

**DOUGLAS COUNTY SCHOOL DISTRICT #15**  
**BOARD OF DIRECTORS**  
**REGULAR SCHOOL BOARD MEETING MINUTES**  
**March 14, 2022**

The Board of Directors of Douglas County School District #15 convened in regular session at 6:02 pm on March 14, 2022

The following individuals were present:

District Board Members: Rex Fuller, Valerie Anderson, John Boling, Rebekah Sawyer, Charlie Sawyer, Clint Thompson and Laura Stufflebeam (arrived at 6:07pm)

Staff/Patrons: Joanne Gordon, Boo Hooker, Diane Swingley, Jonathan Lopez and Terri Woods

Superintendent: Steve Woods

Business Manager.: Claire Cotton

Board Secretary: Lisa Hemphill

**1) Call to Order and Welcome:** Rex Fuller called the meeting to order at 6:02 pm.

**2) Pledge of Allegiance:** The Pledge of Allegiance was recited.

**3) Approval of the Agenda:**

**Motion:** V. Anderson moved to approve the agenda with the following revisions::

- Line 6) Consent Agenda Items: *addition of Workshop Descriptions link to item d) and addition of item e) Accept Resignation of Jared Iles, High School Teacher;*
- Line 8) Information Items: *addition of item g) Superintendent-Executive Director Evaluation Workbook page 8;*
- Line 10) Announcements: *addition of Tuesday, April 5 - Campus Tour at 5pm followed by bond meeting at 6pm.*

**Second:** R. Sawyer

**Discussion:** S. Woods went over the additions with the board.

**VOTING IN FAVOR:** *R. Fuller, V. Anderson, J. Boling, R. Sawyer, C. Sawyer and C. Thompson*

**MOTION PASSES**

**4) Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave the report from the March 9, 2022 meeting. C. Sawyer pointed out that there may be a discrepancy between the charter agreement and the updated board policy regarding the lottery system for student enrollment. D. Swingley said the charter board would look into the matter.

**\*\*\* Laura Stufflebeam joined at 6:07pm \*\*\*\*\***

**5) Public Input:** There was no public input.

**6) Consent Agenda Items**

- a) Approval of minutes
  - i) Regular Board Meeting - February 14, 2021
- b) Approve Classified Employee Appreciation Resolution
- c) Approve Baseball Coop with Riddle
- d) Approve FFA overnight trip - Policy, Event Form, Workshop Descriptions
- a) Accept Resignation of Jared Iles, High School Teacher

**Motion:** C. Thompson moved to approve the consent agenda items with the following correction to the February 14 board meeting minutes: removal of his name from the minutes because he was not in attendance.

**Second:** L. Stufflebeam

**Discussion:** There was discussion regarding the overnight trip to the Oregon FFA State Convention in Bend, the number of students attending the event, a request for students to report their experience to both the charter and the district board and plans for filling the math position.

**VOTING IN FAVOR:** *R. Fuller, V. Anderson, J. Boling, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam*

**MOTION PASSES**

**7) Summary of Revenue, Expenditure and Monthly Voucher Report:** Claire Cotton, Business Manager

a) Fiscal Update

C. Cotton reported on the February revenue and expenditures. Below is the revenue and expenditure totals reported:

General Fund Budget:	\$4,701,691
Expenditures:	\$1,827,360
Encumbrances:	\$1,746,657
Balance:	\$1,126,674

The estimated ending fund balance is \$1,546,780. C. Cotton also reported that the state put out a preliminary revenue estimate for the 2022-23 school year and she and S. Woods are meeting on Wednesday to review and discuss the budget. There was some discussion regarding the following items on the Voucher Reports: the dual credit tuition cost of \$7000 to Southern Oregon University for Biology, Chemistry, Anatomy & Physiology, Writing 121 and 122 that is paid with Measure 98 grant monies, the staff gifts bags purchased with the OEA Choice Trust grant, OADA (Oregon Athletic Directors Association) conference registration and the OETC purchase for a 1 year Google Meet subscription.

**8) Information Items**

- a) Enrollment Update: S. Woods reported that enrollment is at 205 students.
- b) Policy Updates - First Read of January 2022 Updates including the following policies: ACB- Every Student Belongs (required), ACB-AR- Bias Incident Complaint Procedure (required), DH - Loss Coverage (Highly Recommended), EEA-AR- School bus Scheduling and Routing (Optional), GBA-AR - Veteran's Preference (Highly Recommended), GBL - Personnel Records (required), GBLA - Disclosure of Information (previously highly recommended - DELETE), BCBDA/DBDA-AR-1 Family Leave (Highly Recommended), GCBDA/GDBDA-AR(1) Oregon Family Leave (Highly Recommended), IGBAF-AR Special Education Individualized Education Program (required), IGBAG-AR - Special Education - Procedural Safeguards (required) and IGBB - Talented and Gifted Program (required).
- c) Proposed Budget Calendar: S. Woods reported that there are two vacancies on the budget committee and there was discussion regarding the budget meeting being before or after the May 9, district board meeting. Need 2 members. SW stated that the meeting could be before or after the regular board meeting on May 9. Possible 7:15/7:30 start date for the budget meeting after the regular board meeting.
- d) Bonds & Ballots Workshop: S. Woods reported that OSBA (Oregon School Board Association) puts on a conference every 2 years and this year it is April 8 in Salem. The workshop is to learn more about bonds and how to pass bonds. Success stories of what works and what doesn't work are shared at the workshop. The board members were instructed to let Lisa Hemphill know if they would like to attend.
- e) Covid Related Updates
  - i) Instruction & Continuity of Services Plan
  - ii) RSSL Update - March 12 - Local Control

