

DOUGLAS COUNTY SCHOOL DISTRICT
#15 BOARD OF DIRECTORS REGULAR
SCHOOL BOARD MEETING MINUTES
November 11, 2019

The Board of Directors of Douglas County School District #15 convened in regular session at Days Creek School at 6:00 pm on November 11, 2019.

The following individuals were present: School Board Members: Troy Michaels, Dana Stone, Rex Fuller, Lance Kruzic, Michael Doolittle, John Boling and Laura Stufflebeam
Staff/Patrons: Boo Hooker, Joanne Gordon, Glenda Connor, James Ellis, Diane Swingley and Louis Calvert
Superintendent: Steve Woods
Business Services: Corrie Peachy-Briggs, Angie Bronson and Rachel Amos via video conference
Board Secretary: Lisa Hemphill

1) Call to Order and Welcome: T. Michaels called the meeting to order at 6:00pm.

2) Pledge of Allegiance: The Pledge of Allegiance was recited.

3) Approval of the Agenda: M. Doolittle moved, seconded by L. Kruzic to approve the agenda with the following addition: Policy DJFA to line 8) item i) subitem ii

VOTING IN FAVOR: T. Michaels, D. Stone, R. Fuller, L. Kruzic, M. Doolittle, J. Boling and L. Stufflebeam
MOTION PASSES

4) Charter Board Meeting Report: D. Swingley gave the charter board report from the November 6, 2019 meeting.

5) Public Input: S. Woods took this opportunity to thank Bruce and Joanne Gordon for the landscaping done at the school.

6) Consent Agenda Items:

- a) Approval of Combined Board Meeting minutes - October 8, 2019
- b) Approval of Regular Board Meeting minutes - October 14, 2019
- c) Employment of licensed, classified and coaching personnel
 - i) Jens Knudsen, in the position of Teacher (1 FTE)

L. Kruzic moved, seconded by M. Doolittle to approve the listed consent agenda items.

VOTING IN FAVOR: T. Michaels, D. Stone, R. Fuller, L. Kruzic, M. Doolittle, J. Boling and L. Stufflebeam
MOTION PASSES

7) Monthly Financial Summary, Overview, Capital Improvement Fund, and Voucher Report: Rachel Amos,

Business Manager, went over the reports. There was some discussion regarding grant spending, IT services and the new VOIP (Voice Over Internet Protocol) phone system.

8) Information Items:

- a) **Enrollment Update:** S. Woods reported that there are 204 students enrolled.
- b) **Facility, Maintenance, Security Update:** Louis Calvert gave the update and there was some discussion regarding the following: Rental house repair progress, estimated cost of remaining updates to rental house, tree maintenance, HVAC Phase II (Gym) completion, security measures, motion lights and alarm in the barn, camera installation and usage, projected classroom renovation - Science Lab, and MOU with certified staff, October projects and plans for L. Calvert’s upcoming FMLA leave and his substitute.
- c) **Funding Updates:** S. Woods shared that a replacement teacher had been hired and there has been some schedule shifting and will be some modification of schedules.
- d) **Staff Updates:** This information was shared in the funding update.
- e) **ODOT Safe Routes to School Project:** S. Woods invited input and shared that the deadline for giving feedback is December 20, 2019.
- f) **Student Success Act Final Toolkit and SSA Input:** S. Woods shared information regarding the Student Success Act. The highlights were: How to get input from all stakeholders, the role of the CIP (Continuous Improvement Plan) in the SSA, the timeline for the grant and implementation of strategies and goals.
- g) **CTE Proposal for funding:** S. Woods went over the proposed CTE program document and there was some discussion regarding benefits of the CTE program, funding for the program, need for public input and an update on the SoCo CTE program.
- h) **DC FIT Grant:** S. Woods reported that the grant was applied for and we are waiting to see if it’s awarded.
- i) **Form Committee for Policy Modification:**
 - i) Proposed DFEA Policy Change:
 - ii) DLC-AR, DLC, DJFA T. Michaels was given the floor and he stated that this is considered the first read for the policy changes. There was some discussion regarding
free admission for staff into sporting events, clarification on reimbursement of staff for travel expenses and use of district credit card, community members use of district
credit card for Discover U programs. D. Stone, R. Fuller and T. Michaels volunteered to form a committee to go over possible changes to these policies.
- j) **Fencing Adjacent to Pinkerton Property:** After some discussion regarding possible fencing options and the districts involvement, T. Michaels offered to talk with the property owner and get more information on cost and timeline to bring back to the board.

