be contracting the same services as the 2018-19 school year.
- d) Facility and Digital Board Updates: S. Woods gave a facility update including the following highlights: septic drain repair, surplus items, WiFi Booster, fallen Oak limb, insulation of storage unit cost, tree inspection quote and no fault claim with PACE. He also gave an update on the Digital Board and there was some discussion regarding changing the height of the pole the sign sits on from 8' to 10' and the possible cost for permits.
- e) Staff Updates: S. Woods informed the board that there is a long term substitute in the Kindergarten class and the district will be hiring a high school English teacher effective April 1, 2019.
- f) Review Contract Requirements: There was some discussion regarding contracts including, but not limited to need improvement/action plans, renewal, non-renewal, STEPS, at-will employee, classified contracts.
- g) South County CTE Center: There was discussion regarding the Declaration of Cooperation and the process for deciding seats if there are more students than seats and how the district will be charged if there are no students interested. There was also some discussion regarding possible combined board meetings and/or community meetings regarding how to move forward with the CTE center.
- h) Governor Priorities & Legislative Priorities: There was some discussion regarding the impact of Governor Brown's plan to increase the school year and smaller class sizes for grades K-3.
- i) Exploring IP phone/intercom/bell options: S. Woods updated the board on options offered by the Douglas ESD.
- j) Budget Planning Committee members needed - Calendar: S. Woods led a discussion regarding budget committee members and the budget calendar.
- k) District Continuous Improvement Plan: S. Woods announced that there is an introductory meeting scheduled for February 21, 2019 at 6pm in Room 215. The plan will need to be completed and posted on the website by August 31, 2019 and updated every three years.
- l) Smarter Balanced Interim Assessments and Digital Library: S. Woods explained the test bank and interim assessments offered.
- m) Update on permanent Superintendent Search process: The search process is complete. S. Woods was hired as Superintendent/Principal/Executive Director.
- n) Interim Superintendent Evaluation - timeline and procedure: The evaluation will be completed in executive session tonight.

9) Action Items:

- a) 2019-20 Local Service Plan Resolution in accordance with ORS 344.175: D. Stone moved, seconded by T. Fuller to approve the 2019-20 Local Service Plan with Douglas ESD.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle ***MOTION PASSES***

- b) Retire basketball jersey: T. Fuller moved, seconded by M. Doolittle to agree in principle in honoring Jared Dunn, but not retiring the jersey number, for his accomplishments in Days Creek and giving James Ellis permission to move forward with the process and bring a proposal to the board.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
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- c) Grant Approval - Grange Co-op: L. Kruzic moved, seconded by T. Fuller to approve Rob Bixby's request for a \$2500 Grange Co-op Grant for the FFA Chapter to purchase fencing.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
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- d) Tree Limb - Obligation & Response to Damage:

- i) Tree Limb Damage: S. Woods informed the board that PACE considered the tree limb falling a "no fault" claim and the renter has been told that the district insurance will not pay for the damages to the vehicle. M. Doolittle moved, seconded by T. Fuller to table this item until there is a response from the other party regarding insurance deductible and a quote to repair the damaged vehicle.

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- ii) Tree Removal: S. Woods presented the board with a bid for tree removal. There was some discussion regarding the expense. D. Stone moved, seconded by T. Fuller to approve the superintendent requiring additional bids for removal of potentially hazardous trees.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic and Michael Doolittle
ABSTAIN: Laura Stufflebeam
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10) Announcements:

- a) National FFA Week - February 17-22
- b) Presidents' Day - No School - February 18
- c) Friday School - February 22
- d) State of the Beaver Conference Agenda - February 19-21 @ Seven Feathers
- e) Elementary Carnival - March 9, 5:00 pm

11) Public Input: There was no public input.

EXECUTIVE SESSION: T. Fuller moved, seconded by L. Stufflebeam to go into Executive Session at 8:41 pm.

Regular Session resumed at 10:31pm

L. Kruzic moved, seconded by M. Doolittle to reimburse up to \$1500 of Steve Wood's moving expenses; receipts must be provided.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle
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12) Adjournment: T. Fuller moved, seconded by L. Stufflebeam to adjourn the meeting at 10:35pm.

Dated this March 4, 2019
Respectfully Submitted by:

Lisa Hemphill
Board Secretary