S. Woods reported that the plan is updated, districts will have local control starting March, 12, 2022 masks are optional and there is still ongoing pushback regarding the governor's October 18 mandate regarding vaccination requirements for employees.

- f) Legislative Updates: S. Woods reported that Summer funding is being re-upped and everything is looking positive. He also reported that a bunch of individual grants are being combined into one grant.
- g) Superintendent-Executive Director Evaluation Workbook page 8: S. Woods reminded the board that board goals and superintendent goals need to be done in March/April. D. Swingley asked about the combined boards goal setting - she requested a combined board meeting and S. Woods suggested a committee meeting instead of a combined board meeting. S. Woods also reported that Board goals and superintendent goals - these need to be done in March/April. This is a reminder to start thinking about those things. D. Swingley asked about the combined boards goal setting. Need to have a combined board meeting between now and the April charter meeting to set goals. S. Woods states that as if no decisions are made it is not considered a quorum. He suggested a committee meeting instead of a combined board meeting and the possibility of bringing in the community to participate in goal setting.

## 9) Action Items

- a) Approve Proposed Budget Calendar

**Motion:** J. Boling moved to revise and adopt the Proposed Budget Calendar with the May 11 committee meeting changed to May 9, 2022 at 7:15 pm.

**Second:** V. Anderson

**Discussion:** There was no discussion at this time, the meeting time and date was discussed under information items.

**VOTING IN FAVOR:** R. Fuller, V. Anderson, J. Boling, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam

**MOTION PASSES**

## 10) Announcements

- a) Thursday, March 17 - End of Third Quarter
- b) Spring Break - March 21-25
- c) Tuesday, March 29 at 6:30 PM, OSBA (Zoom) listening session - RSVP to Lisa
- d) Tuesday, April 5 - Campus Tour at 5PM followed by bond meeting at 6PM:

S. Woods explained the 4 million dollar grant, the gym being an auxiliary space for large groups of students. The gym is only \$750,000 of the overall cost of the project. The bigger expense is the cafetorium. J. Gordon said that at the end of the last bond committee meeting there were questions that were not addresses. How do we get the word out that it's going to be alright. T. Woods stated bond committee members will be getting another email. She also stated that Steve got a grant from the FFF to feed the staff and take them bowling on his own without Terri's help. Joanne is volunteering to be here 15 minutes early on this night to take people around. Terri also thanked Bruce & Joanne for the plants in the entryway planter. (Move to public input)

- e) Thursday, April 7 - Family Conferences

**11) Public Input:** Joanne Gordon volunteered to help with the campus tour and there was some discussion regarding the bond meeting and the 4 million dollar OSCIM grant, the proposed gym being an auxiliary space for large groups of students, the gym being only \$750,000 of the overall cost of the project and the bigger expense is the cafetorium. T. Woods reported that S. Woods got a grant from the Ford Family Foundation to feed the staff and take the staff bowling on March 10 and the event was a big success. She also thanked Bruce and Joanne Gordon for the plants in the entryway planter.

## EXECUTIVE SESSION

The school board will meet in an executive session to review and evaluate the employment-related performance of the chief executive officer. The executive session is held pursuant to ORS 192.660 (2)(i) which allows the board to meet in executive session for this purpose. All members of the audience are asked to leave the room. No decision will be made in the executive session. At the end of the executive session, the Board will return to the open session.

**Recess:** Chair, Rex Fuller, recessed the regular meeting at 7:23 for a short break and to then convene in Executive session. All audience members were asked to leave the meeting.

**Motion:** J. Boling moved to go into executive session at 7:30 pm

**Second:** C. Thompson

**VOTING IN FAVOR:** *R. Fuller, V. Anderson, J. Boling, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam*

**MOTION PASSES**

#### **12) Superintendent Contract**

**Motion:** V. Anderson moved to approve offering the maximum extension of 1 year, which moves the contract ending date to June 20, 2025.

**Second:** C. Thompson

**Discussion:** There was discussion of Clint and Valerie meeting with Steve to offer the extension and to go over the financial package.

#### **13) Adjournment: 9:35 pm**

**Motion:** L. Stufflebeam moved to adjourn the meeting at 9:35 pm.

**Second:** J. Boling

**Discussion:** There was no discussion.

**VOTING IN FAVOR:** *R. Fuller, V. Anderson, J. Boling, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam*

**MOTION PASSES**

Dated this March 22, 2022

Respectfully Submitted by:

Lisa Hemphill, Board Secretary

**The next School Board Meeting is April 11, 2022**