9) Action Items:

- a) **Approve Payment for Tree Removal:** L. Kruzic moved, seconded by L. Stufflebeam to approve the estimate of \$2230 from Oregon Tree Works LLC and the additional cost of Tree #5 being removed instead

of just topped.

VOTING IN FAVOR: T. Michaels, D. Stone, R. Fuller, L. Kruzic, M. Doolittle, J. Boling and L. Stufflebeam
MOTION PASSES

b) Approve Vaping/Tobacco Grant: D. Stone moved, seconded by J. Boling to approve the district's involvement in the Click City Tobacco Prevention Program and the Memorandum of Understanding for the program.

VOTING IN FAVOR: T. Michaels, D. Stone, R. Fuller, L. Kruzic, M. Doolittle, J. Boling and L. Stufflebeam
MOTION PASSES

c) Approve Payment for Teacher Emergency Certification Application Fees: After some discussion regarding extenuating circumstances, L. Stufflebeam moved, seconded by L. Kruzic to approve the one time emergency certification payment of \$506 to TSPC for the expense of Rachel Matchett and Travis Fuller's Charter School License.

VOTING IN FAVOR: D. Stone, R. Fuller, L. Kruzic, M. Doolittle and L. Stufflebeam

ABSTAIN: J. Boling

VOTING AGAINST: T. MICHAELS

MOTION PASSES

d) Approval Donation - Douglas County Forest Products: D. Stone moved, seconded by J. Boling to approve the donation of 150 2x4x8 boards to the shop class.

VOTING IN FAVOR: T. Michaels, D. Stone, R. Fuller, L. Kruzic, M. Doolittle, J. Boling and L. Stufflebeam
MOTION PASSES

10) Announcements:

a) Tuesday, November 12 - 360 degree training - 6:00 pm, room 215: Meeting cancelled - presenter has resigned and that date is not available for other staff members at OSBA

b) Tuesday, November 12 - OSBA Webinar - Board Collaborative Governance - 12:00 pm

c) Wednesday, November 13 - Chapter FFA Greenhand Banquet 6pm with a silent auction

d) November 28 - Thanksgiving Break - No School

e) Friday, December 6 – Vo/Ag -FFA Advisory Board, 5:30

11) Public Input: There were no formal documents turned in, but T. Michaels asked if there was any further input. There was none.

T. Michaels called for a 5 minute recess

8:13pm

EXECUTIVE SESSION: At 8:13 pm, M. Doolittle moved, seconded by S. Stufflebeam to convene in executive session at 8:20pm. The executive session is held pursuant to ORS 192.660 (2)(a) which allows the board to meet in executive session to consider the employment of a public officer, employee, staff member or individual agent. All members of the audience are asked to leave the room. No decision will be made in executive session. At the end of the executive session, the Board will return to open session.

VOTING IN FAVOR: T. Michaels, D. Stone, R. Fuller, L. Kruzic, M. Doolittle, J. Boling and L. Stufflebeam MOTION PASSES

THE BOARD RECONVENED AT

10:56pm

13) Adjournment: L. Kruzic moved, seconded by L. Stufflebeam to adjourn the meeting at 10:57pm.

VOTING IN FAVOR: T. Michaels, D. Stone, R. Fuller, L. Kruzic, M. Doolittle, J. Boling and L. Stufflebeam MOTION PASSES

Amended this December 12, 2019

Respectfully Submitted by:

Lisa Hemphill Board Secretary