

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING MINUTES
February 8, 2021

The Board of Directors of Douglas County School District #15 convened in regular session with an option to join virtually via Google Meet at 6:00 p.m. on February 8, 2021.

The following individuals were present:

District Board Members: Rex Fuller, Lance Kruzic, Troy Michaels, Dana Stone, John Boling, Laura Stufflebeam and Michael Doolittle

Staff/Patrons: Cheryl Silva, Diane Swingley, Chelcie Hopkins, Clint Thompson, Jeff Cooley, Kelsey Pardon, Holly Hill, Rachel Amos, Joanne Gordon (OL) and Terri Woods (OL)

Superintendent: Steve Woods

Business Mng.: Corrie Peachey-Briggs (OL)

Board Secretary: Lisa Hemphill

1) **Call to Order and Welcome:** Rex Fuller called the meeting to order at 6:00pm

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda:**

MOTION: L. Stufflebeam moved to approve the agenda with the addition of Line 9) Action Items item d) Approval of Audit. Also moved the auditor presentation to before the Charter Board Meeting.

SECOND: T. Michaels seconded the motion.

Voting in Favor: R. Fuller, L. Kruzic, T. Micheals, D. Stone, J. Boling, L. Stufflebeam and M. Doolittle

MOTION PASSES

Jeff Cooley, auditor with Neuner, Davidson & Cooley, gave the audit report for the 2019-20 school year. He stated the district was in a solid position with a healthy fund balance. As of June 30, 2020, the general fund balance was \$1,320,286 and the capital improvement fund balance was \$514,607. The capital fund decreased from last year due to several projects and upgrades to the facilities.

He stated the district received an unmodified opinion, which is the highest opinion that can be given. There was a finding regarding management override: the district did not expend funds in accordance with the approved policies for reimbursements in administrative procedures.-

**** M. Doolittle arrived 6:15pm**

2) **Charter Board Meeting Report:** Diane Swingley, Charter Board President, reported on the January 6 meeting and then gave the floor to Cheryl Silva, charter board member. Cheryl gave a presentation regarding Ivermectin as a treatment for COVID-19 and concerns regarding COVID, use of masks and the vaccine requirements. Cheryl and Diane also provided a handout with links to the shared information.

3) **Public Input:** There was no public input at this time.

4) **Consent Agenda Items**

a) Approval of minutes

i) Regular Board Meeting - January 11, 2021

b) Resignation of Jessica Grant, Kindergarten Teacher

c) Employment of licensed, classified, or coaching personnel

i) Ryan Flerlage for the position of Secondary Science/Math Teacher

ii) Licensed Personnel Action for 2021-22 SY

Motion: L. Stufflebeam moved to approve the consent agenda items listed above.

Second: D. Stone seconded the motion.

Discussion: There was some discussion regarding performance evaluations and self improvement plans.

Voting in Favor: R. Fuller, L. Kruzic, T. Micheals, D. Stone, J. Boling, L. Stufflebeam and M. Doolittle

MOTION PASSES

- 5) **Monthly Financial Summary, Overview, Capital Improvement Fund, Voucher Report:** Corrie Peachey-Briggs, Business Manager, went over the reports. There was some discussion regarding the State School Fund, grants, district absorption of maintenance supervisor duties, SPED teacher, Science teacher, some of the Kindergarten teaching and staffing for elementary PE and music. There was also discussion regarding the propane expense and the capital improvement fund.

6) **Information Items**

- a) Enrollment Update: S. Woods reported that the current enrollment is 201 students. There was some discussion regarding the impact COVID is having on decreasing enrollment in Oregon and measures the district has taken to contact students who are not coming to school.
- b) COVID Updates
 - i) Ready Schools, Safe Learners guidance, County Metrics, Dashboard, Metrics Table:
 - ii) COVID Scenario Planning - OSAA Guidance - Fall Sport Forecast:
 - iii) Vaccination Plan for District Employees:S. Woods gave updates regarding COVID which included discussion around the following: Monday meetings with ODE, legislative updates, OSAA guidance, COVID testing requirements, middle school and high school athletics, Binax onsite testing, quarantine, graduation ceremony and vaccinations
- c) Radon Protocols and Results - November 2020 and February 2021: S.Woods reported on the results from radon testing in the cafeteria. The areas that were above the threshold in November were re-tested in February and were within limits.
- d) Local Service Plan, Resolution, and Executive Summary: There was no discussion regarding the service plan, resolution or summary. This is also an action item.
- e) DC FIT - Pic1 and Pic2: S. Woods reported that the DC Fit equipment was installed and that there has been great community support.
- f) Retired 1986 Bus - Info - Policy DN: S Woods requested the board surplus a 1986 mini bus that has little to no value. Steve asked if the bus had sentimental value and stated that a few students would like to purchase the bus and fix it up. This is also an action item.
- g) Security - front gate and barn update: S. Woods informed the board that he has been working on getting bids for an entrance gate that can be remotely opened. He is hoping to pay with a grant, but the cost may come out of the capital improvement fund. Steve also discussed his plan to secure the barn. There was some discussion regarding alternate means of remote access and security cameras.
- h) Shop - electrical panel upgrade: S. Woods reported that the electrical panel needed to be upgraded in the shop to safely run the equipment purchased with the CTE Revitalization Grant.

