

**DOUGLAS COUNTY SCHOOL DISTRICT #15**  
**BOARD OF DIRECTORS**  
**REGULAR SCHOOL BOARD MEETING**  
**MINUTES**  
**April 8, 2019**

The Board of Directors of Douglas County School District #15 convened in regular session at Days Creek School at 6:00 pm on April 8, 2019.

The following individuals were present:

School Board Members: Troy Michaels, Travis Fuller, Rex Fuller, Dana Stone, Lance Kruzic, Laura Stufflebeam and Michael Doolittle

Staff/Patrons: Boo Hooker, Joanne Gordon, Shawna Wilson, Teresa O'Sullivan and Diane Swingley

Superintendent: Steve Woods

Human Resources: Holly Hill

Board Secretary: Lisa Hemphill

- 1) **Call to Order and Welcome:** T. Michaels called the meeting to order at 6:13pm.
- 2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- 3) **Approval of the Agenda:** L. Stufflebeam moved, seconded by T. Fuller to approve the agenda with the following additions: Line 6) item b) Resignation of Jesse Jackson, effective June 7, 2019 ; item c) Employment for Superintendent's recommendation of Administrator for Dean of Students/Athletic Director and Line 9) item e) Grant Approval

**VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle** **MOTION PASSES**

- 4) **Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave the report from the April 3, meeting.
- 5) **Public Input:**  
Shawna Wilson disagreed with PACE insurance's finding of a no fault incident regarding the oak tree limb that fell on her car. She requested the board pay the deductible for her car repair or consider waiving rent for 2 months so she can use the money to fix her car.
- 6) **Consent Agenda Items**
  - a) Approval of the minutes of the March 11 - Regular Board Meeting
  - b) Resignation of Jesse Jackson effective June 7, 2019
  - c) Employment of Dean of Students/AD - applicant asked to remain anonymous until they are able to resign from current employmentAfter some discussion, L. Stufflebeam moved, seconded by T. Fuller to approve the listed consent agenda items.

**VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michael Doolittle** **MOTION PASSES**

- 7) **Monthly Financial and Voucher Report:** Racheal Aiken, Business Manager, went over the monthly financials. There was some discussion regarding revenue, salaries and benefits, purchase services, supplies, State School

Funding, Governor's budget, Food Service transfers, PERS, curriculum fund, capital projects, summer maintenance, new construction, OSAA reimbursement for team lodging and Measure 98 money.

## 8) Information Items

- a) Mobile Food Pantry - Teresa Sullivan from UCAN gave a lengthy discussion regarding the opportunity to take food into rural communities due to a grant through Mercy CHI and UCAN. Topics included were logistics, district obligations and getting approval from PACE.
- b) Enrollment Update: S. Woods reported that as of April 1, 194 students were enrolled and two new students registered today.
- c) Facility Updates: The board discussed the facility updates that occurred in March. There was lengthy discussion about the boiler.
- d) SOCTE Center: There was lengthy discussion regarding the financial impact versus the benefit for the district. There was also discussion regarding transportation, scheduling, possible loss of student interest due to scheduling conflicts and district responsibility to be good stewards of measure 98 funds. There was general consensus with board members that the district contribution should be prorated based on the number of student seats available to our district.
- e) Continuous Improvement Plan: S. Woods shared that we have seven goals that will be narrowed down to three - five measurable goals. There was some discussion regarding if SoCo CTE fits with our mission.
- f) Budget Planning Committee & Calendar: L. Hemphill gave the names of the three people who contacted her interested in filling vacancies: Chelsie Hopkins, Leah Giles and Joe Stever.
- g) Rental Agreement Update: S. Woods reported that there was a walk-through by L. Stufflebeam and T. Fuller. L. Stufflebeam reported that the house and grounds are in need of maintenance. There was discussion regarding grounds maintenance responsibility, pets, repairs needed, work order form, process for tenant to repair requests, increase in rent to cover utilities and informing tenant that new contract will be followed and fees will be enforced.
- h) Tree Project and Response: S. Woods reported that the trees were cut down and hauled off.
- i) Educators Appreciation Week May 6 -10, 2019: Charter Board recommended Admin feed staff Monday/Students feed them Tuesday/ Charter Board Wednesday and District Board - Thursday
- j) Proclamation: D. Swingley shared Resolution 2019-002: Joe Augsburger - Educator Extraordinaire.

## 9) Action Items

- a) Tree Limb Response - PACE Closing Report: After some discussion, T. Fuller moved, seconded by L. Stufflebeam to uphold last month's decision and follow the recommendation by PACE as a no fault incident and not accept financial responsibility.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michaell Doolittle*** ***MOTION PASSES***

- b) Adopt Revised Rental Agreement: After some discussion, D. Stone moved seconded by M. Doolittle to table the rental agreement until there is more information about utility costs, pets and maintenance.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michaell Doolittle*** ***MOTION PASSES***

- c) Approve Budget Committee Members: T. Fuller moved, seconded by L. Stufflebeam to approve appointing Chesie Hopkins, Leah Giles and Joe Stever to the Budget Committee.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michaell Doolittle*** ***MOTION PASSES***

- d) Approve February 2019 Board Policy Updates - Second Read: There was some discussion regarding the information that was sent to the board being insufficient.. L. Stufflebeam moved, seconded by M. Doolittle to approve all policies: BBAA, ECACB, GBC-AR, GBDA (repeal and required), GBEB, GBH/JECAC, GBNA, GBNA-AR, GCBDC/GDBDC, IGDJ, IKF, IKF-AR, JEC, JECAC/GBH, JECB (AR 1 & 3), JECF, JECF-AR, JFCF (VERSION 1 & 2), JFCF-AR (VERSION 1 & 2) and LBE.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and Michaell Doolittle*** ***MOTION PASSES***

e) Grant Approval

Ford Family Foundation - Tech Asst. Grant \$3000 - Staff training to build skills and capacity.

Ford Family Foundation - Good Neighbor Grant \$3000 - Campus Improvement

USDA Rural Development \$5000 - Community use of facilities - library, gym, elementary, computer lab, green house.

ODOT Safe Routes to School \$2000

OEA Trust Grant - Employee Health Matter \$2000 - Health & Wellness for Staff

L. Stufflebeam moved, seconded by L. Kruzic to approve the requested grants, listed above.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and  
Michael Doolittle*** ***MOTION PASSES***

**10) Announcements**

- a) Tuesday, April 9 - Free Board Culture Webinar - 12:00 p
- b) Tuesday, April 9 - CIP Meeting 6p, Room 215
- c) Thursday, April 11 from 2p – 8p: Parent Teacher Conferences
- d) Thursday, April 25 from 6-9p - Board Training
- e) Saturday, April 26 from 7:30p – 10:30p: Prom at Winston Community Center
- f) Monday, April 29 Budget Committee Meeting at 5:00p
- g) Thursday, May 9, Teacher Appreciation
- h) Tuesday, May 21 from 6-9p - Board Training
- i) Thursday, May 23 from 6-9p - Board Training
- j) Monday, June 3 from 6-9p - Board Training

**11) Public Input:** There was no public input.

**12) Adjournment :** T. Fuller moved, seconded by L. Stufflebeam to adjourn the meeting at 10:00pm.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and  
Michael Doolittle*** ***MOTION PASSES***

Dated this May 6, 2019  
Respectfully Submitted by:  
Lisa Hemphill  
Board Secretary