

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING MINUTES
June 14, 2021

The Board of Directors of Douglas County School District #15 convened in regular session with an option to join virtually via Google Meet at 6:00 p.m. on June 14, 2021.

The following individuals were present:

District Board Members: Rex Fuller, Lance Kruzic, Dana Stone, Laura Stufflebeam and Michael Doolittle

Staff/Patrons: Claire Cotton,

Superintendent: Steve Woods

Business Mng.: Corrie Peachey-Briggs and Rachel Amos

Board Secretary: Lisa Hemphill

1) **Call to Order and Welcome:** R. Fuller called the meeting to order at 6pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda:**

Motion: L. Kruzic moved to approve the agenda with the following additions: Line 6, item e, sub item iii) Reuben Stratford for the position of Licensed Employee, item f, Update Umpqua Bank approved list and Line 9, item k, Vacation Rollover.

Second: Michael Doolittle

Discussion: Superintendent Woods went over the additions.

Voting in Favor: R. Fuller, L. Kruzic, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

4) **Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave a report from the June 9, 2021 meeting.

5) **Public Input:**

Joanne Gordon asked about the TAPP Facility Assessment and long range plan. S. Woods stated that Straightline is in charge of our project and it will start up in the fall. The district felt it would be better to push the August dateline back so community members can be involved. Meetings will be in September or October for data gathering. All information will be put together and then a plan will be made and shared.

6) **Consent Agenda Items**

a) Approval of minutes

i) Regular Board Meeting - April 12, 2021

ii) Combined Boards Meeting May 5

iii) Regular Board Meeting - May 10, 2021

iv) Budget Meeting - May 12, 2021

b) Approve Instructional Service Agreement with UCC - Senate Bill 300 & ORS 332.111

c) Approve volleyball field trip - board policy IICA - request

d) Resignation of Hailey Collins, and Tiffany Lenfestey High School Teachers

e) Employment of licensed, classified, or coaching personnel

i) Johnathan Geiger for the position of elementary teacher

ii) Christinia Hoffman for the position of EA

iii) Reuben Stratford for the position of Licensed Employee

f) Update Umpqua Bank approved list

Motion: L. Kruzic moved to approve the consent agenda items as listed above.

Second: M. Doolittle

Discussion: There was no discussion.

MOTION PASSES

- 7) **Monthly Financial Summary, Overview, Capital Improvement Fund, Voucher Report:** Corrie Peachey-Briggs, Business Manager gave the report with the following highlights: Ending Fund Balance of \$1,447,603 could increase due to money saved in salaries by absorbing positions and grant money, State School Fund increased from 9.1 to 9.3 billion, possibility of moving some funds to capital improvement, unknown impact of COVID and enrollment changes for 2021.22. There was also discussion regarding the following expenses in the voucher report: Edgenuity: purchased license for 3 years and the Newegg and Optiflex purchases were for 15 new staff computers and monitors. Newegg: monitors for computers and Optiflex: computer towers for staff - both were grant funded.

8) Information Items

- a) Enrollment Update: S. Woods reported the enrollment is 200 and there are approximately 17 students on a waiting list.
- b) COVID Updates
 - i) Ready Schools, Safe Learners guidance, County Metrics, Dashboard, Metrics Table
 - ii) Sector Risk Level Chart and quarantine mandate

S. Woods reported that Governor Brown stated that Oregon will open when we're 70% vaccinated and that there has been a lot of relaxation with OHA and Oregon COVID requirements. There was some discussion regarding vaccinating children under the age of 12 - S. Woods does not believe it will be a requirement. A briefing will occur on June 24 & 25 with tentative re-opening guidelines and will be finalized sometime in July with the final available in August: key components affecting the district will be face coverings, vaccinations and quarantine requirements.

- c) April 2021 Board Policy Updates and Summary: This is an action item and there was no discussion at this time.
- d) Funding and Legislative Updates: S. Woods reported on the State School Fund increase from 9.1 to 9.3 billion and he reported that Senate Bill 580 will allow class size to be a negotiation point in Title 1 schools. A Memorandum of Understanding would need to be made to the Collective Bargaining Agreement if this is negotiated.
- e) District Board Meeting Schedule: S. Woods presented the meeting schedule - the District Board will meet the second Monday of each month and the Charter Board will meet the Wednesday before the District Board.
- f) Acknowledge Board Member service and incoming members: S. Woods acknowledged Troy Michaels, Lance Kruzic, Dana Stone and Michael Doolittle's years of service and welcomed Clint Thompson, Rebekah Sawyer, Valerie Anderson and Charlie Sawyer to the district board.
- g) 2021-22 School Board Goals: No changes, reviewed last month
- h) 2021-22 Superintendent Goals: No changes, reviewed last month
- i) Final copy of Superintendent Evaluation 2021-22: No changes, reviewed last month
- j) Revised 2021-22 District Calendar: S. Woods explained that January 1 is a paid holiday and was not included in the original calendar. He chose to make the holiday on December 31, which is consistent with other districts in the area.

