

**DOUGLAS COUNTY SCHOOL DISTRICT #15**  
**BOARD OF DIRECTORS**  
**REGULAR SCHOOL BOARD MEETING MINUTES**  
**February 14, 2022 (REVISED)**

The Board of Directors of Douglas County School District #15 convened in regular session at 6:00 p.m. on February 14, 2022

The following individuals were present:

District Board Members: Rex Fuller, Valerie Anderson, John Boling, Rebekah Sawyer and Laura Stufflebeam

Staff/Patrons: Joanne Gordon and Diane Swingley

Superintendent: Steve Woods

Business Manager.: Claire Cotton

Board Secretary: Lisa Hemphill

**1) Call to Order and Welcome:** Rex Fuller called the meeting to order at 6:00 pm.

**2) Pledge of Allegiance:** The Pledge of Allegiance was recited.

**3) Approval of the Agenda**

**Motion:** V. Anderson moved to approve the agenda.

**Second:** R. Sawyer

**Discussion:** There was no discussion.

**VOTING IN FAVOR:** *R. Fuller, V. Anderson, J. Boling, R. Sawyer and L. Stufflebeam*

**MOTION PASSES**

**4) Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave the report from the February 9, 2022 meeting. D Swingley also stated that the charter board recommends that the word "English" be left in Policy IKF: OSBA recommends deleting the word, but the Charter Board requests that it be left in policy. There was also discussion regarding updating the charter document to match state law.

**5) Public Input:** There was no public comment at this time.

**6) Consent Agenda Items**

a) Approval of minutes

i) Special Bond Meeting - January 24, 2022

b) Employment of licensed, classified, or coaching personnel

i) Licensed Personnel Action for 2022-23 SY

**Motion:** V. Anderson moved to approve the consent agenda items listed above.

**Second:** L. Stufflebeam

**Discussion**

**VOTING IN FAVOR:** *R. Fuller, V. Anderson, J. Boling, R. Sawyer and L. Stufflebeam*

**MOTION PASSES**

**7) Summary of Revenue, Expenditure and Monthly Voucher Report:** Claire Cotton, Business Manager

a) Fiscal Update

C. Cotton reported on the January revenue and expenditures. She stated that she is still working on the actuals for the expenditure report with Paychex and by next month it should be pretty accurate.

Below is the revenue and expenditure totals reported:

General Fund Budget:	\$4,701,691
Expenditures:	\$1,544,100
Encumbrances:	\$2,013,521
Balance:	\$1,144,070

The estimated ending fund balance is \$1,562,610. Claire also reported that she will begin working on the 2022.23 budget and she gave an update on the bond measure. There were no questions regarding the Voucher Report.

## 8) Information Items

- a) Enrollment Update: S. Woods reported that the district has lost about 8 students since last time and enrollment is at 208 students.
- b) Bond Ask, Action Timeline, Schematic 1, Schematic 2: S. Woods reported that Scott Marshall will send a more detailed schematic on Thursday. There was some discussion regarding kitchen design, possible construction committee to review and make changes to design, fitness room, Scott's advice to not make changes until after the bond vote and the blueprint of the building not changing but details of the building may change. This is also an action item.
- c) Bond Resolution and updates: S. Woods explained that Piper Sandler guesstimated \$1.70 per \$1000 and then came back after the board meeting with \$1.80 per \$1000 to be safe. The interest note will not be locked in until after the bond measure is passed and is locked in. The cost is adjusted based on the amount of the bond. Other schools shared that they underestimated the cost of the building and had to pare down on the final product, so the decision was to get the full 4 million in matching grant money that is being offered. This is also an action item.
- d) Local Service Plan, Resolution, and Executive Summary: S. Woods shared hard copies of the local service plan and executive summary. He stated that the services provided are very important to the district.
- e) Proposed Board Policy Updates - IKF and IL: There was some discussion regarding proposed and required policy and the Charter Boards request that the word English not be omitted from the requirement of 4 credits in English Language Arts. The state of Oregon allows a diploma to be awarded if the district is able to show that the student is able to meet the requirements in their native language if it is not English. There was also discussion regarding possible legal ramifications if the language is changed from the OSBA recommendation, the possibility of a distinguished diploma and putting requirements that are above what the state of Oregon requires in the student handbook.
- f) Legislative Update: S. Woods went over the legislative update and stated that the tax revenue is out-pacing what they estimated.

## 9) Action Items:

- a) Approve Board Policy Updates - IKF and IL

**Motion:** V. Anderson moved to approve policies IKF and IL with the recommended language provided by the Charter Board.

**Second:** J. Boling

**Discussion:** There was some discussion regarding the following: the state removal of the Essential Skills, equibility of the removal due to COVID gaps, possibility of awarding a Regular, Advanced or Distinguished diploma.

**VOTING IN FAVOR:** R. Fuller, V. Anderson, J. Boling, R. Sawyer and L. Stufflebeam

**MOTION PASSES**

- b) Approve Bond Resolution

**Motion:** R. Sawyer

**Second:** L. Stufflebeam

**Discussion :** There was some discussion regarding the Date of Notice.

**VOTING IN FAVOR:** R. Fuller, V. Anderson, J. Boling, R. Sawyer and L. Stufflebeam

**MOTION PASSES**

c) Approve Local Service Plan Resolution

**Motion:** L. Stufflebeam

**Second:** R. Sawyer

**Discussion:** There was no discussion.

**VOTING IN FAVOR:** R. Fuller, V. Anderson, J. Boling, R. Sawyer and L. Stufflebeam

**MOTION PASSES**

## 10) Announcements

a) Thursday, February 17 - Bond Committee Meeting, 6 PM

b) Monday, February 21, 2022, President's Day - No School

c) Thursday, March 17 - End of Third Quarter

d) Spring Break - March 21-25

Bond committee meeting will be open to all - there will be no action taken. S. Woods stated that it does not make a quorum if the district board attends the meeting.

**11) Public Input:** R. Fuller took input from the floor. Joanne Gordon asked what we should tell the public regarding the meeting on February 17, 2022. R. Fuller explained that Scott Marshall will be here and he will be able to answer any questions. S. Woods stated it's an informational meeting and the more people who know and can give factual information the better the outcome for the district.

## EXECUTIVE SESSION

The school board will meet in executive session to review and evaluate the employment-related performance of the chief executive officer. The executive session is held pursuant to ORS 192.660 (2)(i) which allows the board to meet in executive session for this purpose. All members of the audience are asked to leave the room. No decision will be made in the executive session. At the end of the executive session, the Board will return to the open session.

Recess: Chair, Rex Fuller recessed the regular meeting at 7:00pm for a break and then to convene in Executive session. All audience members were asked to leave the room.

Chair, Rex Fuller, brought the Board Executive Session to order at 7:17pm in accordance with ORS 192.660 (2)(i)

Chair, R. Fuller, adjourned the Executive Session at 8:31pm and reconvened the regular meeting.

## 12) Adjournment :

**Motion:** L. Stufflebeam moved to adjourn the meeting at 8:32pm

**Second:** J. Boling

**Discussion:** There was no discussion.

**VOTING IN FAVOR:** R. Fuller, V. Anderson, J. Boling, R. Sawyer and L. Stufflebeam

**MOTION PASSES**

Revised March 15, 2022

Respectfully Submitted by:

Lisa Hemphill, Board Secretary

**The next regular monthly board meeting is scheduled for March 14, 2022**