

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING MINUTES
December 13, 2021

The Board of Directors of Douglas County School District #15 convened in regular session in Room 215 at Days Creek Charter School at 6:00 p.m. on December 13, 2021.

The following individuals were present:

District Board Members: Rex Fuller, Laura Stufflebeam, Valerie Anderson, Clint Thompson and Charlie Sawyer & Rebekah Sawyer by phone and video conference.

Staff/Patrons: Joanne Gordon, Rob McCallum, Diane Swingley and Steve Tuchscherer

Superintendent: Steve Woods

Business Manager.: Claire Cotton

Board Secretary: Lisa Hemphill

1) **Call to Order and Welcome:** Rex Fuller called the meeting to order at 6:03 pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda:**

Motion: V. Anderson

Second: L. Stufflebeam

Discussion: Addition of the following: subitem f) Leif network infrastructure grant Update under line 8) Information Items

VOTING IN FAVOR: *R. Fuller, L. Stufflebeam, V. Anderson, C. Thompson, R. Sawyer and C. Sawyer*

MOTION PASSES

4) **Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave the report from the December 9 meeting.

5) **Public Input:** Rob McCallum gave an official invitation to the board to check out the nature trail. He explained that grant money was used to make the trail and Cross Country and Discover U students helped with laying the chips. The trail has been used for Cross Country meets and the Turkey Trot 1 mile walk. S. Woods thanked Rob McCallum for all of his hard work.

6) **Consent Agenda Items**

a) Approval of minutes

i) Regular Board Meeting - [November 08, 2021](#)

b) Resignation of employment of licensed, classified, or coaching personnel

i) Jesse Jendura - Maintenance-Custodial

Motion: L. Stufflebeam

Second: V. Anderson

Discussion: There was no discussion.

VOTING IN FAVOR: *R. Fuller, L. Stufflebeam, V. Anderson, C. Thompson, R. Sawyer and C. Sawyer*

MOTION PASSES

7) **[Summary of Revenue](#), [Expenditure](#) and [Monthly Voucher Report](#):** Claire Cotton, Business Manager, went over the reports.

- a) Fiscal Update - [Narrative](#): Claire Cotton, went over the update that was included in the board packet. The following highlights were included in the report: Visions up-to-date with all expenditure accounts, encumbrances, detailed expenditure report by function, larger than normal amount of grant dollars, property tax payments, State School fund, General ESD Funds and miscellaneous revenue, Beginning Fund Balance, audit due January 3, 2022 - presentation by Steve Tuchscherer at December district board meeting and OSCIM grant application process. There was also some discussion regarding the voucher report regarding the national staff development training in New Orleans attended by Jonathan Lopez-Valadez and paid by a Perkins grant, the Epilog Laser core charge for a part that is under warranty, Douglas ESD contracts, Computer Network Support issues with not receiving the full 4 days a week the district is paying for and the possibility of hiring a district IT person instead of contracting.
- b) Presentation of 20-21 Audit Report: Steve Tuchscherer, CPA of Umpqua Valley Financial, gave the audit report. The highlights from the audit include the following: Ending Fund Balance of \$1,606,036, Committed Fund Balance, grants, the findings reported in earlier years were in his opinion very minor and no infractions were found for the 2019-20 school year, Internal Controls, system of checks and balances, payroll is approximately 90% of expenditures, the best method of deterring fraud is whistleblowing and the district is in a good financial position. Hard copies of the audit were given to district board members.

