

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING MINUTES
June 13, 2022

The Board of Directors of Douglas County School District #15 convened in regular session at 6:00 p.m. on June 13, 2022 in Room 215 at Days Creek Charter School.

The following individuals were present:

District Board Members: Rex Fuller, Valerie Anderson, Rebekah Sawyer, Charlie Sawyer and Laura Stufflebeam joined remotely at 6:25 pm.

Staff/Patrons: James Ellis and Joanne Gordon

Superintendent: Steve Woods

Business Manager.: Claire Cotton

Board Secretary: Lisa Hemphill

1) Call to Order and Welcome: R. Fuller called the meeting to order at 6:15 pm.

2) Pledge of Allegiance: The Pledge of Allegiance was recited.

3) Approval of the Agenda:

Motion: V. Anderson moved to approve the agenda with the following additions:

Line 6) Consent Agenda Items,

- sd) Employment of licensed, classified or coaching personnel
 - iii) Leah Giles - Admin Asst
 - iv) Sarah Suhrstedt - Behavior Coach

Line 8) Information Items

- f) Upcoming CBA with Classified
- h) Bond follow up, and the attachment for

Line 9) Action Items

- a) Approve Resolution No. 04-21-22 (Adopting the Budget 2022-23 SY) the attachment was updated by Claire Cotton.

Second: R. Sawyer

Discussion: There was no discussion.

VOTING IN FAVOR: *R. Fuller, V. Anderson, R. Sawyer, C. Sawyer*

MOTION PASSES

4) Charter Board Meeting Report: R. Fuller gave the report in lieu of D. Swingley from the June 8, 2022 meeting.

5) Public Input: Joanne Gordon took the opportunity to report an incident that occurred on June 1 involving local community members at the bridge. She stated that Donna Snyder, Ryan Walker and Audrey Hannigan were hanging flags on the bridge to celebrate Pride month and they were harassed by a male in a pick-up and told that "we don't hang those flags here - only the American flag". The incident was reported to the police and Joanne offered to give the license plate of the individual who was harassing them.

Joanne also announced that on Sunday, June 4 is the Carl C Hill potluck and gathering. She encouraged everyone to show up at 3:30pm to play games and food will be at 5pm. She said this is

open to everyone, not just the Milo community and if you have ideas, bring them but be ready to make them happen.

**** Laura Stufflebeam remotely joined at 6:25 pm*****

6) Consent Agenda Items

- a) Approval of minutes
 - i) Regular Board Meeting - May 09, 2022
 - ii) Budget Board Meeting - May 09, 2022
- b) Retirement of James Ellis, effective June 30, 2022 - Letter
- c) Approve volleyball field trip - board policy IICA - request
- d) Employment of licensed, classified, or coaching personnel
 - i) Paul Dancer for the position of Math teacher
 - ii) Josue Nieves for the position of Spanish/Math Teacher
 - iii) Leah Giles - Admin Assistant
 - iv) Sarah Suhrstedt - Behavior Coach
 - v) Post Retirement - Administrator - James Ellis for 2022-2023
- e) Accept Resignation of Gudelia Clark, Mary Harris, and Samantha D'Apolito

Motion: R. Sawyer moved to accept all consent items, with the exception of iii

Second: V. Anderson

Discussion: James Ellis is retiring with PERS and then the district is re-hiring him. There was also some discussion regarding the new hire and the resignations and R. Fuller requested that the vote for employment of Leah Giles be a separate vote because of his relation to her.

VOTING IN FAVOR: R. Fuller, V. Anderson, R. Sawyer, C. Sawyer and L. Stufflebeam

MOTION PASSES

- iii) Employment of Leah Giles as Admin Assistant

Motion: V. Anderson moved to approve the employment of Leah Giles as Administrative Assistant.

Second: R. Sawyer

Discussion: There was no further discussion.

VOTING IN FAVOR: V. Anderson, R. Sawyer, C. Sawyer and L. Stufflebeam

ABSTAIN: R. Fuller

MOTION PASSES

7) Summary of Revenue, Expenditure, and Monthly Voucher Report: Claire Cotton, Business Manager

- a) Fiscal Update:

C. Cotton reported on the March revenue and expenditures. Below is the revenue and expenditure totals reported:

General Fund Budget:	\$4,701,691
Expenditures:	\$2,947,320
Encumbrances:	\$ 803,895
Balance:	\$ 950,476

Claire Cotton reported that the financial picture continues to look good, with the projected ending fund balance remaining over 2 million dollars. She also explained the two resolutions under action items and there was some discussion regarding the purchase of three gaming computers and a Bovine Udder Simulator for the Ag class.

8) Information Items:

- a) Enrollment Update: S. Woods reported that there are 215 Students currently enrolled in the district.
- b) District Board Meeting Schedule: The district is set to meet the second Monday of each month and the Charter Board will meet the Wednesday before the district board.
- c) Baseball Plan Options and Discussion S. Woods and J. Ellis went over a proposal by Brian Cool of Cool Sports Turf Services regarding the re-design and renovation of the current baseball field in the amount of \$45,000. There was discussion regarding possible savings by having the school and community members do some of the work, the viability of the baseball program, youth sports, maintenance costs for field upkeep, possibility of grant monies or capital improvement funds to cover project cost, Title IX and updates for the softball program and field, in-ground irrigation, Brian Cool's agreement to oversee the project, concern of approving this project and also trying to float a bond for a kitchen/cafeteria in the fall and the positive impact that bringing back the baseball program could have on the community and the program possibly drawing kids to attend our school. This will be an action item for the July 2022 board meeting.
- d) Food Service Options: S. Woods reported that if the district is unable to fill the food service position that was just vacated, an option may be to contract with South Umpqua for food services. .
- e) Open Budget Hearing: The hearing opened at 7:45 pm. Claire Cotton stated there is a revised resolution that changes the total from \$16,000,000 down to \$7,000,000 because of the failed bond measure. V. Anderson asked about the impact of a possible passing of a bond in November. C. Cotton said we could have a supplemental budget meeting or we could use money out of GF and pay back from the bond in 2023.24 school year. Budget hearing closed at 7:50pm.

