

**DOUGLAS COUNTY SCHOOL DISTRICT #15**  
**BOARD OF DIRECTORS**  
**REGULAR SCHOOL BOARD MEETING**  
**MINUTES**  
**May 13, 2019**

The Board of Directors of Douglas County School District #15 convened in regular session at Days Creek School at 6:00 pm on May 13, 2019.

The following individuals were present:

School Board Members: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic and Michael Doolittle

Staff/Patrons: Boo Hooker, Joanne Gordon, Glenda Connor, Teresa O'Sullivan, Cheryl Arp, Terri Woods, Louis Calvert, John Boling and Rick Luster

Superintendent: Steve Woods

Human Resources: Holly Hill

Board Secretary: Lisa Hemphill

1) **Call to Order and Welcome:** T. Michaels called the meeting to order at 6:13pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda:** M. Doolittle moved, seconded by T. Fuller to approve the agenda.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic and Michael Doolittle***  
***MOTION PASSES***

4) **Charter Board Meeting Report:** Valerie Anderson, Charter member, gave the report from the May 8, meeting.

5) **Public Input:**

Joanne Gordon invited everyone to attend the first summer potluck at Carl C Hillside this Sunday, May 19.

6) **Consent Agenda Items:**

- a) Approval of the minutes of the April 8, Regular Board Meeting
- b) Approval of the minutes of the April 25, Board Training Meeting
- c) Approval of the minutes of the April 29, Budget Committee Meeting
- d) Accept Resignation of Scott Hampton effective June 30, 2019: will teach 3 classes
- e) Accept Resignation of Rob Bixby effective June 30, 2019

**Laura Stufflebeam entered 6:15pm**

- f) Employment of licensed, classified and coaching personnel
  - i) James Ellis, in the position of an Administrator, Teacher & Varsity Basketball Coach

- ii) Deb Barnett in the position of a Language Arts Teacher
- iii) Gloria Kruzic, in the position of Varsity Volleyball Coach
- iv) Stephanie Angle, in the position of Teacher on Special Assignment (TOSA)
- v) Rachel Walters in the position of Educational Assistant & Assistant Volleyball Coach

R. Fuller moved, seconded by M. Doolittle to approve the above listed consent agenda items.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Laura Stufflebeam and Michael Doolittle***

***ABSTAIN: Lance Kruzic (conflict of interest)***

***MOTION PASSES***

**7) Monthly Financial and Voucher Report:** Racheal Aiken, Business Manager, went over the monthly financials and stated the district was right on target for revenue and expenditures. There was some discussion about the Absenteeism Grant.

**8) Information Items:**

- a) Mobile Food Pantry, UCAN - update: SW reported that insurance is covered and the district is ready to move forward with a target plan of Wednesdays or Thursdays..
- b) Enrollment Update: S. Woods reported that as of May 6, 197 students were enrolled.
- c) Safety-Risk Inspection Report: S. Woods reported that per his invitation, a PACE representative walked the campus, and although there is still work to do they were impressed with the improvement and safety from when they were here 8 years ago. L. Calvert and S. Woods are prioritizing and addressing what can be done now and making plans for summer work to improve campus safety.
- d) Facility Update and Report: L. Calvert, Head of Maintenance, reported on facility updates with emphasis on the heating and cooling issues for main building and the gym. There was lengthy discussion regarding the boiler system, heat pumps, efficiency, cost and budget. There was also discussion regarding the summer projects for maintenance. L. Calvert will use the district bidding process and get six bids for conversion to heat pumps by the June 10, district meeting.
- e) Digital Reader Board: S. Woods reported that the electrical and fiber are signed off on, the concrete pad has been poured and is waiting final inspection and then the sign will be set.
- f) SOCTE - Update, Next steps & Startup POS Budget, Program of Study Application: S. Woods reported that this is also an action item. There was some discussion regarding seat cost, scheduling, location, transportation and student interest.
- g) Continuous Improvement Plan: S. Woods gave an update on the Continuous Improvement Plan.
- h) Budget - Calendar, Message and Update: S. Woods reported that the 2019-20 adopted budget will be on the June agenda.
- i) VOAG Advisory - Update: S. Woods summarized that Vo-Ag still needs to be a requirement for freshmen and that R. Bixby resigned his position.
- j) Spring Sports - Update and OSAA (softball) Appeal: S. Woods reported that due to a misunderstanding between R. Dunn, athletic director, and OSAA, required paperwork was not filled out for a softball player that lives in our district but attends Milo Academy

and so all softball games had to be forfeited and the district will be fined. He also shared that a baseball game was hosted at the Days Creek field and that the summer programs will be using the district fields. The high school track team has three athletes going to state, middle school track had seventeen participants and all had lots of improvement.

