

Douglas County School District #15
Days Creek Charter School
Combined Board Minutes
5.11.20

The District Board of Directors of Douglas County School District #15 and the Days Creek Charter Board of Directors convened in a combined meeting at Days Creek School at 6:00 p.m. on Monday, May 11, 2020

The agenda and the link to join the meeting is as follows: meet.google.com/bfm-enwx-qzd

Phone Numbers: (US)+1 470-485-9450

PIN: 497 085 067#

The following individuals were present:

District Board: Troy Michaels, Dana Stone, Rex Fuller, Lance Kruzic, Laura Stufflebeam and John Boling

Charter Board: Diane Swingley, Jim Docherty, Valerie Anderson (51), Cheryl Silva, Matt Giles, Cathy, Knapp and James Ellis

Staff/Patrons: Joanne Gordon, Terri Woods, Boo Hooker, Rob McCallum and Louis Calvert

Business Manager: Rachel Amos and Corrie Peachey-Briggs

Superintendent: Steve Woods

Board Secretary: Lisa Hemphill

1) **Call to Order and Welcome:** T. Michaels called the meeting to order at 6:10pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda - District & Charter:**

Motion: To approve the agenda with the following revisions: Line 8) Information Items, add sub item (d) Business Contract Renewal and move COVID 19 Closure Updates from Line (9) to sub-item (e) under Line (8) and renumber document accordingly.

Charter: **Move:** M. Giles

Second: C. Knapp

Unanimously Passed

District **Move:** D.Stone

Second: L. Stufflebeam

Voting in Favor: T. Michaels, D. Stone, L. Stufflebeam, L. Kruzic, R. Fuller and J. Boling

MOTION PASSES

4) **Public Input:** Boo Hooker stated that the "rumor mill is that Days Creek will be closing". S. Woods and T. Michaels assured her that the school is not planning on closing.

5) **Student Input:** D. Swingley requested to move to another time - students were not available.

6) **Consent Agenda Items**

a) Approval of Minutes

i) April 13 - District Board and Charter Board - combined meeting

ii) May 5 - Budget Board Meeting

b) Employment of licensed, classified or coaching personnel: T. Michaels asked for an introduction.

i) Amanda Johnson for the position of Elementary Teacher

ii) Daniel Johnson for the position of part-time (2 periods) Teacher

Steve Woods gave an introduction of the new hires. A. Johnson will be teaching 5th grade and is getting married this summer. D. Johnson will be teaching technology as a part-time charter board registry teacher.

Motion: To approve the consent agenda items

District Move: L. Kruzic

Second: D. Stone

Voting in Favor: T. Michaels, D. Stone, L. Stufflebeam, L. Kruzic, R. Fuller, and J. Boling

MOTION PASSES

Motion: To approve the charter board minutes of April 13.

Charter Move: M. Giles

Second: J. Ellis

Unanimously Passed

- 7) **Monthly Financial Summary, Overview, Capital Improvement Fund, and Voucher Report:** Rachel Amos went over the financials. There was some discussion regarding Beginning Fund Balance, savings from transportation/sub costs and capital improvement.

****Michael Doolittle joined 6:28pm**

**** Matthew Anderson joined 6:40pm**

8) **Information Items**

- a) Enrollment Update: There has been no change in enrollment.
- b) The Facility, Maintenance, and Security Update: S. Woods reported that everything is progressing but there was a small snafu with the classroom expansion. There was some discussion regarding surplus items, the science room update and the fence between the Pinkerton property and the district.
- c) 2019-20 Budget Preparation Calendar for 2020-21 SY: S. Woods thanked everyone for their hard work and reminded them that the June 8 budget meeting starts at 5pm. M. Doolittle reported that he may not be able to attend due to the possibility of fire season starting.
- d) Business Contract Renewal: There was some discussion regarding accounts payable, grant reporting, hiring in-house and other options for services.
- e) COVID-19 Closure Updates
 - i) Reopening Oregon Guidance
 - ii) Counseling services available for students: ODE protocols, ESD supports:
 - iii) Distance Learning For All - Guidance K-12:
 - (1) Projected Learning Gaps
 - (2) Other successes/concerns
 - (3) Impact to SPED
 - iv) Plans for Summer Distance Learning - to fill learning gaps
 - v) Graduation Plan for 2020 - update and ODE guidance:
 - vi) Sr. Project/Capstone and FFA State Degree recognition

There was lengthy discussion regarding the impact of the COVID-19 closure, the availability of emotional support, teachers weekly contacts with students, parent contact, grading as Pass, No Pass and Incomplete - students who receive a No Pass will have time over the summer and into next year to bring grade up to passing, dilemma of students not showing up to class, summer distance learning plans, graduation plans, accommodations for special education and the possibility of forming a committee to look at how to improve the senior project capstone and preparing our students for leaving high school.