9) Action Items

- a) Approve - April 2021 Board Policy Updates and Summary

Motion: D. Stone moved to approve the highly recommended and required policy revisions CBA, IIBGA, IIBGA-AR, KL and to approve the optional version of Policy JGA but to keep the language in paragraph 4 stating "and is necessary to prevent a student from harming self, others or doing harm to district property."

Second: L. Kruzic

Discussion: S. Woods suggested approving the highly recommended and required policies. There was some discussion regarding the optional policies with the following highlights: S. Woods felt policies were adequate and did not need to be updated. D. Stone advocated for optional policy JGA, stating it added some teeth to the policy.

MOTION PASSES

- b) Award Audit Contract: Charter - District

Motion: M. Doolittle moved to accept the bid from Umpqua Valley Financial for auditing services for the 2020.21 school year.

Second: L. Kruzic

Discussion: C. Cotton explained that there was a very short turn due to the late notice from the current auditor. The options are to accept the proposal or reject all and start over, but she cautioned that it is very late in the game to start over. There was also discussion regarding the increase in auditing services for all districts, not needing separate auditing contracts for the charter and the district and the probability that UVFs auditing process will cause a higher workload for the district.

Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

- c) Approve Student Fee adjustments for 2021-22 SY
 - i) Meal Price: Adult only - district is on a CEP

Motion: L. Kruzic moved to increase the adult meal prices to the following: Breakfast - \$2.70, Lunch - \$3.70 and Salad Bar - \$1.70.

Second: M. Doolittle

Discussion: L. Hemphill pointed out that there is no need to increase student fees due the Community Eligibility Provision agreement.

Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

- d) Approve Superintendent/Executive Director Contract

Motion: D. Stone moved to approve the Superintendent/Executive Director employment contract for the term of July 1, 2021 through June 30, 2024.

Second: L. Kruzi

Discussion: No discussion

Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

- e) Adopt the approved budget and adopt the resolution for 2021-22 SY

Motion: L. Kruzic moved to adopt the approved budget and Resolution No. 01-20-21.

Second: M. Doolittle

Discussion: L. Kruzic asked if there were any changes to the budget and Corrie Peachey-Briggs stated that only corrections mentioned at the budget meeting were made.

Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

- f) Approve Resolution No. 02-20-21 (Intrafund Transfer)

Motion: D. Stone moved to approve Resolution No. 02-20-21.

Second: M. Doolittle

Discussion: Business Manager, Corrie Peachey-Briggs explained that monies were transferred due to grant funds.

Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

- g) Approve 2021-22 District Board Meeting Schedule

Motion: L. Kruzic moved to approve the meeting schedule.

Second: M. Doolittle

Discussion: There was discussion regarding the schedule fitting the new board members as well as the remaining board members.

Voting in Favor: RR. Fuller, L. Kruzic, T. Michaels, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

- h) Approve 2021-22 School Board Goals

Motion: L. Kruzic moved to approve the Common Board Goals for the 2021.22 school year.

Second: M. Doolittle

Discussion: L. Kruzic explained that a better description of the CIP was incorporated into the revision and dates for the superintendent's presentation of progress to goals were established. D. Swingley suggested investing in board training through OSBA.

Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

- i) Approve 2021-22 Superintendent Goals

Motion: M. Doolittle approved the Superintendent, Executive Director, Principal Goals for 2021-22 school year.

Second: L. Stufflebeam

Discussion: No discussion

Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

j) Approve 2021-22 District Calendar

Motion: L. Kruzic moved to approve the revised 2021-22 District Calendar.

Second: L. Stufflebeam

Discussion: S. Woods reminded the board of choosing December 31 as the paid holiday for January 1.

Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

k) Vacation Rollover:

Motion: D. Stone moved to approve the vacation rollover for Cheryl Arp and Lisa Hemphill as requested.

Second: L. Kruzic

Discussion: There was some discussion regarding the difficulty of taking vacation because of the impact of COVID 19 on the district.

Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

10) Announcements

- a) June 22, 23, 29, 30, 8 AM- 12 PM - Summer Academy & Summer Connections: Still working on what bucket we will pay out of - 75% out of summer program grant - maybe ESSER, maybe summer child care grant. ODE language has been unclear. District is trying to purchase a passenger van - money was approved and there is not a van available to purchase. Working through how to order the van and spend the money but the van will not be in by then. Clint questioned the budget amount.
- b) July 4 - Independence Day
- c) July 5 - Observance of Independence Day - District Holiday

11) Public Input: Joanne Gordon enquired about Tiffany Lenfestey's resignation. There was some discussion regarding the library being open Tuesday nights from 5pm - 7pm and Rex Fuller acknowledged the outgoing board members and distributed plaques to D. Stone, L. Kruzic and M. Doolittle (T. Michaels was absent). He also thanked Corrie Peachey-Briggs and Rachel Amos for their service to the district.

12) Adjournment

Motion: M. Doolittle moved to adjourn the meeting at 7:25.

Second: L. Kruzic

Discussion: There was no discussion.

Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone, L. Stufflebeam and M. Doolittle

MOTION PASSES

Dated this June 16, 2021
Respectfully Submitted by:
Lisa Hemphill, Board Secretary

The next regular monthly board meeting is scheduled for July 12, 2021