- k) Proclamation Educators Week: S. Woods reported that the district celebrated Educators week and that there is a resolution in the action items.
- l) House Bill 3427 “Student Success Act” - Summary: S. Woods reported that the bill has passed the Senate and is going to Governor’s desk. He also explained that there may be mandates attached to money such as smaller classroom sizes or longer school year.

9) **Action Items:**

- a) Educators Appreciation Week Resolution: M. Doolittle moved, seconded by L. Stufflebeam to approve Resolution 2019-003.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic, Michael Doolittle and Laura Stufflebeam*** ***MOTION PASSES***

- b) (UCAN) Mobile Food Pantry: L. Stufflebeam moved, seconded by M. Doolittle to approve the Mobile Food Pantry.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic and Michael Doolittle and Laura Stufflebeam*** ***MOTION PASSES***

- c) Adopt Revised Rental Agreement: T. Fuller moved, seconded by L. Stufflebeam to adopt the revised rental agreement.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic and Michael Doolittle and Laura Stufflebeam*** ***MOTION PASSES***

- d) Approve February 2019 Board Policy Updates - Second Read: M. Doolittle moved, seconded by T. Fuller to approve all policies: BBAA, ECACB, GBC-AR, GBDA, GBEB, GBH/JECAC, GBNA, GBNA-AR, GCBDC/GDBDC, IGDJ, IKF, IKF-AR, JEC, JECAC/GBH, JECB (AR 1 & 3), JECF, JECF-AR, JFCF (VERSION 2), JFCF-AR (VERSION 2) and LBE, with the understanding that policies JECB, JECB AR, JECF and JECF-AR may not be applicable to the charter school.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic and Michael Doolittle and Laura Stufflebeam*** ***MOTION PASSES***

- e) Adopt position for South County CTE project and itemized invoice for 2019-20 SY: L. Stufflebeam moved to discontinue involvement with South County CTE and pay itemized invoice #203511, in the amount of \$20,000, seconded by L. Kruzic. There was lengthy discussion regarding possible loss of enrollment due to giving up seats, possibility of staying engaged and just not sending students, construction of buildings, teacher and administrative costs to our district and using the CTE funds in our own district.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Lance Kruzic, Michael Doolittle and Laura Stufflebeam***

***ABSTAIN: Rex Fuller***  
***PASSES***

***MOTION***

- f) Agreement with UCC to be Alternative Education Provider (GED/Adult ED): L. Stufflebeam moved, seconded by L. Kruzic to approve the agreement with Umpqua

Community College to be the Alternative Education Provider for Douglas County School District #15.

***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic and Michael Doolittle and Laura Stufflebeam*** ***MOTION PASSES***

**10) Announcements:**

- a) Saturday, May 18 from 10a-3p STEAM Extravaganza @ Umpqua CC
- b) Tuesday, May 21 from 6-9p - Board Training
- c) Wednesday, May 22 from 2:30-4p- High School Awards Assembly - Gym
- d) Thursday, May 23 from 3-4p - Middle School Awards Assembly - Gym
- e) Thursday, May 23 from 6-9p - Board Training
- f) Monday, May 27 - Memorial Day
- g) Thursday, May 30 at 7p- Baccalaureate at Days Creek Crossroads Church
- h) Friday, May 31, 7p - Senior Graduation
- i) Monday, June 3 from 6-9p - Board Training
- j) Wednesday, June 5 at 6p - 8th grade promotion
- k) Wednesday, June 5 - Last Day of School

**11) Public Input:** There was no public input.

**12) Adjournment:** T. Fuller moved, seconded by L. Stufflebeam to adjourn the meeting at 9:38pm.  
***VOTING IN FAVOR: Troy Michaels, Travis Fuller, Rex Fuller, Lance Kruzic and Michael Doolittle and Laura Stufflebeam*** ***MOTION PASSES***

Dated this June 5, 2019  
Respectfully Submitted by:  
Lisa Hemphill  
Board Secretary