Student input was given at this time. Matt Anderson and Moriah Michaels both gave input. Some of the highlights discussed were: missing the social connection of attending school, the struggle of scheduling distance learning and keeping motivated from home, the challenge of distance learning in general and the inconsistency in workload between classes. D. Swingley also took the opportunity to express the Charter Board's deep gratitude for Moriah's three years of service as a student representative on the Charter Board.

f) **Division 22 - 581-002-2050 Assurances:**

- i) ODE changed the date from February to November
- ii) Committee update on non-compliance - Jim Docherty
- iii) Corrective action plans (to the extent possible) by June 1, 2020

S. Woods explained that the district was out of compliance in this one area - Human Sexuality Education. He explained that a corrective action plan was submitted to ODE but we have not heard if it was accepted. Part of the plan was implemented in March, when health teachers attended a training at the ESD regarding this topic. There was lengthy discussion regarding the best path moving forward.

9) **Action Items**

- a) Approve Board Policy Updates November 2019 - Condensed Policy Updates with Corrections

Motion: Approve Board Policy Updates November 2019, suggested and highlighted versions that were given by S. Woods. This includes Required, Highly Recommended, Conditionally Required and Optional with discussed language.

Move: M Doolittle

Second: J. Boling

Voting in Favor: T. Michaels, D. Stone, L. Stufflebeam, L. Kruzic, R. Fuller, M. Doolittle and J. Boling
MOTION PASSES

- b) Approve audit contract and narrative with Neuner Davidson & Co.

Motion: To approve the contract audit with the agreed upon price, not to exceed their quote and narrative with Neuner Davidson & Co. for the 2019. 20 school year.

Move: L. Kruzic

Second: M. Doolittle

Voting in Favor: T. Michaels, D. Stone, L. Stufflebeam, L. Kruzic, R. Fuller, M. Doolittle and J. Boling
MOTION PASSES

- c) Approve (revised) Rental Agreement:

Motion: To approve the revised rental agreement for Mr. & Mrs. Woods to move into the rental house on June 1, 2020.

Move: D. Stone

Second: L. Kruzic

Voting in Favor: T. Michaels, D. Stone, L. Stufflebeam, L. Kruzic, R. Fuller, M. Doolittle and J. Boling
MOTION PASSES

- d) Approve Collective Bargaining Agreement (CBA) for classified staff: D. Stone explained that the bargaining has been ongoing for a couple of months and the agreement now includes a custodial position and a 2% COLA (cost of living allowance) increase for the upcoming year and a 1.5 increase for the next year. Also, classified staff will now have the same insurance deductible that licensed staff has. This is a 2 year agreement with an MOU (memorandum of understanding) for the third year with a look at COLA.

Motion: To approve the Collective Bargaining Agreement for the Classified Staff July 1, 2020 and continue in effect through June 30, 2023.

Move: M. Doolittle

Second: L. Kruzic

Voting in Favor: T. Michaels, D. Stone, L. Stufflebeam, L. Kruzic, R. Fuller, M. Doolittle and J. Boling
MOTION PASSES

10) Announcements

- a) Online - <http://dcffaplants.square.site/> FFA Plant Sale or pickup at 105 Days Creek Rd.
 - b) Joint Board Meeting May 27 at 6:00 pm to: Moved to June 15! There was discussion regarding the impact of distance learning on goal setting.
 - i) Review Superintendent/Executive Director Evaluation Workbook 2020-2021
 - ii) Establish Superintendent/Executive Director Goals for 2020-2021 School Year
- Joint Meeting on June 8 for both boards.
June 8, 5pm Budget Public Hearing.

11) Adjournment:

Motion: To adjourn the meeting at 9pm

Charter:

Move: V. Anderson

Second: M. Giles

Unanimously Passed

District:

Move: D. Stone

Second: M. Doolittle

Voting in Favor: T. Michaels, D. Stone, L. Stufflebeam, L. Kruzic, R. Fuller, M. Doolittle and J. Boling
MOTION PASSES

Dated this May 20, 2020

Respectfully Submitted by:

Lisa Hemphill, Board Secretary

Next Board Meetings (District, June 8, 2020) and (Charter, June 3, 2020)