

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
COMBINED SCHOOL BOARD TRAINING MEETING
MINUTES
June 3, 2019

The Board of Directors of Douglas County School District #15 and the Days Creek Charter Board convened in a combined board training session at Days Creek School at 6:00 pm on June 3, 2019.

The following individuals were present:

School Board Members: Troy Michaels, Travis Fuller, Dana Stone, Rex Fuller, Lance Kruzic and Michael Doolittle

Charter Board Members: Diane Swingley, Matt Giles, Jim Docherty, Cathy Knapp and Valerie Anderson

Staff/Patrons: Boo Hooker, Terri Woods and John Boling

Superintendent: Steve Woods

Board Secretary: Lisa Hemphill

OSBA presenter/trainer: Steve Kelley

- 1) **Call to Order and Welcome:** T. Michaels called the meeting to order at 6:07pm.
- 2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- 3) **Approval of the Agenda:** S. Woods requested “on special assignment (TOSA) be removed from line 5, item ii, under a. M. Giles will be hired as a teacher, not as a teacher on special assignment.

Laura Stufflebeam entered 6:09pm

Charter Board: V. Anderson moved, seconded by M. Giles, to approve the amended agenda.

Unanimous

District Board: M. Doolittle moved, seconded by L. Kruzic to approve the amended agenda.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone Rex Fuller, Lance Kruzic, Michael Doolittle and Laura Stufflebeam ***MOTION PASSES***

- 4) **Public Input:**
There was no public input, but Troy Michaels took this time to present a certificate of appreciation to Travis Fuller and thank him for his service on the district board.

5) **Consent Agenda Items**

- a) Employment of licensed, classified and coaching personnel
 - i) Anna Rickerts, in the position of a Language Arts, PE and Middle School Teacher
 - ii) Matt Giles in the position of Teacher ~~on Special Assignment (TOSA)~~
 - iii) Travis Fuller Educational Assistant, Head MS Football and Head MS Track Coach

T. Michaels asked if the requested hiring stayed within range of budget and FTE, if applicants meet the requirements of the charter school and if hiring procedures were followed. S. Woods answered yes to all questions.

M. Doolittle moved, seconded by L. Stufflebeam to approve the above listed consent agenda items.

VOTING IN FAVOR: Troy Michaels, Dana Stone, Lance Kruzic, Michaell Doolittle and Laura Stufflebeam

ABSTAIN: Travis Fuller and Rex Fuller
PASSES

MOTION

6) Action Items

- a) Surplus Shelves, assorted equipment and old athletic supplies.
- L. Stufflebeam moved, seconded by D. Stone to surplus the items listed above.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone Rex Fuller, Lance Kruzic, Michaell Doolittle and Laura Stufflebeam

MOTION PASSES

7) Possible additional topics include:

- a) Superintendent evaluation system
- b) Communication protocols
- c) Roles and responsibilities for board and superintendent
- d) District goals & strategic planning
- e) Board's role in monitoring district goals/strategic planning

Steve Kelley, OSBA trainer, was given the floor and he explained that tonight's training was part of the 12 hours included with the superintendent search for a smooth transition after hiring the superintendent. S. Kelley handed out a packet that included an agenda, a sample board - superintendent operating agreement, a board-superintendent working agreement worksheet and a sample board self-assessment survey. There was also lengthy discussion regarding the following topics:

- mandatory reporters - some confusion regarding charter board, they may not be mandatory reporters per the new policy - S. Kelley will check on this
- consideration of being a pilot district for OSBA's new 360 evaluation tool - there was some discussion about the possibility of being a pilot district, no decisions were made.
- board/superintendent operating agreement - top 3 expectations for each party need to be established
- Board superintendent working agreement - Boards came up with 5 expectations for the superintendent and the superintendent came up with 5 expectations for the boards. These expectations are used as a lens for the evaluation process. Expectations were discussed, but not voted on.
- CIP goals for 2019-20 - There was some discussion regarding the continuous improvement plan goals. The CIP committee will meet again on Wednesday, June 5 and the goals will be presented to the charter and district boards for approval.
- Effective Board Roles and Responsibilities - S. Kelley went over the handout regarding the 5 board standards involving governance, expectations, conditions, accountability and community. There are benchmarks for each of the standards and a process for evaluating how the boards are measuring up. A sample board self-evaluation was part of this handout. S. Kelley stressed that these roles, rather done poorly or done well, directly impact student achievement.
- Training Date: The next training date was set for Monday, June 24 at 6pm.

8) Adjournment

Charter Board: M. Giles moved, seconded by V. Anderson to adjourn the meeting - unanimous

District Board: M. Doolittle moved, seconded by L. Kruzic to adjourn the meeting at 9:08pm.

VOTING IN FAVOR: Troy Michaels, Travis Fuller, Dana Stone Rex Fuller, Lance Kruzic, Michael Doolittle and Laura Stufflebeam

MOTION PASSES

Dated this June 6, 2019

Respectfully Submitted by:

Lisa Hemphill

Board Secretary