- i) Resolution No. 03-21-22: This resolution is for the following intra and inter fund transfers:

2021.22 Intra fund transfers:

FUND 100 – General Fund

	Existing	Changes	Adjusted
Function 1000 Instruction	\$2,257,759	(\$400,000)	\$1,857,759
Function 5200 Transfers	\$ 188,000	\$400,000	\$ 588,000

2021.22 Inter Fund Transfers:

Fund 100 General Fund	\$400,000
Fund 250 Food Service Fund	(\$ 25,000)
Fund 404 Capital Improvement Fund	(\$375,000)

- ii) Resolution No. 04-21-22 (Adopting the Budget 2022-23 SY): The resolution is for the following totals:

Appropriations:

General Fund:	\$4,273,639	Special Revenue Fund:	\$1,338,790
Debt Service Fund	\$ 51,000	Capital Projects Fund:	\$ 420,000
Total Appropriations for all Funds:			\$ 6,083,429
Total Unappropriated and Reserve Amount, All Funds::			\$1,689,500
Total Adopted Budget:			\$7,772,929

Imposing the Tax: Rate of \$4.8367 per \$1000 of assessed value for permanent rate tax
 Categorizing the Tax: Permanent Tax Rate \$4.8367/\$1000

- iii) Approved budget and message: There was discussion regarding the approved budget and the budget message.
- f) Upcoming CBA with Classified: S. Woods reported that the Collective Bargaining Agreement ends in 2023 and there may be a committee needed to discuss COLA (Cost of Living Allowance).
- g) District Goals - Evaluation Workbook timeline on page 8
 - i) Previous - Board and Superintendent

- ii) Proposed - Board and Superintendent
- iii) Use Evaluation Workbook with 360 degree modification for Superintendent Evaluation
S. Woods went over the timeline and the previous and proposed superintendent goals. There was also discussion regarding the use of the 360 degree evaluation.
- h) Bond follow-up: There was discussion regarding returned ballots, narrow margins and the possibility of trying again in November.

9) Action Items:

- a) Approve Resolution No. 04-21-22 (Adopting the Budget 2022-23 SY)

Motion: V. Anderson moved to approve Resolution # 04-21-22: Resolution Adopting the Budget of \$7,772,929, and Imposing the Tax of \$4.8367 per \$1000.

Second: R. Sawyer

Discussion: There was no further discussion regarding this matter.

VOTING IN FAVOR: R. Fuller, V. Anderson, R. Sawyer, C. Sawyer and L. Stufflebeam

MOTION PASSES

- b) Approve Resolution No. 03-21-22

Motion: V. Anderson moved to approve Resolution No. 03-21-22 as presented in the Information Items

Second: R. Sawyer

Discussion: There was no further discussion.

VOTING IN FAVOR: R. Fuller, V. Anderson, R. Sawyer, C. Sawyer and L. Stufflebeam

MOTION PASSES

- c) Approve 2022-23 District Board Meeting Schedule

Motion: R. Sawyer moved to approve the District Board Meeting Schedule as presented.

Second: V. Anderson

Discussion:

VOTING IN FAVOR: R. Fuller, V. Anderson, R. Sawyer, C. Sawyer and L. Stufflebeam

MOTION PASSES

- d) Approve the Evaluation Workbook to use to evaluate the Superintendent w/ 360 modification

Motion: V. Anderson moved to approve the Evaluation Workbook to evaluate the superintendent with the 360 modification.

Second: R. Sawyer

Discussion:

VOTING IN FAVOR: R. Fuller, V. Anderson, R. Sawyer, C. Sawyer and L. Stufflebeam

MOTION PASSES

- e) Approve 2022-23 Superintendent Goals

Motion: R. Sawyer moved to approve the Superintendent Goals for the 2022-23 school year.

Second: VA

Discussion: Steve reminded the board that the district has not given the district goals.

VOTING IN FAVOR: R. Fuller, V. Anderson, R. Sawyer, C. Sawyer and L. Stufflebeam

MOTION PASSES

10) Announcements:

- a) July 4 - Independence Day
- b) August 18 - Teacher Family Conferences
- c) August 22 - First Day of Classes for Students

11) Public Input: There was no public input.

12) Adjournment:

Motion: R. Sawyer moved to adjourn the meeting at 7:58pm.

Second:V. Anderson

Discussion: There was no discussion.

VOTING IN FAVOR: R. Fuller, V. Anderson, R. Sawyer, C. Sawyer and L. Stufflebeam

MOTION PASSES

Dated this June 22, 2022

Respectfully Submitted by:

Lisa Hemphill, Board Secretary

The next School Board Meeting is July 11, 2022