

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING
MINUTES
August 12, 2019

The Board of Directors of Douglas County School District #15 convened in regular session at Days Creek School at 6:00 pm on June 8, 2019.

The following individuals were present:

School Board Members: Troy Michaels, Rex Fuller, Laura Stufflebeam, Lance Kruzic, Michael Doolittle and John Boling

Staff/Patrons: Diane Swingley, Joanne Gordon and Terri Woods

Superintendent: Steve Woods

Business Services: Rachel Amos

Board Secretary: Lisa Hemphill

1) **Call to Order and Welcome:** T. Michaels called the meeting to order at 6:02pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda:** R. Fuller moved, seconded by L. Kruzic to approve the agenda.

VOTING IN FAVOR: T. Michaels, R. Fuller, L. Stufflebeam, L. Kruzic, M. Doolittle and J. Boling
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4) **Charter Board Meeting Report:** D. Swingley, Charter president, gave the report from the August 7, meeting.

5) **Public Input:** Joanne Gordon shared the following:

- September 8, 2019: Community Wide Potluck and small Farmer's Market @ Carl C Hill Wayside
- August 18, 2019: Community Potluck @ Carl C Hill Wayside
- August 22, 2019: Pioneer Days - Jam contest 2-4pm @ Javelin Ormond Center

6) **Consent Agenda Items:**

a) Approval of minutes - Regular Board Meeting - July 8

L. Kruzic moved, seconded by L. Stufflebeam to approve the consent agenda items listed above.

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7) **Monthly Financial Summary, Overview and Voucher Report:** Rachel Amos went over the monthly financials and informed the board that the audit will take place the week of August 26. Rachel introduced Corrie Peachy Briggs as the district's payroll specialist. There was some

discussion regarding Beginning Fund Balance, allocation of Cash Carryover, Capital Improvement Fund and Heating/Cooling units.

2) Information Items:

- a) Projected Enrollment: S. Woods reported that the district is expecting 202 students to enroll for the 2019-20 school year. He also discussed hiring a new elementary teacher for stand alone class or possibly pull-outs.
- b) Facility Update: S. Woods gave the facility update with the following highlights: status of surplus auction, boiler transition, ceiling tiles, security cameras, DEQ water violation, construction/remodel update, PACE, tree hazard certified safety study and parking lot striping .
- c) End of 2019 Legislation Summary Report: S. Woods went over the report and the impact it has on our district.
- d) OSBA Training Session Dates and 360 Degree Evaluation: S. Woods shared the workshop follow-up and recommendation for training from Steve Kelley.
- e) Updating Emergency Response Protocol: S. Woods informed the board that the emergency response protocol is being updated and new booklets are being made.
- f) Security for Barn and Greenhouse: S. Woods reported that there was an incident at the barn where a student found a couple of people trespassing with the possible intent to steal. On a different occasion, Steve found someone trying to break in the double doors in the back of the school. There was some discussion regarding security options and cost. S. Woods will get with Louis Calvert and bring options with cost to the board for consideration.

8) Action Items:

- a) Approve Proposed District Board Goals: L. Stufflebeam moved, seconded by J. Boling to approve the following district board goals:
 - Review the alignment of the district’s priorities (goals) and the strategic improvement plan
 - Establish a comprehensive monitoring program to regularly review data/information to measure progress toward district priorities (goals) and modify support as needed

***VOTING IN FAVOR: T. Michaels, R. Fuller, L. Stufflebeam, L. Kruzic, M. Doolittle and J. Boling
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- b) Approve 1 FTE for additional Elementary Certified Teacher: After lengthy discussion regarding blended teaching vs stand alone grades, average salary with benefits, pros and cons of using grant money to fund a teaching position, impact of increased enrollment on general fund, unrealistic classroom numbers and impact on facility and schedule, M. Doolittle moved, seconded by L. Kruzic to approve funding for an additional elementary certified teacher.

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- c) Approve Policy GBNA-AR and GCBDC/GDBDC updates: L. Stufflebeam moved, seconded by J. Boling to the following:
- Policy GBNA-AR Adopt all suggested bracketed language and numbers and clarify that complaints against board chair may be made to the vice chair. , choose Vice Chair
 - Policy GCBDC/GDBDC: Change last paragraph to read “The employee may use accrued paid leave, including personal, sick or accrued vacation leave, consistent with board policies and/or any collective bargaining agreement.

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MOTION PASSES

- d) Approve OSBA Training dates: S. Woods reported that Kristen Miles will be facilitating the training instead of Steve Kelley. There was discussion regarding the proposed dates of September 25, 26 and October 8, 9 and 10. J. Boling moved to approve the October 9 date for training. Motion died due to lack of a second. J. Boling moved, seconded by L. Kruzic to approve the October 8 date for training with OSBA.

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- e) Approve Grant Requests for:
- School Transportation Grant: S. Woods explained that this grant would be based on a percentage of the \$27,000 spent in 2018-19 for non-reimbursable extra-curricular transportation costs.
 - School Health Services Planning Grant: S. Woods explained that a school based health center would benefit students, staff and community.
- f) Every Day Matters Grant (Absenteeism): S. Woods shared that the district qualifies for grant money due to our chronic absenteeism.

L. Stufflebeam moved, seconded by R. Fuller to approve all grant requests as presented. There was some discussion regarding the school based health center. L. Stufflebeam questioned what services would be offered. S. Woods explained that the grant is for initial planning, not implementation. This is a request to go through the process to potentially get the funding.

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9) Announcements:

- Thursday, August 22, 6-8 pm - Back-to-School Night and Bash
- Monday, August 19 - First Day Faculty Reports for Service
- Monday, August 26 - Students First Day of School
- Tuesday, October 29 - OSBA Regional Meeting, 6:30 pm at UCC - Dining Room
- September 4: Committee for Transportation grant here 3:30 - 5:30 open for discussion - letter will go out. ODOT Crosswalk - warning sign,

10) Public Input: None

11) Adjournment: M. Doolittle moved, seconded by L. Stufflebeam to adjourn the meeting at 8:25pm.

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Dated this September 4, 2019
Respectfully Submitted by:
Lisa Hemphill
Board Secretary