

DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING MINUTES
January 09, 2023

The Board of Directors of Douglas County School District #15 convened in regular session at 6:00 p.m. on Monday, January 09, 2023 in Room 215 at Days Creek Charter School.

The following individuals were present:

District Board Members: Rex Fuller, Valerie Anderson, Laura Stufflebeam, Rebekah Sawyer, John Boling, Clint Thompson and Charlie Sawyer

Staff/Patrons: Diane Swingley

Superintendent: Steve Woods

Business Manager: Claire Cotton

Board Secretary: Leah Giles

1) **Call to Order and Welcome:** R. Fuller called the meeting to order at 6:01 pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda:**

Motion: L. Stufflebeam moved to approve the agenda with the following additions:

- Line 8) Information Items:
 - b) Changes to Bank Signature Card
- 9) Action Item
 - a) Crossout - Adopt 21-22 Audit
 - b) Approve Bank signature card

Second: R. Sawyer

Discussion: There was no discussion

VOTING IN FAVOR: R. Fuller, V. Anderson, L. Stufflebeam, and R. Sawyer

MOTION PASSES

4) **Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave the report from the January 4th meeting. The Charter Board is working on superintendent evaluations and will give their report at the next board meeting.

* **John Boling and Clint Thompson arrived at 6:06pm**

5) **Public Input:**

- There was no public input

6) **Consent Agenda Items**

- a) Approval of minutes
 - i) Regular Board Meeting - December 12, 2022

Motion: V. Anderson moved to approve the consent agenda items listed above.

Second: R. Sawyer

Discussion: None

VOTING IN FAVOR: R. Fuller, V. Anderson, C. Thompson, L. Stufflebeam, J. Boling, and R. Sawyer

MOTION PASSES

7) Monthly Revenue, Expenditure, and Voucher Report: Claire Cotton, Business Manager

- a) Claire updated the board with the latest information regarding enrollment numbers are higher than expected and the school will be set to receive more monies to compensate.

* C. Sawyer arrived 6:13pm

- b) V. Anderson asked a question about an update on grants. She would like to see more information on where and what salaries are coming from grants. She is concerned about depending on grant money in the future to pay for salaries. To help with that the business office can supply information on percentage of salaries coming from general fund and grants.
- c) Questions from the voucher report:
 - i) V. Anderson asked the question about the modular and what is being done. S. Woods updated the board that the modular was having issues regarding the roof and leveling of the structure. He let the board know that the issue was fixed over break and there have been no new leaks.
 - ii) V. Anderson asked the question regarding the renewal water license for M.Giles. Steve updated the board stating that M. Giles is the person in charge of the water for the school, his license was needed to be renewed so he could continue being the water signer for the school.
 - iii) R. Fuller asked the question about the water supply for the school and asked how it was going. Steve updated the board that the water supply is almost full. Question was asked about whether purchasing another holding tank would help with the water supply issue. S.Woods said he would consider it and look into it.

8) Information Items

- a) Enrollment Update- no discussion
- b) Updates from OHA, ODE, and CBA process, other - nothing new to report - S. Woods stated that he has been collaborating and will have a better update for the February board meeting.
- c) Review 21-22 Audit
 - i) Claire explained there was one page that wasn't updated and she has talked to them and they will be updating it this week. The auditor sent it to the state with one page that is not correct. The school has met the requirement to have the audit sent to the state in time so there are no penalties. Claire is following up with the auditor and will report next board meeting.
- d) School Board Recognition Proclamation - S. Woods thanked the board for serving and gave the board certificates.
- e) Proposed Policy Updates to be adopted February 2023- S. Woods reminded the board that we will have to adopt policies at the February Board Meeting so to come prepared.
- f) Superintendent, Executive Director Evaluation Workbook 2022-23 - S.Woods updated the board letting them know they needed to do the superintendent evaluation
- g) Statement of Economic Interest (SEI) - Filer Guide and video - All board members must complete - required new law
- h) Changes to Bank Signature Card - Adding Leah Giles to the bank accounts and taking off James Ellis

9) Action Items

- ~~a) Adopt 21-22 Audit~~
- b) Approve Bank Signature Card

Motion: L. Stufflebeam moved to approve the updates the the bank signature card to add Leah Giles and take off James Ellis

Second: J. Boling

Discussion: None

VOTING IN FAVOR: R. Fuller, V. Anderson, J. Boling, R Sawyer, L. Stufflebeam, C Sawyer and C Thompson

MOTION PASSES

10) Announcements

- a) January 12 - End of First Semester
- b) January 16 - No School, MLK Day

11) Public Input: There was no public input.

12) Adjournment : 6:34pm

Motion: L. Stufflebeam moved to adjourn the meeting at 6:34pm

Second: J. Boling

Discussion: There was no discussion.

VOTING IN FAVOR: R. Fuller, V. Anderson, J. Boling, R Sawyer, L. Stufflebeam, C Sawyer and C Thompson

MOTION PASSES

Dated this January 10, 2023

Respectfully Submitted by:

Leah Giles, Board Secretary

The next regular monthly board meeting is scheduled for February 13, 2023 at 6 PM