8) Information Items

- a) [Enrollment Update](#): The current enrollment is 216 students.
- b) [General Obligation Bond Levy Rate Analysis](#), [Schematic](#), [OSCIM Ranking](#): The application will be turned in and we will hear something back by the end of the first of the year and at that point will decide how to move forward.
- c) OSBA [LPC candidate information](#), OSBA's [Election Center](#) information: S. Woods stated that this is an action item to vote on a representative for Position 9. The recommendation from the Douglas County Superintendents is to vote for Candice Voynick. Each district votes for a representative and the superintendent fills out the ballot.
- d) District Water Supply: A lot of repair work has been done but water is still trickling out somewhere. The maintenance crew is currently working on finding and fixing the issue. Also, due to an increase in the price of propane, the district moved to an electric water heater system for the 1000 gallon water tank that serves the gym.
- e) [Board Policy Updates](#) - First Read - [Items of focus](#): S. Woods explained that the updates with optional language were gone through and placed on the Items of Focus worksheet. The policy updates include the following policies (* denotes required update): *AC - Nondiscrimination, *AC-AR - Discrimination Complaint Procedure, BBAA - Individual Board Member's Authority and Responsibilities, BDBDA - Board Meetings, BDDH - Public Comment at Board Meetings, BDDH-AR - Public Comment at Board Meetings, CM - Compliance and Reporting on Standards, DJC - Building Requirements, *GBA - Equal Employment Opportunity, *GBEA - Workplace Harassment, *GBNAA/JHFF - Suspected Sexual Conduct with Students and Reporting Requirements, GBNA-AR - Hazing, Harassment, Intimidation, Bullying, Menacing or Cyberbullying Reporting Procedures - Staff, *GBNAB/JHFE - Suspected Abuse of a Child Reporting Requirements, *GBNAB/JHFE-AR(1) - Reporting of Suspected Abuse of a Child, GBNAB/JHFE-AR(2) - Reporting of Suspected Abuse of a Child, IA - Instructional Goals, *IB - Freedom of Expression, *IGBHA - Alternative Education Programs, *IGBI - Bilingual Education, IIA - Instructional Resources/Instructional Materials, IJ - School Counseling Program, *IKF - Graduation Requirements, IKFB - Graduation Exercises, IL - Assessment Program, *JB - Equal Educational Opportunity, JBB - Educational Equity, JECB - Admission of Nonresident Students, *JFC - Student Conduct, *JFCF[Hazing,] Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, Teen Dating violence or Domestic Violence - Student, *JFCJ - Weapons in Schools, *JHFE/GBNAB - Suspected Abuse of a Child Reporting Requirements, *JHFE/GBNAB-AR(1) - Reporting of Suspected Abuse of a Child, JHFE/GBNAB-AR(2) -

Reporting of Suspected Abuse of a Child and *JHFF/GBNAA - Suspected Sexual Conduct with Students and Reporting Requirements

- f) Leif network infrastructure grant Update: S. Woods reported that the district was notified today that we were approved for a \$160,000 grant and will be receiving interactive boards for all classrooms and the infrastructure to support IT.

9) Action Items:

- a) Approve 20-21 Audit Report

Motion: L. Stufflebeam moved to table approval until the January meeting.

Second: C. Thompson

Discussion: There was discussion regarding the audit report just being given to the board members and postponement of approval until they were able to look it over and have any questions answered.

VOTING IN FAVOR: R. Fuller, L. Stufflebeam, V. Anderson, C. Thompson, R. Sawyer and C. Sawyer

MOTION PASSES

- b) Set dates to complete [Superintendent Evaluation](#)

Motion: C. Thompson moved to hold the Executive Session for the superintendent evaluation on February 14, 2022 after the regularly scheduled meeting.

Second: C. Sawyer

Discussion: There was some discussion regarding possible dates for the meeting.

VOTING IN FAVOR: R. Fuller, L. Stufflebeam, V. Anderson, C. Thompson, R. Sawyer and C. Sawyer

MOTION PASSES

- c) Vote for OSBA representative

- i) Submit Official Ballot before December 17, 2021

Motion: C. Thompson moved to vote for Candice Voynick.

Second: R. Sawyer

Discussion: There was some discussion regarding both candidates - Fred Brick and Candice Voynick.

VOTING IN FAVOR: R. Fuller, L. Stufflebeam, C. Thompson, R. Sawyer and C. Sawyer

VOTING AGAINST: V. Anderson

MOTION PASSES

10) Announcements

- a) December 16 - Elementary Christmas Bazaar
b) December 17-31 - Christmas Break
c) January 3 - School Resumes

11) Public Input: There was no public input.

12) Adjournment

Motion: L. Stufflebeam moved to adjourn the meeting at 7:51 pm

Second: V. Anderson

Discussion: There was no discussion.

The next regular monthly board meeting is scheduled for January 10, 2022