7) **Action Items**

- a) Approve 2021-22 Local Service Plan Resolution

Motion: D. Stone moved to approve the 2021-22 Local Service Plan Resolution.

Second: L. Stufflebeam

Discussion: None

Voting in Favor: R. Fuller, L. Kruzic, T. Micheals, D. Stone, J. Boling, L. Stufflebeam and M. Doolittle

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- b) Surplus 1986 bus

Motion: L. Kruzic moved to surplus the 1986 bus and requested the identification of Days Creek/Tiller and School Bus be removed before the bus leaves campus.

Second: T. Michaels

Discussion: There was discussion regarding the value of the bus being under one hundred dollars and not needing to be put up for public auction.

Voting in Favor: R. Fuller, L. Kruzic, T. Micheals, D. Stone, J. Boling, L. Stufflebeam and M. Doolittle

MOTION PASSES

- c) Policy GCBDAAG/GBDAA-AR(1) COVID-19 RELATED LEAVE: Holly Hill informed the board that this policy was sunsetted in December.

Motion: L. Stufflebeam moved to reject the action item of approving Policy GCBDAAG/GBDAA-AR(1) COVID-19 Related Leave.

Second: J. Boling

Discussion: None

Voting in Favor: R. Fuller, L. Kruzic, T. Micheals, D. Stone, J. Boling, L. Stufflebeam and M. Doolittle

MOTION PASSES

d) Approve Audit Report

Motion L. Stufflebeam moved to approve the 2019-20 audit as presented by Jeff Cooley.

Second: T. Michaels

Discussion: None

Voting in Favor: R. Fuller, L. Kruzic, T. Micheals, D. Stone, J. Boling, L. Stufflebeam and M. Doolittle

MOTION PASSES

8) Announcements

a) Monday, February 15, 2021, President's Day - No School

9) Public Input: There was no public input at this time.

EXECUTIVE SESSION

The school board will meet in executive session to review and evaluate the employment-related performance of the chief executive officer. The executive session is held pursuant to ORS 192.660 (2)(i) which allows the board to meet in executive session for this purpose. All members of the audience are asked to leave the room. No decision will be made in the executive session. At the end of the executive session, the Board will return to the open session.

Recess: Chair, Rex Fuller recessed the regular meeting at 7:33pm for a break and then to convene an Executive session. All audience members were asked to leave the room.

Chair, Rex Fuller, brought the Board Executive Session to order at 7:56pm in accordance with ORS 192.660 (2)(i)

Chair, R. Fuller, adjourned the Executive Session at 10:10 and reconvened the regular meeting.

Motion: M. Doolittle moved to offer Superintendent Woods a 3 year contract with the same rate of pay.

Second: L. Stufflebeam

Discussion: Discussion ensued regarding the superintendent contract and salary.

Voting in Favor: R. Fuller, L. Kruzic, T. Micheals, D. Stone, J. Boling, L. Stufflebeam and M. Doolittle

MOTION PASSES

10) Adjournment: 10:15

Motion: J. Boling moved to adjourn the meeting at 10:15pm.

Second: L. Stufflebeam seconded the motion.

Discussion: None

Voting in Favor: R. Fuller, L. Kruzic, T. Micheals, D. Stone, J. Boling, L. Stufflebeam and M. Doolittle

MOTION PASSES

Dated this February 11, 2021
Respectfully Submitted by:
Lisa Hemphill, Board Secretary

The next School Board Meeting is March 8, 2021