

**DOUGLAS COUNTY SCHOOL DISTRICT #15**  
**BOARD OF DIRECTORS**  
**REGULAR SCHOOL BOARD MEETING MINUTES**  
**March 13, 2023**

The Board of Directors of Douglas County School District #15 convened in regular session at 6:00 p.m. on Monday, March 13, 2023 in Room 215 at Days Creek Charter School.

The following individuals were present:

District Board Members: Rex Fuller, Valerie Anderson, Laura Stufflebeam, Rebekah Sawyer, John Boling, and Charlie Sawyer

Staff/Patrons: James Ellis, Jonathan Lopez, Joanne Gordon, Diane Swingley, Terri Woods

Superintendent: Steve Woods

Business Manager: Claire Cotton

Board Secretary: Leah Giles

1) **Call to Order and Welcome:** R. Fuller called the meeting to order at 6:00 pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda:**

**Motion:** J. Boling moved to approve the agenda with the following additions:

- a) Board Election Filing Deadline - Thursday, March 16, 2023
- b) Lot Line Survey
- c) Baseball and Softball Field upgrades

**Second:** V. Anderson

**Discussion:** There was no discussion

**VOTING IN FAVOR: R. Fuller, V. Anderson, L. Stufflebeam, and J. Boling**

**MOTION PASSES**

- R.Sawyer & C. Sawyer arrived at 6:02pm

4) **Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave the report from the Charter meeting:

- a) Diane updated the board about adding a new student member Natalie Harris to the Charter Board. The Charter Board went through the policy of behavior expected of the students. The operating agreement was approved and they reviewed their goals for the year. S.Hooper did a fantastic presentation about the new program Really Great Reading. They passed the classified resolution for staff appreciation week. M. Giles updated the board on a new pilot program called UScience that tests the students strengths and weaknesses, and what their interests are and careers they might enjoy or pursue.

5) **Public Input:**

- There was no public input

6) **Consent Agenda Items**

- a) Approval of minutes
  - i) Regular Board Meeting - February 13, 2023 [District Board Minutes 2-13-2023](#)
- b) Approve request to attend FFA State Convention- [Agenda](#), [Itinerary](#) & [Field Trip Form](#)

- i) There was some discussion regarding why they are leaving on Weds instead of Thursday. J.Lopez let the board know that one of the students needed to be there earlier for a special event and it is easier to go a day earlier due to the weather.. R. Fuller asked how many students are planning to go and J. Lopez answered that 7 kids are attending and 2 of them are first timers. V. Anderson asked about Sunday and what they would be doing. Lopez let the board know that there is a hypnotist show. They group will be staying in Eagle Crest.
- c) Approve Baseball Coop with Milo Academy
  - i) J. Ellis updated the board about partnering with Milo for the baseball program. He is still waiting to hear back from them. He is only expecting two players from their school. J. Ellis also let the board know that our school has 14 players at this time so we do not have to partner with them to have enough players to play, which is good news.
- d) Adopt [Classified Employee Resolution](#) -
  - i) Steve let the board know that this was posted last week because last week was the classified appreciation week.
- e) Accept the [Resignation](#) of Micah Kruzic at end of 22-23 SY

Motion: V. Anderson moved to approve the consent agenda items listed above.

Second: L. Stufflebeam

Discussion: Noted above

VOTING IN FAVOR: *R. Fuller, V. Anderson, J. Boling, R Sawyer L. Stufflebeam and C. Sawyer*

**7) Monthly [Revenue-Expenditure](#), [Voucher Report](#):** Claire Cotton, Business Manager

- a) [Annual Financial Report \(Audit\)](#), ending June 30, 2022
  - i) C.Cotton updated the board about receiving the final audit report with the corrected SEFA. She let the board know that most districts had trouble with audits this year and getting it done in a timely manner, it's hard to find auditors right now.
- b) C.Cotton updated the board on the estimated budget for next year. We did get an estimate for the budget - \$30K more than this year. Increase budget by \$230k for next year
- c) R. Sawyer had a voucher question about an art request, and C.Cotton let her know that it was multiple art supplies purchased.

**8) Information Items**

- a) [Enrollment Update](#)
  - i) Steve Woods - 232 enrollment this month
  - ii) Updated the board reported that there is one student going for a surgery and will be unenrolled
- b) [Budget Calendar](#)
  - i) New committee members are interested
- c) Board [Budget Committee](#)
- d) Updates - ODE, [Collective Bargaining](#), Seismic, Lockdown, Graduation, other:
  - i) S.Woods updated the board on the following items:
  - ii) Collective bargaining: R.Sawyer asked a question about camera footage and Steve updated the board that the staff are able to request access if they need to but they will not be able to have 24hr access.
  - iii) S.Woods Hoping to hear back from the State about the seismic yet but hasn't heard anything.
  - iv) Lockdown- S. Woods updated the board about the situation a few weeks ago regarding the active shooter situation. It was a swating situation where there were multiple calls to

multiple schools. Steve went to meetings and local fire departments and they are developing better communication between the schools, law enforcement and first responders regarding procedure and future action plans.

