

Days Creek Charter School K-12  
Board of Directors  
Combined (Charter and District) Boards Special Work Session  
May 21, 2019

Board Members Present: Diane Swingley, Jim Docherty  
District Board Members Present: Rex Fuller, Troy Michaels, Dana Stone, Lance Krusic, Mike Doolittle, and Travis Fuller.  
Administration: Steve Woods  
District Staff: None  
Public/Students: OSBA presenter, Kristen Miles; Terri Woods

1. 6:06 PM: Meeting called to order by Troy.
2. All recited the Pledge of Allegiance.
3. **Agenda Approval:** Charter Board-No quorum  
District Board-Mike motioned to accept agenda; Lance seconded; unanimous.
4. **Update on Superintendent/Executive Director Evaluation Process and Timeline/Action:**
  - a. Kristen asked for update of the evaluation process. Troy, Diane, and Jim explained the work they did in creating a single evaluation document for both boards to use. Questions and discussion followed. A finalized document should be available for the June work session. Kristen recommended waiting until the approval meeting to tie down evaluation calendar; however, quarterly check-ins have already been planned, it was noted.
  - b. Kristen led a discussion about the 360-evaluation process. Input and comments from various directors followed. Kristen explained the 360 evaluation tool should be used to gain information and not as an evaluation tool that is guided by the standards.
5. **Charter School Information:**
  - a. Kristen presented a power point presentation and led a discussion over charter law.
  - b. The discussion centered on what was allowed when the only school in the district is a charter school. Steve and Kristen provided information of some of the freedoms and responsibilities given to a charter school.
  - c. Kristen listed the three school districts that had charter boards: Elkton, Harper and Triangle Lake. She then discussed the responsibilities and limitations of the one and two board districts.
  - c. She and Steve discussed the flexibilities given to a charter school in terms of staffing and students.
  - e. There were no further questions or discussions.
6. **Legislative Updates:** Kristen, along with Steve, discussed the recent legislative updates covering HB 5016, HB 3427, HB 2016, SB 155, and HB 3409. The board directors asked clarifying questions and made comments.
7. **Communication Protocols/Expectations:**
  - a.(i) Steve explained that he calls both board chairs when there is a non-crisis but covers crisis as needed and communicates later. He puts info on Facebook.
  - (ii) Discussion mostly between Steve, Troy, and Diane over no surprise FYI information, and line of procedure for complaints. It was suggested to amend policy KC on public complaints to show curriculum responsibility of Charter Board.
  - b. Discussion and examples of appropriate communication between board members, and board members and the public. Input was contributed from Steve, Kristen, Troy, and Diane, plus some other directors.
  - c. Kristen cautioned that board members should not engage in investigations of

information received from the public, because that is the Superintendent/Executive Director's responsibility. **d.** A brief discussion of the work of the CIP (Continuous Improvement Process) committee followed. Steve finished by expressing his appreciation for the professionalism of all board members, especially those who have children and staff within their families.

**8. Adjournment:** Dana motioned to adjourn; Lance seconded, approved. Adjourned at 7:50 PM

Submitted by Jim Docherty  
Charter Board Secretary  
For Lisa Hemphill,  
District Board Secretary