

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING MINUTES
April 11, 2022

The Board of Directors of Douglas County School District #15 convened in regular session at 6:00 p.m. on April 11, 2022

The following individuals were present:

District Board Members: Rex Fuller, Valerie Anderson, Clint Thompson and Laura Stufflebeam

Staff/Patrons: Joanne Gordon and Diane Swingley

Superintendent: Steve Woods

Business Manager: Claire Cotton

Board Secretary: Lisa Hemphill

1) Call to Order and Welcome: Rex Fuller called the meeting to order at 6:00 pm.

2) Pledge of Allegiance: The Pledge of Allegiance was recited.

3) Approval of the Agenda:

Motion: V. Anderson moved to approve the agenda with the addition of item f) TAP Grant RFP to Line 8) Information Items

Second: L. Stufflebeam

Discussion: There was no discussion.

VOTING IN FAVOR: *R. Fuller, V. Anderson, C. Thompson and L. Stufflebeam*

MOTION PASSES

4) Charter Board Meeting Report: Diane Swingley, Charter Board President, reported on the April 6 Charter Board meeting.

**** Rebekah & Charlie Sawyer arrived 6:03 pm**

5) Public Input: There was no public input.

6) Consent Agenda Items

a) Approval of minutes

i) Regular Board Meeting - March 14, 2021

Motion: V. Anderson moved to approve the consent agenda item.

Second: C. Thompson

Discussion: There was no discussion.

VOTING IN FAVOR: *R. Fuller, V. Anderson, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam*

MOTION PASSES

7) Summary of Revenue, Expenditure, and Monthly Voucher Report: Claire Cotton, Business Manager

a) Fiscal Update

C. Cotton reported on the March revenue and expenditures. Below is the revenue and expenditure totals reported:

General Fund Budget: \$4,701,691

Expenditures: \$2,030,800

Encumbrances: \$1,479,428

Balance: \$1,191,463

In the fiscal update, C. Cotton explained that revenue totals and the ending fund balance have increased significantly due to the state revision of the funding estimate for 2021.22 school year. There was an increase of \$168,781 in enrollment dollars. There was some discussion regarding prior year adjustment of funding estimates, increasing fund transfers, capital improvement fund, curriculum fund, food services, grant monies, sustainable programs and ending fund balance. C. Cotton will come up with some proposals for transfers for the board to consider. There was also some discussion regarding the following voucher items: money paid to Cartini School for enrollment of an in-district student. and May the 4th track meet at Illinois Valley.

8) Information Items

- a) Enrollment Update: S. Woods reported an increase in enrollment to 212 students.
- b) Policy Updates - JAN 2022 : S Woods recommends all of the updates. There was some discussion regarding the required, highly recommended and optional policies.
- c) Review Timeline in Superintendent-Executive Director Evaluation Workbook page 8
 - i) Goals
 - (1) Previous - Board and Superintendent
 - (2) Proposed - Board and Superintendent
 - ii) Need for a Combined Board Meeting to establish Board Goals?

There was some discussion regarding the meaning of implementing a system versus maintaining the system, continual monitoring of instructional strategies, how student growth is measured, teacher accountability, V. Anderson will touch base with the Charter Board for possible word-smithing of the goals.

- d) Need to appoint new budget committee members? L. Hemphill reported that Laura Church expressed interest in serving.
- e) Action Plan for Teacher Appreciation Week: May 2 - 6, 2022. There was some talk regarding the logistics of preparing food for the staff. R. Sawyer volunteered to coordinate.
- f) TAP Grant RFP- asbestos check (grant covered). S. Woods explained that the district will be accepting RFPs for an asbestos check and the expense is covered by a TAP grant.

9) Action Items

- a) Approve Policy Updates - JAN 2022

Motion: V. Anderson moved to adopt the following policies as recommended by S. Woods:

ACB – Every Student Belongs, Required

ACB-AR – Bias Incident Complaint Procedure, Required

DH – Loss Coverage, Highly Recommended

EEA-AR – School Bus Scheduling and Routing, Optional

GBA-AR – Veterans' Preference, Highly Recommended

GBL – Personnel Records, Required

GBLA – Disclosure of Information, (previously highly recommended) DELETE

GCBDA/GDBDA-AR(1) – Family Leave *, Highly Recommended

GCBDA/GDBDA-AR(1) – Oregon Family Leave *, Highly Recommended

IGBAF-AR – Special Education - Individualized Education Program, Required

IGBAG-AR – Special Education – Procedural Safeguards, Required

IGBB – Talented and Gifted Program, Required

Second: R. Sawyer

Discussion: There was no further discussion at this time.

VOTING IN FAVOR: R. Fuller, V. Anderson, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam

MOTION PASSES

b) Set date/time for Combined Board Meeting to establish Board Goals

Motion: V. Anderson moved to have herself email Diane Swingley regarding goals and R. Fuller and L. Stufflebeam will meet with the charter board to discuss the goals.

Second: C. Thompson

Discussion: There was discussion regarding the options of a few board members meeting and reporting back to the rest of the board instead of having a combined board meeting to establish goals. L. Stufflebeam and R. Fuller will try to meet with Charter Board members before the regularly scheduled Charter Board Meeting in May and then report back to the other district board members.

VOTING IN FAVOR: *R. Fuller, V. Anderson, J. Boling, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam*

MOTION PASSES

c) Approve Superintendent/Executive Director Employment Contract

Motion: C. Thompson moved to approve the Superintendent/Principal/Executive Director Employment Contract as presented.

Second: R. Sawyer

Discussion: There was no discussion.

VOTING IN FAVOR: *R. Fuller, V. Anderson, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam*

MOTION PASSES

d) Approve 2023-24 District Calendar

Motion: V. Anderson moved to approve the 2023-24 District Calendar.

Second: C. Thompson

Discussion: There was some discussion regarding the increase in the number of days for students from 145 to 149. S. Woods explained that it gives a cushion for inclement weather, the calendar is set on the number of instructional minutes required, sports practice begins the second or third week of August and an earlier start makes it easier for transportation of athletes to practice and the association already vetted and approved the calendar.

VOTING IN FAVOR: *R. Fuller, V. Anderson, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam*

MOTION PASSES

e) Appoint Budget Committee Members

Motion: V. Anderson moved to appoint Laura Church to the budget committee.

Second: L. Stufflebeam

Discussion:

VOTING IN FAVOR: *R. Fuller, V. Anderson, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam*

MOTION PASSES

f) Approve Teacher Appreciation Resolution

Motion: V. Anderson moved to approve the Teacher Appreciation Resolution.

Second: L. Stufflebeam

Discussion: There was no further discussion at this time.

VOTING IN FAVOR: *R. Fuller, V. Anderson, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam*

MOTION PASSES

10) Announcements

a) May 2-5 - Teacher Appreciation Week

a) Monday, May 9 at 7:15 PM - District Board Budget Meeting

b) May 17 - Measure 10-188 ballot

b) May 27 - High School Graduation

c) June 2 - Last Day of School

Discussion regarding board role in graduation and if ceremony is open. Scheduled to be inside (with air conditioning)

11) Public Input: There was no public input.

12) Adjournment

Motion: C. Thompson moved to adjourn the meeting at 7:31pm.

Second: R. Sawyer

Discussion: There was no discussion.

VOTING IN FAVOR: *R. Fuller, V. Anderson, R. Sawyer, C. Sawyer, C. Thompson and L. Stufflebeam*

MOTION PASSES:

Submitted April 15, 2022

Respectfully Submitted by:

Lisa Hemphill, Board Secretary

The next School Board Meeting is May 09, 2022