- v) Graduation - S. Woods updated the board about the situation regarding the dates of graduation and conflicts with State track Meet. He informed the board that there is one student who did not get the information before the board changed the graduation date. The mother of the student would like to make an appeal to the board about changing the date of graduation back to Friday. Steve sent a letter out to all the Senior families about having it on Saturday but they could have input on what time. The Admin team agrees that Saturday is still the best day for most of the students at this time.
- e) Statement of Economic Interest (SEI) - [Filer Guide](#) and [video](#) -
  - i) S.Woods reminded all the board members to make sure to do this and it's required by law.
- f) Board Member Standards of Conduct – [Policy BBF D1](#)
  - i) S.Woods reminded the board to review this policy.
- g) Review [Common Board Goals](#)
  - i) Steve had the board sign an agreement with the common board goals
- h) Board Election Filing Deadline - Thursday, March 16, 2023
  - i) S. Woods let the board know as of right now, there are no names running for the upcoming election and we can write in candidates.
- i) Lot Line Survey
  - i) S.Woods updated the board about the situation with a neighboring property and their dogs causing issues at the school. The deputies have been called and the neighbor has been cited. Steve let the board know that the neighbors are planning on putting up a fence, and Steve would like to ask for a line survey to be done to make sure they do not put the fence on the school's property line. The board agreed this would be a good decision. J.Boling also informed the board that the dogs have been an issue for most of the neighbors around the school. Steve also informed the school that previously the school had paid for half of the fence when requested from a neighbor.
- j) Baseball and Softball Field upgrades
  - i) James Ellis gave the report to the board about upgrading the softball and baseball fields. He had two quotes to share with the board. He is hoping to do both projects to ensure we are compliant with updating both programs and not just one.
    - (1) Power at the softball field - The quote is approximately \$12200 just adding power and lights; J.Ellis let the board know that right now they are running extension cords and it doesn't feel safe to do so. Power would be beneficial and needed. There is a possibility of someone in the community digging the ditch and that would help with the cost. L.Stufflebeam also informed the board of how much of a risk it is with the extension cords being used. V. Anderson added that now is the time to make some improvements and it is a needed item. There was some discussion about at some point adding a scoreboard for both baseball and softball fields.
    - (2) Baseball field - The quote to have the concession stand removed is approximately \$4500. J. Ellis would like to have it removed and bleachers to be there; There is electricity and water going to it. He was wanting input from the board about what to do. The board agreed that removing the building would be best and that it is not salvageable. J.Ellis also informed the board that the cost could be more once the project gets underway. C.Cotton updated the board that anything over 10K needs to have multiple bids - at least 3.
    - (3) J.Ellis also informed the board that he is looking for equipment for the baseball/softball program - some equipment is hard to find and can be expensive. Many minor expenses to get the program up and running.

9) **Public Input:** There was no public comments or input.

## 10) Action Items

a) Approve [CBA](#) for Classified

Motion: R. Sawyer moved to approve the CBA for Classified employees

Second: L.Stufflebeam

Discussion: None

VOTING IN FAVOR: *R. Fuller, V. Anderson, J. Boling, L. Stufflebeam, R. Sawyer, and C. Sawyer*

b) Adopt [Budget Calendar](#) for 23-24 SY

Motion: L.Stufflebeam moved to adopt the budget calendar for 23-24 School year

Second: J.Boling

Discussion: None

VOTING IN FAVOR: *R. Fuller, V. Anderson, J. Boling, L. Stufflebeam, R. Sawyer, and C. Sawyer*

c) Approve [Carrie Lovemark](#) as a budget board member

Motion: R.Sawyer moved to approve Carried Lovemark as a budget board member

Second: V.Anderson

Discussion: None

VOTING IN FAVOR: *R. Fuller, V. Anderson, J. Boling, L. Stufflebeam, R. Sawyer, and C. Sawyer*

d) Approve upgrades to baseball/softball fields

Motion: R.Sawyer moved to approve the upgrades to the baseball/softball fields pending the addition of bids per the board discussion.

Second: J.Boling

Discussion: The board would like a total of 3 bids - some volunteer labor might be possible to help with the cost.

VOTING IN FAVOR: *R. Fuller, V. Anderson, J. Boling, L. Stufflebeam, R. Sawyer, and C. Sawyer*

## 11) Announcements

2) March 17 - Shamrock Shuffle

3) March 23 - End of Third Quarter

4) March 27-31 - Spring Break - No School

5) April 13 - Teacher Family Conferences

## EXECUTIVE SESSION

*The school board will meet in an executive session to review and evaluate the employment-related performance of the chief executive officer. The executive session is held pursuant to ORS 192.660 (2)(i) which allows the board to meet in executive session for this purpose. All members of the audience are asked to leave the room. No decision will be made in the executive session. At the end of the executive session, the Board will return to the open session.*

Convened: Time 7:24

Motion: J.Boling moved to open the executive session

Second: L. Stufflebeam

VOTING IN FAVOR: *R. Fuller, V. Anderson, J. Boling, L. Stufflebeam, R. Sawyer, and C. Sawyer*

6) **The board adjourned from executive session at 10:01pm**

- Some discussion of the contract for Steve woods and what was offered to him

**7) Adjournment: 10:04 pm**

Motion: V. Anderson moved to adjourn the meeting

Second: J. Boling

Discussion: None

VOTING IN FAVOR: *R. Fuller, V. Anderson, J. Boling, R Sawyer, L. Stufflebeam, and C. Sawyer*

Dated this March 14, 2023

Respectfully Submitted by:

Leah Giles, Board Secretary

**The next regular monthly board meeting is scheduled for April 10, 2023 at 6 PM**